WILPSHIRE PARISH COUNCIL

CLERK: Lesley Lund Chairman: Cllr Craig Ward

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3 August 2022

Dear Councillor

You are invited to attend the annual meeting of Wilpshire Parish Council which will be held on Wednesday 10 August 2022 at 7.30pm in the Wesley Lounge, Wilpshire Methodist Church, Ribchester Road, Wilpshire.

LesleyLund

Lesley Lund

Clerk to the Council

The agenda is set out below.

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| Item  |  |  |
| 1 |  Chairman’s welcome |   |
| 2 | Apologies for absence Cllr Ward Cllr Burrows |  |
| 3 | Public participation  |  |
|  | DECISIONS |  |
| 4 | Approval of the minutes of the WPC meeting held on 22 June 2022Add in the minutes Cllr Gaffney couldn’t attend due to change of meeting date. |  |
| 5 | Updates and items arising from previous minutes Durham Road Play Area – engineer’s report sent to Yates Playgrounds – they visited on 22 June and realigned gate will forward a price for the other identified works in the Engineers report |  |
| 6 | SLOW DOWN BANNER – ideas where to locate it?Vote may be required | All |
| 7 | Tree Work at DRPA3 quotations have been received for the felling of the tress T11, T18, T21,T24,T25 £350.00 + VAT£860.00 + VAT£1100.00 | Quotations forwarded to cllrs by email prior to this meeting |
| 8 | Knowsley Road – update and any further action | Cllr Edwards |
| 9 | Wilpshire Hotel traffic lights and road safety for discussion in general and in respect of right turns and approach in respect of provision of right turn filters at the traffic lights. Update and way forward. | Cllr Edwards |

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| 10 | Trees bordering the Play Area - Ownership of land adjacent to DRPA – Cllr Gaffney has spoken to the third party regarding the trees but it has been questioned whether the land is in their ownership or not. Action – WPC to do a land ownership search? One tree has been identified as being in a very poor conditionVote required | All |
| 11 | Items for the website  |   |
| 12 | Accounts for approval L Lund JuLY 2022 salary £470.90 – tax £94.00 = £376.90 cheque no 102227L Lund JuLY 2022 salary £470.90 – tax £94.00 = £376.90 cheque no 102228#L Lund printer ink black £14.00 cheque no 102229HMRC tax £94.00 july cheque no 102230HMRC tax £94.00 August cheque no 102231LALC subs 22/23 invoice no 2223116 £475.92 cheque no 102232Web Design by Magic annual web hosting and domain name £40.98 cheque no 102233LALC £35.00 training course Cllr Roberts cheque no 102234C Walton C0003 £ - awaiting timesheets | All |
| 13 |  Planning Applications since the last meetingPlanning Application 3/2022/0619 Water Tank and Valve House off Vicarage Lane Wilpshire to create a single dwelling to include the creation of a short access trackWPC: Wilpshire Parish Council would like to make the following comments:1-The application is outside the Wilpshire village settlement (building) boundary.2-The Footpath 3-46-FP 5 route at the side of ‘the Glen’ should not be granted vehicular access from the application onto Vicarage Lane as it is a public right of way that is too narrow and would cause nuisance to the owners of ‘the Glen and conflict with users of the footpath and vehicular traffic.3-The Bridlepath 3-46-BW 27 on Vicarage Lane is not in a condition to sustain further vehicular traffic-if it is possible a section 106 (Town & Country planning act 1990), obligation on the application for surface improvements to Vicarage Lane should be considered to mitigate the impact of the development.Planning Application 3/2022/0664 16 Hollies Road Two storey extensions to the rear.WPC Planning Application 3/202**2/669 21 Knowsley Road Wilpshire** first floor extension to the rear and alterations to existing roof (resubmission of 3/2022/0104)WPC:  |  |
| 14 | Public Footpath The Glen – Stepping Stones please see reply from Blackburn W Darwen:Thank you for raising your concerns regarding the stepping stones. Although this footpath is within Blackburn’s Boundary we don’t actually have it recorded as a definitive footpath where it crosses the stream and goes over the boundary, becoming footpath 25 Ribble Valley.Footpath 2 Blackburn leaves Walden road and joins footpath 4 which then continues up to Warrenside Close. Please see attached definitive statement A site visit to the stepping stones was carried out yesterday and as the water in the brook was low, the brook was relatively easy to cross.It is difficult to prevent stepping stones in a location like this from becoming slippery. This is partially down to moss attaching to the surface of the stones, which holds water and with the lack of natural daylight due to the large overhanging deciduous trees, the stones can become quite slippery especially when wet. However we were approached a little while ago by one of the planning team from Ribble Valley Borough Council with regards to the development 3/2022/0115 which is proposed on the land at the Northern side of Knotts brook. (Salesbury View) The team member from RV asked whether we would be interested in having a bridge installed across Knott’s Brook if some section 106 funding could be secured for this from the developers. This is something we would consider however Blackburn cannot fund a bridge without the help of this external funding and the stepping stone would  have to remain in situ. Please get back to me if you have any further concerns.Vote required: wpc to contact PROW to ascertain ownership of the stepping stones? | All |
| 15 | Jubilee monies – gifted from RVBC £500 - £356.00 still in the kitty. To discuss options to spend it.Although quotations were discussed at the June meeting for a bench there was already a bench at the DRPA.Vote may be required |  |
| 16 | Request by Wilpshire Resident to pay for a proposed commemorative bench – For discussion and decision | All |
| 17 | Footpath MattersLCC Parish Delivery Scheme 2022 – 2023 WPC application £500 |  |
| 18 | Training – Cllr Roberts is booked on the New Clerks & Cllrs course £35 to take place 8 September by Zoom 7.30 – 9.00 – to note and approve payment  |  |
| 19 | Grit Bin - top of Beaver Close |  |
|  | INFORMATION TO NOTE |  |
| 20 | Meetings attended by Councillors |  |
| 21 | Concurrent Function Grant to be applied for from RVBC | Clerk |
| 22 | Next meeting – 14 September 2022  |   |