WILPSHIRE PARISH COUNCIL

CLERK: Lesley Lund Chairman: Cllr Craig Ward

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Wilpshire

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12 January 2023

Dear Councillor

You are invited to attend the meeting of Wilpshire Parish Council which will be held on Wednesday 18 January 2023 at 7.30pm in the Wesley Lounge, Wilpshire Methodist Church, Ribchester Road, Wilpshire.

LesleyLund

Lesley Lund

Clerk to the Council

The agenda is set out below.

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| Item  |  |  |
| 1 |  Chairman’s welcome |   |
| 2 | Apologies for absence Cllr Burrows |  |
| 3 | Public participation  |  |
|  | DECISIONS |  |
| 4 | Approval of the minutes of the WPC meeting held on 7 December 2022 |  |
| 5 | Updates and items arising from previous minutes Min 4650 – steps off A666 on footpath leading to railway tunnel – requested hand rail due to poor condition of steps ref number W732037 – no updateMin4674 – CANW – Cllr Gaffney purchased and delivered selection boxes on behalf of WPC |  |

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| 6 | DRPA – works to the Play Area were scheduled for December – progressTrees bordering the Play Area – clerk to reportAllianz Engineering inspection as per fragmentation policy cancelled. Yates Playgrounds asked to inspect the play area. | All – update |
| 7 | Items for the website  |   |
| 8 | Accounts for approval L Lund Back pay 9 months x £26.00 £234.00 – tax £46.80 = £187.20 Cheque no 102259L Lund November 2022 salary £496.90 – 99.38 tax = £397.52 cheque no 102260HMRC tax £146.18 back pay and Jan 2023 tax cheque no 102261C Walton C0003 £ - awaiting timesheetsArk Plastics £702.00 [inc VAT of £117.00] cheque no 102262A Gaffney reimbursement for selection boxes gifted to CANW by WPC £25.00 cheque no 102263Remittances Skipton BS interest 2021/22 £57.78VAT refund received into the bank account £491.51 | All |
| 9 |  Planning Applications since the last meeting3/2022/1123 proposed garage conversion with single storey rear extension to turn into annex at 16 Somerset Avenue WilpshireWPC to discuss at meeting  |  |
| 10 | Footpath and HighwayMatters1. Potential Footpath Obstruction adjacent to Knolle’.- loose fence – update Cllr Gaffney
2. Min 4667 Metal gates to replace stiles – agreed 8 x 1.2m at the last meeting. Request to increase to 10 x 1m – the pro forma invoice has to be paid to confirm order at a cost of £2826.00 which includes VAT at £471.00 - Cllr Gaffney to report
3. Min 4667 – Network Rail re collapsed fencing – progress – Cllr Gaffney
4. FP 2 Beaver Close/The Grange – Cllr Gaffney

Vote ay be required: any further action to be taken | Cllr Gaffney |
| 11 | Jubilee monies – Bench at Wilpshire Methodist ChurchCllr Gaffney to report | All |
| 12 | HMRC – fine for £200 reason late returns – [all payments on time up to date]. Clerk will appeal it. Confirmation received appeal successful – termed as reasonable excuse. | All |
| 13 | LCC Parish Delivery Scheme 2022 – 2023 WPC application £500 - still not received in bank account as yet up to latest bank statement | All |
| 14 | Slow Sign – has been ordered. Site decision - at Bus Turnaround or top Hollowhead Lane – further information sent by email from Cllr Schofield in respect of slow signsVote required | Cllr Gaffney |
| 15 | Sign Cleaning | Cllr Ward |
| 16 | VACANCY – WPC are now able to co-opt onto the council | All |
| 17 | Care Home Knowsley Road – update | Cllr Foote |
| 18 | Annual Donations – Last years:NW Air Ambulance - £105.00Little Green Bus - £155.00Samaritans – pay for a day £85.00R V Citizens Advice Bureau - £105.00Bowland Pennine Mountain Rescue Team - £105.00Wilpshire Methodist Church – donation for rent of meeting room - £350.00 |  |
| 19 | Dog Fouling Sign – Knowsley Road | Cllr Roberts |
|  | INFORMATION TO NOTE |  |
| 20 | Meetings attended by Councillors |  |
| 21 | Next meetings – 1 8 March 2023 |   |