WILPSHIRE PARISH COUNCIL

CLERK: Lesley Lund Chairman: Cllr Craig Ward

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Proceedings at a meeting held on 10 May 2023

Present: Cllrs C Ward – Chairman Cllr A Gaffney – Vice Chairman Cllr J Foote Cllr A-M Keegan Cllr D Briffett Clerk Lesley Lund plus 3 members of the parish

Prior to the start of the meeting the Council were made aware by members of the parish that they were disappointed that they had not had the opportunity to address the Council in respect of planning application 3/2023/0279 33 Lyndale Avenue Wilpshire prior to a comment of no objection being submitted - it was explained that there was limited time for comments to be made to RVBC. The resident told the Parish Council that the application form was incorrect as it stated that there are no trees within influencing distance but there is a neighbouring tree and also a tree on site. The resident also believed that the proposed development is less than 500mm from a boundary fence. The Council would discussed this in the section on planning applications on the agenda .

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| Min No |  | Action |
| 4759 | Chairman’s welcome  The Chairman welcomed everyone to the meeting and explained that this was the Annual Meeting of the Council and invited nominations for the election of a chairman for the next 12 months. |  |
| 4760 | Election of Chairman for the next 12 months  Cllr Foote nominated Cllr Ward and this was seconded by Cllr Keegan  Cllr Ward duly elected to serve as Chairman for the next 12 months |  |
| 4751 | Co-option of councillors  It was proposed that Antony Gaffney and David Briffett be co-opted onto Wilpshire Parish Council  A vote was taken and it was unanimously agreed that Anthony Gaffney and David Briffett be co-opted onto to Wilpshire Parish Council as Councillors |  |
| 4752 | Acceptance of office and declaration of interests  To be brought back to the next meeting when completed | Councillors to complete and return to the Clerk |
| 4753 | Apologies for absence  Cllr Roberts |  |
| 4754 | Election of Vice Chairman for the next 12 months  The Chairman invited nominations for the position of Vice Chairman  Cllr Briffett nominated Cllr Gaffney and this was seconded by Cllr Foote  Cllr Gaffney was duly elected to serve as Vice Chairman for the next 12 months |  |
| 4755 | Signatories  Current:  Bank: Cllrs Ward/Gaffney/Briffett  Building Society – Cllrs Ward/Gaffney/Briffett/and Foote when completed  Resolved to stay as it is |  |
| 4756 | Representation on other bodies  Parish Council Liaison – Cllr Gaffney to be the representative  LALC – currently not meeting |  |
|  | DECISIONS |  |
| 4757 | Approval of the minutes of the WPC meeting held on 19/04/2023 were approved as a true record  Proposed: Cllr Foote and seconded by Cllr Gaffney  and the annual meeting of electors minutes 19/04/2023 – accuracy only – the minutes reflected the business at that meeting however there was only one parishioner at the meeting who may be moving out of the area so probably not possible to approve them at the next Annual Meeting of Electors. |  |
| 4758 | Updates and items arising from previous minutes  Durham Road Play Area – awaiting inspection report from Yates Playgrounds – Clerk to chase it up  Tree adjacent to DRPA – awaiting update from contractor – Clerk to chase it up  Crime Figures – Cllr Foote said that the crime figures were low and that there were no concerns at the present time in Wilpshire. However the neighbouring parish Salesbury were experiencing problems with Anti Social Behaviour at the car park next to the school. Cllr Foote would liaise with PCSO Pemberton | Clerk |

