WILPSHIRE PARISH COUNCIL

CLERK: Lesley Lund Chairman: Cllr Craig Ward

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Proceedings at a meeting on 7 December 2022.

Present: Cllrs C Ward [Chairman] A Gaffney [Vice Chairman] J Foote D Briffett A Keegan

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| Min No |  | Action |
| 4657 | Chairman’s welcome  The Chairman welcomed everyone to the meeting |  |
| 4658 | Apologies for absence  Cllr Burrows |  |
| 4659 | Public participation  The Clerk reported that a resident had drawn her attention to anti social behaviour on Knowsley Road recently. Although this matter wasn’t on the current agenda Cllr Foote would contact PCSO Pemberton to make her aware of the problem and the matter would be put on the next agenda for full discussion. | Next agenda |
|  | DECISIONS |  |
| 4660 | Approval of the minutes of the WPC meeting held on 26 October 2022  The minutes were approved as a true record.  Proposed: Cllr Foote and seconded Cllr Gaffney |  |
| 4661 | Updates and items arising from previous minutes  Min4642 – Banners – letter from LCC circulated previously said that they had deemed permission.  Min 4650 – steps off A666 on footpath leading to railway tunnel – requested hand rail due to poor condition of steps ref number W732037  Min4651 grit bin Beaver Close – now replaced  Min4655 Christmas Trees – only 3 this year Wilpshire Hotel Right at Home and Haus. Cost £55 each plus fee to put up and take down. The Clerk informed Council that a grant application had been made to the LCC Parish Champion |  |
| 4662 | To set the Precept for 2022/2023  The Precept was set at £19655.00 for this year 2022/2023    Tax Base for Wilpshire for 2023/2024 is 1086  Projection of spend to March 2023  Spent to 25 October 2022 9005.77  Allianz Playground inspection 1100.00  LALC subs 395.00  Donations 630.00  Wilpshire Methodist – donation for meeting room use 350.00  Clerk salary to March 2023 5 x 470.40 2352.00  Lengthsman calculated on average 2400.00  Christmas Trees 400.00  --------------  £16632.77  At the end of October 2022 Council balances were £36345.28 so an estimated c/fwd figure at 31/03/2022 would be:  £36345.28 - £16632.77 = £19712.51 + £491.51 [VAT refund 21/22 due to go into the bank shortly] = £20204.02 – gates £3746.00 = £16458.02 – bench 500.00= **£15958.02 c/fwd balance**  The Clerk had also taken into account when calculating the c/fwd figure the proposed gates and bench .  Should Council decide to pay for work to trees on unregistered land adjacent to the Play Area this would also come off the c/fwd balance  Vote required to set the Precept for 2023/2024  It was proposed to add 5% to last years Precept request of £19655 and round the figure up to £21,000 | All |

