WILPSHIRE PARISH COUNCIL

CLERK: Lesley Lund Chairman: Cllr Craig Ward

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Proceedings at a meeting held on 21 June 2023.

Present: Cllrs C Ward [Chairman] A-M Keegan I Roberts Clerk Lesley Lund plus 4 parishioners of Wilpshire and 1 Clayton le Dale parishioner

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| Min No |  | Action |
| 4779 | Chairman’s welcome  The Chairman opened the meeting at 19:35 and welcomed everyone |  |
| 4780 | Apologies for absence    Apologies for absence were received from Cllrs Gaffney, Foote and Briffett |  |
| 4781 | Public participation  The Chairman closed the meeting at 19:36  1st speaker – Defibrillator – the original defibrillator located outside of Right at Home was damaged and stolen a few years ago. Fundraising was being done to try and raise enough to buy another. Would the parish council consider making a donation? The Chairman said that this matter was on the agenda and the Clerk would email with the outcome.  2nd speaker - Knowsley Road – speaking on behalf of at least 10 households would like to draw the Council’s attention to the ongoing problems on Knowsley Road. Recent incidents included 3 boys in balaclavas and carrying knives walking down Knowsley Road. Tyres slashed and other incidents which had been logged since April. Trouble using occurring between 6 and midnight.  3rd speaker – Knowsley Road – 6 weeks ago the resident’s car was ransacked and items stolen.  There had also been a garden bench stolen which was found in a den near the tunnel.  Concerns raised in respect of the Care Home and safeguarding issues. OFSTED report was pending.  The Chairman asked the Clerk to put this on the agenda for the next meeting on 26 July 2023.The meeting reopened at 20:10 |  |
|  | DECISIONS |  |
| 4782 | Approval of the minutes of the WPC meeting held on 15 May 2023  The minutes were approved as a true record  Proposed Cllr Keegan and seconded by Cllr Ward |  |
| 4783 | Updates and items arising from previous minutes  Min 4771 Bins no update – clerk to chase this with RVBC  Min 4772 – flowers now in the triangle  Min Website – Crime figures put on the website | Clerk |
| 4784 | To receive the internal auditors report  The auditor agrees the figures on the AGAR.  An amount of £16.94 owed to HMRC for tax which has been deducted from the extra payments to the Clerk but not forwarded to the tax office. This is resolved in Payments for approval.  This was noted and agreed. |  |
| 4785 | To approve the Annual Governance Statement for year 2021/2022  The Clerk read through the criteria and the Annual Governance Statement was unanimously approved  Proposed Cllr Roberts and Seconded Cllr Keegan |  |
| 4786 | To approve the Accounting Statements for 2021/2022  Proposed Cllr Roberts and Seconded Cllr Keegan  Unanimously approved |  |
| 4787 | To approve the Exemption Certificate being sent to the External Auditor PJK Littlejohn LLP  Proposed Cllr Roberts and Seconded Cllr Keegan  Unanimously approved |  |
| 4788 | Items for the website  Crime Figures  When approved the annual governance statement annual accounting statements and exemption certificate will be put on the website together with the Public Rights notice |  |
| 4789 | Accounts approved for payment  Cheques 102288 and 102289 – cancelled  Stonehill Nurseries - £107.64 cheque no 102287  C Walton C0003888 £233.00 April 2023 visits cheque no 102290  Yates Playgrounds £1466.40 works to play equipment cheque no 102291 – INV 2123  Yates Playgrounds £216.00 cheque no 102292 – INV 2147  C Ward reimbursement for flowers for Wilpshire/Ramsgreave station £39.21- 50% to be collected from Ramsgreave PC  L Lund June 2023 salary £496.90 - £99.40 tax = £397.50 cheque no 102295  HMRC tax £99.40 [June] plus owed tax payment £16.94 = cheque no 102294  Thank you letters for donations from Wilpshire Methodist Church and North West Air Ambulance. |  |
