WILPSHIRE PARISH COUNCIL

CLERK: Lesley Lund Chairman: Cllr Craig Ward

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Wilpshire

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30 July 2025

Dear Councillor

You are invited to attend the annual meeting of Wilpshire Parish Council which will be held on Wednesday

6 August 2025 at 7.30pm in the Wesley Lounge, Wilpshire Methodist Church, Ribchester Road, Wilpshire.

LesleyLund

Lesley Lund

Clerk to the Council

The agenda is set out below.

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| Item |  |  |
| 1 | Chair’s welcome |  |
| 2 | Apologies for absence |  |
| 3 | Public Participation |  |
| 4 | Declaration of interests | All |
| 5 | Approval of the minutes of the WPC meeting held on 02/07/2025. | All |
| 6 | Updates and items arising from previous minutes  Weed spraying - Email sent to RVBC re Hollowhead area  Drains – Knowsley Road – email sent to Highways, LCC | All |
| 7 | Mobile Library Service- temporarily suspended according to LCC website - | Information |

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| 8 | Items for the website | All |
| 9 | Accounts for approval  L Lund June Salary £539.68 – tax cheque no 102462  HMRC £ tax + £ Employers NI total = cheque no 102463  C Walton invoice INV-4465 28 hours = June £350.00 cheque no 102464  Altham Parish Council Invoice SPID 61 3 x 65.00 £195.00 - Backplates  Altham Parish Council invoice SPID 62 – siting of SPIDS and mileage £469.60- 1 x Ribchester Road 2 x Knowsley Road | All |
| 10 | Planning Application Consultations since the last meeting  3/2025/0520 42 The Hazels – Tree application  Remove epicormic growth and lift secondary branches only of T1 Lime Tree in G3. Remove epicormic growth and reduce secondary branches only by approximately 4m away  from property T2 Lime tree.  WPC not consulted on tree applications for information only |  |
| 11 | AGAR – Audit – Assertion 10 GDPR  There will be a question on the AGAR in respect of GDPR please see attached Privacy Notice for WPC  Decision required |  |
| 12 | Drains – note in updates. Any further progress to report? | Cllr Roberts |
| 13 | Meetings attended by Councillors | All |
| 14 | Footpath/highway matters | All |
| 15 | Proposed bench and table at DRPA- Estimate from Ark Plastics Ltd - £800.00 + VAT £160.00 – Parish Champion grant applied for £400 and granted plus £500 VE day grant from RVBC | Cllr Gaffney/Clerk |
| 16 | SPIDS – data now received and circulated to councillors  To discuss way forward and also the next session of the SPIDS  discussion/decision | All |
| 17 | Durham Road Play Area  Wicksteed equipment – Cllr Gaffney is waiting for a reply from Wicksteed re the Rotaweb noise  To discuss any issues | All  Cllr Gaffney |
| 18 | Fingerposts renovation - update | All |
| 19 | Durham Road field area – any update on cutting back | All |
| 20 | Biodiversity Policy  Decision to adopt required | Clerk |
| 21 | To approve updated Financial Regulations based on NALC template  Decision required | Clerk – distributed prior to the meeting for consideration |
| 22 | To approve updated Standing Orders based on NALC template  Decision required | Clerk – distributed prior to the meeting for consideration |
| 23 | Land East of Salesbury View, Wilpshire – Consultation from agent re Persimmon Homes revised potential development – comments invited prior to submission of application. Amended scheme is 80 dwellings.  Discussion and decision re comments | All |
| 24 | Blackburn with Darwen Council – notification of the adoption of the Low Carbon & Renewable Energy Supplementary Planning Document (SPD) | All to note |
| 25 | Any other matters for discussion and inclusion on the next agenda |  |
| 26 | Next meeting – 17 September 2025 – ordinary meeting |  |