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| 4759 | Items for the website  Crime figures | Clerk |
| 4760 | Accounts for approval  C Walton C0004024 January 2023 visits £229.00 cheque no 102281  C Walton C0004032 February 2023 visits £217.50 cheque no 102281  C Walton C0004053 March 2023 visits £412.20 cheque no 102281  L Lund May Salary £496.90 – tax £99.20 = £397.70 cheque no 102282  BHIB Local Council insurance policy premium £750.42 [includes arrangement fee] 1 June 2023 – 31 May 2024 cheque no 102283  HMRC £99.20 cheque no 102284  Craig Ward reimbursement for compost - Railway Station £13.96 cheque no 102285  Antony Gaffney reimbursement for Bunting £13.34 cheque no 102286  North West Air Ambulance thank you letter received for £105 donation |  |
| 4761 | Planning Applications since the last meeting  Further to comments made by residents the Parish Council agreed to forward a further comment to RVBC:  3/2023/0279 33 Lyndale Avenue Wilpshire - further to WPC comments the Parish council has been informed that the application form has stated that there are no trees within influencing distance but it has reason to believe there is a neighbouring tree and also one on site. The Parish council has also been made aware that it is believed that the proposed development is less than 500mm from the boundary fence. |  |
| 4762 | Lengthsman – Council to agree contract renewal  Contract due for renewal May 2023- the Clerk gave 3 options :  Offer to current lengthsman  Tender for work  A vote was taken and it was unanimously agreed to offer the contract to the existing lengthsman |  |
| 4763 | Min 4744 Footpath Highway matters  A] FP 5 metal gates x 3 update – one person objecting so put on hold at the moment. And start with the stile on the footpath between Golf Course and kissing gate Cllr Gaffney to identify with a photo the path up the field to Parsonage Farm. The Chairman suggested a list of styles for replacement with gates  B] FP21 any update re rail from LCC – Cllr Gaffney  C] Footpath from the Knolle to Whalley Road – the leak was clear water but now unusable as trickling all the time. The Chairman has complained to the Public Rights of Way section as urgent attention is needed – Cllr Briffett suggested some research to find out who the owner is as the leak is on their property – next agenda  D] Stepping Stones – steps up from there – hand rail – any update – Cllr Ward  E] Path under the old railway station – hedges need trimming Cllr Gaffney to investigate | Next agenda – Cllr Gaffney items A,B,E  Cllr Briffett - C  Cllr Ward -D |
| 4764 | For Councillors to review and approve Wilpshire Standing Orders  A vote was taken and it was unanimous that the Standing Orders be approved and revisited in May 2024 or sooner if changes were required. |  |
| 4765 | Arrangements for the Annual Audit – Accounts and Governance Return  Permission for instructing the internal auditor. Cost last year £160.00 the cost would be £185. 00  A vote was taken and it was unanimously approved to instruct the internal auditor |  |
| 4766 | Min 4747 Slow Sign – sign placed at the top of Hollowhead Lane at its junction with Parsonage Road  Thanks given to Cllr Gaffney for arranging and placing the banner Slow Down Save Lives |  |
| 4769 | Min 4748 White hatched areas – Whalley Road – Blackburn with Darwen BC  Defer to the next meeting | Next meeting - Cllr Gaffney/Cllr Roberts |
| 4770 | Min 4750 Salesbury Memorial Hall SAFE campaign to discuss donation/pledge  Votes were taken on the following proposals:  A pledge of £1000.00 - 1 for  A pledge of £500 – 4 for  Clerk to inform Salesbury Memorial Hall of the pledge of £500.00 | Clerk to inform Salesbury Memorial Hall |
| 4771 | Min 4746 Bins  Bottom Vicarage Lane – replacement not made as yet  Turning Circle – now replaced  Wilpshire Hotel – larger bin required- not replaced as yet  Clerk to email RVBC again | Clerk to email RVBC |
| 4772 | Min 4745 Coronation Grant £500 – red white and blue in the triangle  There is around £350 - £370.00 left for discussion next meeting | Next Agenda |
| 4773 | Min 4756 Grass cutting contract RVBC – increase in cost of over 20% - due to increased costs of delivering the service - contract to sign for 2023/24 – this was due to rising costs and the service provision costs not covering the cost to the client. Still awaiting a schedule of cuts. | Next Agenda |
| 4774 | Proposed meetings 2023/2024  To December 2023  Wednesday 21 June 2023  Wednesday 26 July 2023  Wednesday 6 September 2023  Wednesday 11 October 2023  Wednesday 15 November 2023  Wednesday 13 December 2023  All provisionally approved |  |
| 4775 | Citizens Advice Bureau – Clitheroe branch closed – Rossendale and Hyndburn looking after Ribble Valley – does the Council want to approve the donation to go to that branch?  A vote was taken in respect of cancelling the cheque  It was unanimously agreed to cancel the cheque to Citizens Advice Bureau as the local Clitheroe Branch was no longer open. |  |
| 4776 | Resident comment re planning application consultation  Discussed with resident prior to the meeting. |  |
|  | INFORMATION TO NOTE  . |  |
| 4777 | Meetings attended by Cllrs – none Clerk to advise Cllr Gaffney of next PCL date | Clerk |
| 4778 | Next meeting – 21 June 2023 meeting to approve annual accounts and governance statement and the certificate of exemption. Apology from Cllr Foote |  |