| 4790 | Planning Applications since the last meeting  3/2023/0109 1 Hollowhead Avenue Wilpshire - raising of roof to align with adjacent neighbours roof ridge line, new front and rear dormer extensions at first floor level and replacement window in side elevation  WPC: No Objection  3/2023/0330 12 The Hazels Wilpshire alterations and extensions to create 2 storey dwelling  WPC: No Objection  3/2023/0313 Jersey Farm, Knowsley Road, Wilpshire – Demolition of existing stable structure and erection of replacement building for home/office studio  WPC: in Ramsgreave |  |
| 4791 | Min 4769 White hatched areas – Whalley Road – Cllr Roberts reported that Blackburn with Darwen would sort it out but no date had been given | Next Agenda |
| 4792 | Training – feedback from new Cllr course the slides had been forwarded to all councillors and it was felt that this was very helpful and informative |  |
| 4793 | Footpaths Issues  a] FP5 – metal gates on hold  b] FP21 – path under old Railway Station update re hand rail LCC – temporary footpath closure notice had been put up  c] FP from The Knolle to Whalley Road leak - looks to be sorted Chairman to monitor  d] Stepping Stones steps – handrail update  e] Stiles for replacement with gates 1 x Parsonage Farm– due to work commitments the contractor cannot start until mid August.  f]Strimming of footpaths – Clerk to contact lengthsman | Clerk |
| 4794 | Min 4773 RVBC Contract to sign re grass cutting – held back from the last meeting as the price had increased by over 20% - the service had fulfilled the contract at a loss in previous years and also due to rising costs have had to adjust the price of the cutting. – noted and contract signed | Clerk to forward contract to RVBC |
| 4795 | RVBC letter from Head of Legal and Democratic Services re election of Councillors for the Parish of Wilpshire  4 elected 4 vacancies if co-opted needs to be within 35 days of 4 May 2023. Council have co-opted 2 so 2 vacancies remain. There were two residents who wished to join. Co-option would be on the next agenda. | Co-option – next agenda |
| 4796 | Durham Road Play Area inspection and report received by Yates Playgrounds inspection carried out 30 March 2023  Slide – good condition rubber surfacing has weeds/algae growth and exposed edges  Parrot See-saw - good condition rubber surfacing has weeds/algae growth and exposed edges  Pig Springer - good condition rubber surfacing has weeds/algae growth and exposed edges  Swings – Cradle Seat - good condition rubber surfacing has weeds/algae growth and exposed edges  **SUGGESTED ACTION FOR THE ABOVE – Monitor or clean surface and repair exposed edges [suggest topsoil and sow grass seed]**  Rolling log traverse rope log sake, suspension bridge, balance beam **– GOOD CONDITION**  Zig Zag Traverse Wall **– Top edges of panels rough/worn – NEED TO MONITOR**  Sloped Balance, Drop Rope Traverse Beam, Balance Weave, Balance Beam, Entrance Gate,Litter Bin, Bench Seat – **ALL GOOD CONDITION**  No Ball Games sign – damaged NEEDS **REPLACEMENT**  Wooden Perimeter Fencing – signs of decay – **MONITOR**  Decision – Clerk to ask Yates to quote for the works required | Clerk to contact Yates Playgrounds |
| 4797 | Replacement Defibrillator Email from Julie Foote Right at Home who is starting a fund raising campaign to replace the defibrillator and a stronger case. Total cost approx.. £2000.00  It was unanimously decided to put the remainder of the Coronation Grant £392.36 and round up to £500.00 towards the cost of the defibrillator. This would be a pledge and payable on ordering. | Clerk to inform Ms Foote |
| 4798 | Coronation Grant - £392.36 left following the purchase of the red white and blue flowers for the triangle  Decision – minute 4797 |  |
| 4799 | Bio diversity grant now received of £300 for 22/23 suggestions put forward are for bird/bat boxes to be fitted at DRPA, and some footpaths and also a contribution to Salesbury School nature garden and pond.  Deferred to the next agenda | Next agenda |
| 4800 | Next Meeting – 26 July 2023 – Co-option of new councillors |  |
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