WILPSHIRE PARISH COUNCIL

CLERK: Lesley Lund Chairman: Cllr Craig Ward

5 Hollowhead Close

Wilpshire

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5 May 2023

Dear Councillor

You are invited to attend the annual meeting of Wilpshire Parish Council which will be held on Wednesday 10 May 2023 at 7.30pm in the Wesley Lounge, Wilpshire Methodist Church, Ribchester Road, Wilpshire.

LesleyLund

Lesley Lund

Clerk to the Council

The agenda is set out below.

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| Item  |  |  |
| 1 |  Chairman’s welcome |  Cllr Ward |
| 2 | Election of Chairman for the next 12 monthsNominations and vote required | All |
| 3 | Co-option of councillors | All |
| 4 | Acceptance of office and declaration of interests | All |
| 5 | Apologies for absence  |  |
| 6 | Election of Vice Chairman for the next 12 months Nominations and vote | All |
| 7 | SignatoriesBank: Cllrs Ward/Gaffney/BriffettBuilding Society – Cllrs Ward/Gaffney/Briffett/and Foote when completed | All |
| 8 | Representation on other bodiesParish Council LiaisonLALC – currently not meeting | All |
|  | DECISIONS |  |
| 9 | Approval of the minutes of the WPC meeting held on 19/04/2023 and the annual meeting of electors minutes 19/04/2023 – accuracy only | All |
| 10 | Updates and items arising from previous minutes Durham Road Play Area – awaiting inspection report from Yates PlaygroundsTree adjacent to DRPA – awaiting update from contractor |  |

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| 11 | Items for the website  |  All |
| 12 | NAccounts for approval C Walton C0004024 January 2023 visits £229.00 cheque no 102281C Walton C0004032 February 2023 visits £217.50 cheque no 102281C Walton C0004053 March 2023 visits £412.20 cheque no 102281L Lund May Salary £496.90 – tax £99.20 = £397.70 cheque no 102282BHIB Local Council insurance policy premium £750.42 [includes arrangement fee] 1 June 2023 – 31 May 2024 cheque no 102283HMRC £99.20 cheque no 102284North West Air Ambulance thank you letter received for £105 donation | All |
| 13 |  Planning Applications since the last meetingNone at time of preparing the agenda |  |
| 14 |  Lengthsman – Council to agree contract renewalContract due for renewal May 2023- Offer to current lengthsmanTender for workVote required  |   All  |
| 15 | Min 4744 Footpath Highway matters A] FP 5 metal gates x 3 update – Cllr GaffneyB] FP21 any update re rail from LCC – Cllr GaffneyC] Footpath from the Knolle to Whalley Road – any update re sewage leak – Cllr WardD] Stepping Stones – steps up from there – hand rail – any update – Cllr Ward | Cllr Gaffney |
| 16 | For Councillors to review and approve Wilpshire Standing Orders | All - attached |
| 17 | Arrangements for the Annual Audit – Accounts and Governance ReturnPermission for instructing the internal auditor. Cost last year £160.00 | Clerk |
| 18 | Min 4747 Slow Sign – update re suggested locations | Cllr Gaffney |
| 19 | Min 4748 White hatched areas – Whalley Road – Blackburn with Darwen BC |  Cllr Gaffney/Cllr Roberts |
| 20  | Min 4750 Salesbury Memorial Hall SAFE campaign to discuss donation/pledge | All |
| 21 | Min 4746 BinsBottom Vicarage Lane – replacementTurning Circle – replacementWilpshire Hotel – larger bin requiredEmail sent to RVBC awaiting response | All |
| 22 | Min 4745 Coronation Grant £500 – red white and blue in the triangleTo discuss ideas for the remainder of the grant monies | All |
| 23 | Min 4756 Grass cutting contract RVBC – increase in cost of over 20% - due to increased costs of delivering the service - contract to sign for 2023/24 | All |
| 24 | Proposed meetings 2023/2024To December 2023Wednesday 21 June 2023Wednesday 26 July 2023Wednesday 6 September 2023Wednesday 11 October 2023Wednesday 15 November 2023Wednesday 13 December 2023 | All |
| 25 | Citizens Advice Bureau – Clitheroe branch closed – Rossendale and Hyndburn looking after Ribble Valley – does the Council want to approve the donation to go to that branch?Vote required | All |
| 26 | Resident comment re planning application consultation | Cllr Keegan |
|  | INFORMATION TO NOTE. |  |
| 26 | Meetings attended by Cllrs | All |
| 26 | Next meeting – 21 June 2023 meeting to approve annual accounts and governance statement and the certificate of exemption |   |