

WILPSHIRE PARISH COUNCIL

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Chairman: Cllr Craig Ward

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Proceedings at a meeting held on 2 July 2025

Present: Cllrs C Ward, A Gaffney, H Douglas, A-M Keenan, G Munro, I Roberts , Clerk – L Lund, one member of the parish

Min No		Action
5160	The Chair opened the meeting at 7.30 and welcomed everyone.	
5161	Apologies for absence Cllr James Foote Cllr D Briffett	
5162	Public Participation – the Chair closed the meeting at 7.31pm to allow for public participation. Overgrown vegetation brambles etc at the field [DRPA] backing on to several houses on Durham Road. A strip strimmed and cleared of approx. 2-3 metres wide behind the houses was requested and the resident volunteered to do the first cut. Council agreed to this and said that the Parish Council would then maintain the strip by strimming it around 3 times a year . The meeting re-opened at 7.40pm	
5163	Declaration of interests There were no declarations of interest	
5164	Approval of the minutes of the WPC meeting held on 21/05/2025. The minutes were approved as a true record: Proposed: Cllr Munro Seconded: Cllr Keegan	
5165	Updates and items arising from previous minutes Brambles – top Hollowhead Close – further cutting back had now been done VE Day grant 80th Anniversary – RVBC - £500 grant received Felling of Mature Trees in Wilpshire – resident has now received a reply from the Countryside Officer External Audit – all documents sent to the Auditors for an opinion Daffodil cutting Lyndale Close – letter sent RVBC BT consultation removal of payphone Whalley Road – opposite Sunnyside Avenue –response sent to RVBC: BT response received and forwarded from RVBC the kiosk will be removed.	Noted

5166	<p>Proposal for a flagpole and flag in the Wilpshire Triangle –</p> <p>Cllr Gaffney asked if the Council would approve a flagpole in the triangle subject to LCC approval The Council had a discussion in which mixed views were exchanged . A formal proposal was made by Cllr Gaffney to erect a flagpole in order to fly the Union Jack and this was seconded by Cllr Roberts A vote took place 3 for and 3 against the chair cast the chair's 2nd vote in the event of a tie against the proposal</p> <p>3 for/ 3 + 1 casting vote from the Chair against</p> <p>The proposal was refused</p>	
5167	<p>VE DAY GRANT from RVBC discussion and decision re how to spend it – it was agreed by councillors that it would be a good idea to spend the grant towards the cost of the proposed bench and table set for the DRPA with a plaque acknowledging the fund sourcing– a grant of £400 had also been requested from the parish champion LCC</p>	Next agenda

5168	<p>Items for the website</p> <p>Cllr Foote sends the Clerk information regularly</p> <p>Love clean streets – LCC link to be put on the website</p>	
5169	<p>Accounts approved for payment</p> <p>L Lund June Salary £539.68 – tax £108.00 = £431.68 cheque no 102456 L Lund July Salary £539.68 – tax £107.80 = £431.88 cheque no 102457 HMRC £252.60 tax + £36.80 Employers NI total = 289.40 cheque no 102458 PNFS £30.00 membership renewal – agreed at the meeting held on 21 May 2025 104259 Altham PC £317.50 SPIDS commencing 26/27 May 2025 cheque no 102460 C Walton invoice 4450 = May £493.75 cheque no 102461</p> <hr/> <p>VAT refund 24/25 applied for to HMRC Concurrent function grant applied for to RVBC Parish Champion Grant applied for in respect of bench/table at DRPA</p>	
5170	<p>Planning Application Consultations since the last meeting</p> <p>None at the time of agenda preparation</p>	
5171	<p>RVBC – grounds maintenance contract 2025/26 for a six week period from 1 April 2025</p> <p>The Council agreed to renew the contract and the Chair signed and dated it</p>	Clerk to send back to RVBC
5172	<p>Drains – following the reply from LCC Cllr Roberts offered to monitor the situation it is believed that some drains were cleaned on Whalley Road but Cllr Roberts would like LCC to come and inspect the drains , - Decision on way forward was discussed Cllr Roberts said that cleaning had taken place in</p>	Cllr Roberts/Clerk

	<p>Wilpshire but that Knowsley Road hadn't been done. Cllr Roberts would send more photos to the clerk in order that an email could be sent to LCC Highways</p>	
5173	<p>Meetings attended by Councillors</p> <p>None</p>	
5174	<p>Footpath/highway matters</p> <p>Cllr Gaffney said that the path which was near the stream had now been blocked off.</p> <p>Field near to Ashes Farm the stile had been damaged by cutting wood off it. Cllr Gaffney had spoken with the farmer. It was felt that a steel gate may be the answer. It was further suggested that the Clerk contact LCC and ask if they would put a kissing gate there and reminding them that the PC had provided 10 steel gates on various public footpaths already.</p> <p>Decision Clerk to contact LCC</p> <p>Weed killing – this had recently been done in Wilpshire but 2 areas still needed to be done Hollowhead Avenue area and Station Close</p> <p>Clerk to contact RVBC</p>	Clerk
5175	<p>Proposed bench and table at DRPA- Estimate from Ark Plastics Ltd - £800.00 + VAT £160.00 – Parish Champion grant applied for £400– already discussed and agreed min 5157. The Clerk would let Cllr Gaffney know when the decision from the parish champion was received prior to ordering.</p>	Cllr Gaffney/clerk
5176	<p>SPIDS – data now received and circulated to councillors</p> <p>80mph was the highest recorded speed. It was also noticed that a SPID was on the ANPR and the clerk was asked to contact them and ask that this be a regular thing.</p> <p>Next steps were to arrange them to be put on Knowsley Road.</p>	Cllr Roberts to report progress to the next meeting.
5177	<p>Durham Road Play Area</p> <p>– repair required to wooden trail – photo shared to cllrs – Cllr Gaffney had removed the 2 nails and the item was safe now.</p>	Noted with thanks to Cllr Gaffney
5178	<p>Fingerpost – Clerk has spoken to the contractor who is getting on with the renovation of the directional fingerpost – he is now aware of the broken collar and has ideas on how to fix it. Of course this will be extra cost to the original quote.</p> <p>Council accepted that there may be an extra cost for the repair to the fingerpost.</p>	Next agenda
5179	<p>Durham Road field area – email from resident – circulated prior to this meeting re cutting back of overgrown area behind property as it covers a drain which needs to be accessible</p> <p>Decision – Council accepted the resident's kind offer to do the initial strimming and this would then be maintained by the parish council 3 times a year to leave a cleared strip of 3 metres.</p>	noted
5180	<p>INFORMATION - Concurrent Function Grant applied for and VAT refund sent in for 24/25</p>	noted
5181	<p>Any other matters for discussion and inclusion on the next agenda</p>	

	Complaint from resident via Cllr Roberts – LCC had cutdown trees re Station Close and left the logs on bushes – Cllr Roberts to contact LCC	
5182	Next meeting – 6 August 2025 – ordinary meeting	