WILPSHIRE PARISH COUNCIL

CLERK: Lesley Lund Chair: Cllr Craig Ward

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Proceedings at a meeting held on 6 August 2025.

Present: Cllrs C Ward [Chair] A Gaffney [Vice Chair] I Roberts G Munro H Douglas A-M Keenan

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| Min No |  | Action |
| 5184 | Chair’s welcome  The Chair welcomed everyone to the meeting. |  |
| 5185 | Apologies for absence  Cllr J Foote |  |
| 5186 | Public Participation  None |  |
| 5188 | Approval of the minutes of the WPC meeting held on 02/07/2025.  Proposed as a true record by Cllr Roberts and seconded by Cllr Douglas |  |
| 5189 | Updates and items arising from previous minutes  Weed spraying - Email sent to RVBC re Hollowhead area – weed spraying has been completed  Drains – Knowsley Road – email sent to Highways, LCC – awaiting a reply |  |
| 5190 | Mobile Library Service- temporarily suspended according to LCC website – noted but it is believed that there may be a volunteer service to deliver and return books |  |

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| 5191 | Items for the website  None |  |
| 5192 | Accounts approved for payment  L Lund June Salary £539.68 – tax £108.00 = £431.68 cheque no 102462  HMRC £108.00 tax + £18.40 Employers NI total = £126.40 cheque no 102463  C Walton invoice INV-4465 28 hours = June £350.00 cheque no 102464  C Walton INV-4475 45.5 hrs [to include hedge trimming] = £568.75 cheque no 102468  Altham Parish Council Invoice SPID 61 3 x 65.00 £195.00 – Backplates cheque no 102465  Altham Parish Council invoice SPID 62 – siting of SPIDS and mileage £469.60- 1 x Ribchester Road 2 x Knowsley Road cheque no 102466  Web Design by Magic £72.98 cheque no102467 [web hosting - £59.99 + domain name £12.99]  C Ward reimbursement for station plants and soil £55.96  Unanimously approved for payment |  |
| 5193 | Planning Application Consultations since the last meeting  3/2025/0520 42 The Hazels – Tree application  Remove epicormic growth and lift secondary branches only of T1 Lime Tree in G3. Remove epicormic growth and reduce secondary branches only by approximately 4m away  from property T2 Lime tree.  WPC not consulted on tree applications for information only |  |
| 5194 | AGAR – Audit – Assertion 10 GDPR  There will be a question on the AGAR in respect of GDPR please see attached Privacy Notice for WPC  Decision : to adopt the privacy notice |  |
| 5195 | Drains – to await reply from LCC |  |
| 5196 | Meetings attended by Councillors  None |  |
| 5197 | Footpath/highway matters  Ashes Farm – stile – Cllr Gaffney to send a photo to LCC  Leaning over tree – Cllr Roberts reported the tree – who have inspected but the tree is has not been sorted as yet |  |
| 1598 | Proposed bench and table at DRPA- Estimate from Ark Plastics Ltd - £800.00 + VAT £160.00 – Parish Champion grant applied for £400 and granted plus £500 VE day grant from RVBC. Cllr Gaffney reported that the base should be down this week and this will be followed by the bench |  |
| 5199 | SPIDS – data now received and circulated to councillors  Next phase – Cllr Roberts reported that as soon as the cheques are received the SPIDS will go up |  |
| 5200 | Durham Road Play Area  Wicksteed equipment – Cllr Gaffney reported that this is now solved – it has been greased |  |
| 5201 | Fingerposts renovation – Cllr Munro reported that there had been some activity recently. | Next Agenda |
| 5202 | Durham Road field area –  The cutting back of the scrub had been done. Cllr Gaffney would ask the lengthsman to cut back ¾ time a year | Cllr Gaffney/lengthsman |
| 5203 | Biodiversity Policy  The Policy was unanimously adopted by the Council |  |
| 5204 | To approve updated Financial Regulations based on NALC template  The updated Financial Regulations were unanimously approved and adopted by the Council and would be reviewed annually |  |
| 5205 | To approve updated Standing Orders based on NALC template  The updated Standing Orders were unanimously approved and adopted by the Council and would be reviewed annually. 14 Code of Conduct – Cllr Gaffney commented that cllrs should note that under the Localism Act a parish councillor cannot be suspended or disqualified by the Monitoring Officer ……….. |  |
| 5203 | Land East of Salesbury View, Wilpshire – Consultation from agent re Persimmon Homes revised potential development – comments invited prior to submission of application. Amended scheme is 80 dwellings.  Following discussion the Council felt that there was insufficient detail attached to make a substantive comment at this stage. | Clerk to forward comment to agent |
| 5204 | Blackburn with Darwen Council – notification of the adoption of the Low Carbon & Renewable Energy Supplementary Planning Document (SPD)  This was noted by the Council |  |
| 5205 | Any other matters for discussion and inclusion on the next agenda  Bryers Croft – RVBC had been in touch with the Clerk in connection with a grassed area on Bryers Croft which had previously been cut by RVBC but that the area is mostly in private ownership. The parish council had been asked if it was willing to pay for the grass cutting of this area.  Following discussion it was decided that:  The parish council would not pay for the grass cutting as it was mostly in private ownership. | Clerk to let RVBC know of the PC’s decision |
| 5206 | Next meeting – 17 September 2025 – ordinary meeting |  |