WILPSHIRE PARISH COUNCIL

CLERK: Lesley Lund Chairman: Cllr Craig Ward

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15 June 2023

Dear Councillor

You are invited to attend the ordinary meeting of Wilpshire Parish Council which will be held on Wednesday 21 June 2023 at 7.30pm in the Wesley Lounge, Wilpshire Methodist Church, Ribchester Road, Wilpshire.

LesleyLund

Lesley Lund

Clerk to the Council

The agenda is set out below.

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| 1 | Chairman’s welcome |  |
| 2 | Apologies for absence |  |
| 3 | Public participation |  |
|  | DECISIONS |  |
| 4 | Approval of the minutes of the WPC meeting held on 15 May 2023 |  |
| 5 | Updates and items arising from previous minutes  Min 4771 Bins no update  Min 4772 – flowers bought but delay in planting due to weather  Min Website – Crime figures put on the website |  |
| 6 | To receive the internal auditors report  The auditor agrees the figures on the AGAR.  An amount of £16.94 owed to HMRC for tax which has been deducted from the extra payments to the Clerk but not forwarded to the tax office. This is resolved in Payments for approval. |  |
| 7 | To approve the Annual Governance Statement for year 2021/2022  VOTE REQUIRED |  |
| 8 | To approve the Accounting Statements for 2021/2022  VOTE REQUIRED |  |
| 9 | To approve the Exemption Certificate being sent to the External Auditor  PJK Littlejohn LLP  VOTE REQUIRED |  |
| 10 | Items for the website  Crime Figures  When approved the annual governance statement annual accounting statements and exemption certificate will be put on the website together with the Public Rights notice |  |
| 11 | Stonehill Nurseries - £107.64 cheque no 102287  L Lund June 2023 salary £496.90 - £99.20 tax = £397.70 cheque no 102288  HMRC tax £99.20 [June] plus owed tax payment £16.94 = cheque no 102289  C Walton C0003888 £233.00 April 2023 visits cheque no 102290  Yates Playgrounds £1466.40 works to play equipment cheque no 102291 – INV 2123  Yates Playgrounds £216.00 cheque no 102292 – INV 2147  Thank you letters for donations from Wilpshire Methodist Church and North West Air Ambulance. |  |
| 12 | Planning Applications since the last meeting  3/2023/0109 1 Hollowhead Avenue Wilpshire - raising of roof to align with adjacent neighbours roof ridge line, new front and rear dormer extensions at first floor level and replacement window in side elevation  WPC  3/2023/0330 12 The Hazels Wilpshire alterations and extensions to create 2 storey dwelling  WPC  3/2023/0313 Jersey Farm, Knowsley Road, Wilpshire – Demolition of existing stable structure and erection of replacement building for home/office studio  WPC |  |
| 13 | Min 4769 White hatched areas – Whalley Road | Cllr Roberts |
| 14 | Training – feedback from new Cllr course Cllr Roberts and Keegan | Cllrs Roberts and Keegan |
| 15 | Footpaths Issues  a] FP5 – metal gates on hold  b] FP21 – update re hand rail LCC  c] FP from The Knolle to Whalley Road leak - looks to be sorted  d] Stepping Stones steps – handrail update  e] Path under the old railway station update  f] Stiles for replacement with gates – due to work commitments the contractor cannot start until mid August. | Note  Cllr Gaffney  Cllr Ward  Cllr Ward  Cllr Gaffney  Cllr Ward |
| 16 | Min 4773 RVBC Contract to sign re grass cutting – held back from the last meeting as the price had increased by over 20% - the service had fulfilled the contract at a loss in previous years and also due to rising costs have had to adjust the price of the cutting. |  |
| 17 | RVBC letter from Head of Legal and Democratic Services re election of Councillors for the Parish of Wilpshire  4 elected 4 vacancies if co-opted needs to be within 35 days of 4 May 2023. Council have co-opted 2 so 2 vacancies remain. 35 days will have passed at this meeting so the Clerk will enquire as to the next steps to fill the 2 remaining vacancies. |  |
| 18 | Durham Road Play Area inspection and report received by Yates Playgrounds inspection carried out 30 March 2023  Slide – good condition rubber surfacing has weeds/algae growth and exposed edges  Parrot See-saw - good condition rubber surfacing has weeds/algae growth and exposed edges  Pig Springer - good condition rubber surfacing has weeds/algae growth and exposed edges  Swings – Cradle Seat - good condition rubber surfacing has weeds/algae growth and exposed edges  **SUGGESTED ACTION FOR THE ABOVE – Monitor or clean surface and repair exposed edges [suggest topsoil and sow grass seed]**  Rolling log traverse rope log sake, suspension bridge, balance beam **– GOOD CONDITION**  Zig Zag Traverse Wall **– Top edges of panels rough/worn – NEED TO MONITOR**  Sloped Balance, Drop Rope Traverse Beam, Balance Weave, Balance Beam, Entrance Gate,Litter Bin, Bench Seat – **ALL GOOD CONDITION**  No Ball Games sign – damaged NEEDS **REPLACEMENT**  Wooden Perimeter Fencing – signs of decay – **MONITOR**  Decision on any actions to take. |  |
| 19 | Replacement Defibrillator Email from Julie Foote Right at Home who is starting a fund raising campaign to replace the defibrillator and a stronger case. Total cost approx.. £2000.00 |  |
| 20 | Coronation Grant - £392.36 left following the purchase of the red white and blue flowers for the triangle  Decision and Vote |  |
| 21 | Bio diversity grant now received of £300 for 22/23 suggestions put forward are for bird boxes to be fitted at DRPA and also a contribution to Salesbury School nature garden and pond.  Decision and Vote |  |
| 22 | Next Meeting – 26 July 2023 |  |
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