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| 4663 | DRPA – works to the Play Area were scheduled for December - progress  Trees bordering the Play Area - Ownership of land unknown as the land is not registered.  Trees on this piece of land need further attention as per the tree inspection report. Fisher Forestry had been asked for a quotation for the required works.  Action  That the matter be delegated to the Clerk for a spend up to £300.00 although the land was not owned by the Council it felt that as it adjoined the play area and is unregistered it is in the public interest to carry out necessary works to the trees. | Delegated to the Clerk |
| 4664 | Items for the website  The Clerk informed Council that Bank reconcilliations to end October 2022 had been put on the website |  |
| 4665 | Accounts approved for payment  L Lund reimbursement for poppy wreath £25.00 cheque no 102249  L Lund November 2022 salary £470.90 – tax £94.00 = 376.90 cheque no 102251  L Lund December 2022 salary £470.90 – tax £94.00 = 376.90 cheque no 102252  HMRC tax £188.00 November and December tax cheque no 102253  C Walton C0003998 £ 309.15 – October 2022 cheque no 102257  Christmas trees 3 x £35 = £105.00 cheque no 102255  Robert Tomlinson putting up/taking down Christmas trees £127.00 cheque no 102258  Cheques 102250 and 102254 cancelled |  |
| 4666 | Planning Applications since the last meeting  3/2022/1012 Coach House Regularisation of unauthorised erection of different detached dwelling than the design approved under application 3/2018/1158  WPC - object to this application.  It is felt that the conditions attached to the original application have been ignored.  The house has not been built to the approved original plans .  Wilpshire Parish Council feel that the developer should have adhered to the conditions attached to the original permission.  3/2022/0115 land to east Salesbury View Wilpshire -AMENDED INFORMATION RECEIVED – **APPLICATION NOW WITHDRAWN**  Proposed erection of new residential development comprising 106 new homes, including 30% affordable housing, open space and associated infrastructure  Reduced to 99 homes  WPC – Original objection still stands |  |
| 4667 | Footpath and Highway Matters  a] Blocked Gulley near Knolle entrance overflowing onto road – report it to LCC  b] Potential Footpath Obstruction adjacent to Knolle’. Loose fence – Cllr Gaffney to look at it c] WPC Steel gates potential purchase – to replace stiles 8 x Marlow 1.2 m gates £2479.20 including Vat but plus delivery.Fixing at approx. £170 per gate. **A vote was taken which was unanimous** to proceed with purchase of gates based on prices as at 28/11/2022. Potential source of grant PNFF – basis for donation is to look at improvement ie before and after photos required. d] Network rail - collapsed fencing issue adjacent to FP’s Durham Drive & off Somerset Ave – mostly network rail wire fencing Cllr Gaffney had had a site meeting with them but nothing was to be done. Cllr Gaffney has asked for this in writing as there is a potential trip hazard there. | Clerk  Next Agenda  Next Agenda  Next Agenda |
| 4668 | Jubilee monies – Bench at Wilpshire Methodist Church  Cllr Gaffney confirmed to the Council that the inscribed bench price would be £762.00including Vat. Following talks with the Church the preferred location is next to the tree and the bench would face towards the Church. Cllr Gaffney asked for approval to order the bench and liaise with the church .  A vote was taken and it was unanimously agreed to delegate the ordering of the bench and liaison with the church to Cllr Gaffney. | Cllr Gaffney |
| 4669 | HMRC – fine for £200 reason late returns – [all payments on time up to date]. Clerk had sent in a written appeal to HMRC. Due to computer crash earlier in the year and resetting up employee details as monthly payment rather that irregular ie 2 at some meetings 1 at others.  Council noted this and asked to be kept informed. | Clerk |
| 4670 | LCC Parish Delivery Scheme 2022 – 2023 WPC application £500 - still not received in bank account as yet | Next agenda |
| 4671 | LCC Banner - Slow Sign – following the recent email from Councillor Schofield attaching a letter from LCC which stated that following talks with Districts – LCC had deemed permission in respect of placing the banners around the area. In respect of this Cllr Gaffney asked if Council would approve the banner being placed at the bus turn a round Whalley Road . A site at the top of Hollowhead Lane was also suggested. It should be noted that the owner of the site should be asked for permission prior to any siting of the banner. | Next agenda |
| 4672 | Whalley road – white boxes painted on the road – request to shorten the box  The box was on the road outside no 2 Whalley Road. The property is within Ribble Valley but the road is Blackburn. The issue had been discussed by council previously the white boxes had been painted on the road but as a result caused visibility issues for the resident. Basically it was an issue for BwD Council. | Resident to be informed it is BwD Council |
| 4673 | Pay increase for local government this year 2022/2023 it has been agreed at £1925 pro rata which works out at £1 per hour calculated on 6 hours per week = 6 x 26 =£312.00 per annum back pay from April 2022 would be 9 x 26 = £234.00 and current salary is £470.90 new monthly salary would be £496.90  A vote was taken and it was agreed unanimously to grant the pay increase to the clerk |  |
| 4674 | CANW – Whalley Road appeal for selection boxes  Cllr Gaffney asked for approval to purchase and donate some selection boxes to CANW following a recent appeal.  It was proposed that Cllr Gaffney be delegated to purchase and donate selection boxes up to a value of £25.00 on behalf of the PC. | Cllr Gaffney |
|  | INFORMATION TO NOTE |  |
| 4675 | Meetings attended by Councillors  None |  |
| 4676 | Hyndburn Local Plan – Hyndburn 2037 The local plan Regulation 19 Consultation – details emailed prior to this meeting and also on the website on newspage and notices |  |
| 4677 | Next meetings – 18 January 2023, 8 March 2023 |  |