WILPSHIRE PARISH COUNCIL

CLERK: Lesley Lund Chairman: Cllr Craig Ward

5 Hollowhead Close

Wilpshire

BB1 9LE

Email: [wilpshireparishcouncil@gmail.com](mailto:wilpshireparishcouncil@gmail.com)

Website: [www.wilpshireparishcouncil.org.uk](http://www.wilpshireparishcouncil.org.uk)

Proceedings at a meeting held on 11 May 2022.

Present: Cllrs C Ward [Chairman] J Foote M Edwards A Keegan D Briffett [arrival 8pm – item 15]

|  |  |  |
| --- | --- | --- |
| Item |  |  |
| 4556 | Chairman’s welcome  The chairman welcomed everyone to the meeting and informed councillors that the first item on the agenda was the election of a chairman for the next 12 months. |  |
| 4557 | Election of Chairman for the next 12 months.  Cllr Edwards nominated Cllr Ward and this was seconded by Cllr Foote  A vote was taken which was unanimous  Cllr Ward was elected as Chairman for the next 12 months. |  |
| 4558 | Public participation  None |  |
| 4559 | Apologies for absence  Cllr Gaffney – due to change of meeting date Cllr Burrows – due to work commitments |  |
|  | DECISIONS |  |
| 4560 | Election of Vice Chairman for the next 12 months  Cllr Gaffney was nominated by Cllr Ward and this was seconded by Cllr Edwards  A vote was taken which was unanimous  Cllr Gaffney was elected as Vice Chairman for the next 12 months |  |
| 4561 | Approval of the minutes of the WPC meeting held on 13 April 2022 and the Annual meeting of electors minutes for accuracy only.  The minutes of the meeting held on 13 April 2022 were approved as a true record.  Proposed by Cllr Edwards and seconded by Cllr Keegan  The Annual meeting of electors minutes were deemed accurate. |  |
| 4562 | Updates and items arising from previous minutes  .none other than items on this agenda |  |
| 4563 | Signatories for bank/building society    Present:  Bank Cllr Ward, Gaffney and Briffett  Skipton Building Society: Cllrs Ward, Gaffney, Briffett + vacancy  It was proposed that Cllr Foote fill the vacancy and a vote was taken and agreed to add Cllr Foote as a signatory at Skipton Building Society | Clerk to obtain the forms from Skipton BS |
| 4564 | Membership/representation on other bodies  Salesbury Memorial Hall Committee no representative due to trustee requirement  LALC – Area Committee – no meetings taking place at present  Parish Council Liaison – RVBC at present Cllr Gaffney and Cllr A Keegan  VOTE REQUIRED | Clerk to notify RVBC of the representatives for PCL |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| 4565 | Durham Road Play Area  Engineer’s Report – Cllrs Gaffney and Burrows visitedthe site  The Council asked the Clerk to contact Yates Playgrounds and attach a copy of the engineers report to deal with the necessary repairs and also to quote for yearly engineers inspection to BS regulations | Clerk to email Yates Playgrounds |
| 4566 | Items for the website  Keep up to date |  |
| 4567 | Accounts approved for payment  L Lund May 2022 salary £470.90 – tax £94.00 = £376.90 cheque no102214  HMRC tax £94.00 cheque no 102215  BHIB Local Council insurance policy Total Premium Due: £719.33 - premium £719.33 1 June 2022 – 31 May 2023 cheque no 102216  Approved |  |
| 4568 | Planning Applications since the last meeting Planning Application: 3/2022/0275 Woodland Barn, Dewhurst Farm, Longsight Road, Langho BB6 8ADSingle storey garden roomWPC – No objection **Planning Application: 3/2022/0134** 12 Ribchester Road Wilpshire - The application is for demolition of an existing conservatory and erection of a two-storey entrance foyer at the east elevation (facing 10 Ribchester Road).  WPC – No objection  **Planning Application: 3/2022/0431** Netherleigh 2 Whalley Road Wilpshire - Proposed demolition of the existing detached garage and erection of a replacement detached garage with double pitched roof due to gas pipeline improvements  WPC – No objection  . |  |
| 4569 | Lengthsman – Council to agree contract renewal  Contract due for renewal May 2022-  It was proposed to offer the contract to the current lengthsman.  A vote was taken and it was agreed to offer the contract to C Walton. | Clerk to inform lengthsman |
| 4570 | Wilpshire Hotel traffic lights and road safety for discussion in general and in respect of right turns and approach in respect of provision of right turn filters at the traffic lights. Cllr Edwards asked for Council permission to contact LCC on Wilpshire Parish Council’s behalf in connection with highway safety issues involving the signals. People frequently jumped the lights and it was felt that they needed to be upgraded. Prior to submitting the email it would be sent to all cllrs for their agreement. | Cllr Edwards to compose email to send to LCC  Next agenda |
| 4571 | Review and approve Wilpshire Standing Orders  The Standing Orders were approved and would be reviewed in 12 months time | Put on the Annual meeting of the Council agenda 2023 |
| 4572 | Arrangements for the Annual Audit – Accounts and Governance Return  The Clerk asked for permission to instruct the internal auditor. Cost last year £160.00  This was approved by cllrs | Clerk |
| 4573 | Knowsley Road – Cllr Edwards gave an update and added that he was still waiting for the wheelie bin stickers | Next agenda |
| 4574 | Noise issue – Dewhurst Farm  An email from Cllr Gaffney gave the details of the noise issue and this was noted by the Council. | Noted |
|  | INFORMATION TO NOTE |  |
| 4575 | Meetings attended by Councillors  None | Cllr Edwards |
| 4576 | Footpath Matters  Bench Hollowhead Lane – Cllr Ward would paint the bench | Noted |
| 4577 | The Chairman will ask that press and public leave the meeting in respect of the next item:  SAR response sent – following the response to the enquirer 2 further emails had been received which were noted by the Council. |  |
| 4578 | Next meeting – 22 June 2022 meeting to approve annual accounts and governance statement and the certificate of exemption prior to 30 June 2021/code of conduct and policies if necessary  Cllrs to note start time would be 7.00pm due to interview of prospective councillor. |  |