WILPSHIRE PARISH COUNCIL

CLERK: Lesley Lund Chairman: Cllr Craig Ward

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Wilpshire

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4 May 2022

Dear Councillor

You are invited to attend the annual meeting of Wilpshire Parish Council which will be held on Wednesday 11 May 2022 at 7.30pm in the Wesley Lounge, Wilpshire Methodist Church, Ribchester Road, Wilpshire.

LesleyLund

Lesley Lund

Clerk to the Council

The agenda is set out below.

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| Item |  |  |
| 1 | Chairman’s welcome |  |
| 2 | Election of Chairman for the next 12 months.  Nominations and seconders required |  |
| 3 | Public participation |  |
| 4 | Apologies for absence  Cllr Gaffney |  |
|  | DECISIONS |  |
| 5 | Election of Vice Chairman for the next 12 months  Nominations and seconders required VOTE REQUIRED |  |
| 6 | Approval of the minutes of the WPC meeting held on 13 April 2022 and the Annual meeting of electors minutes for accuracy only. VOTE REQUIRED |  |
| 7 | Updates and items arising from previous minutes  . |  |
| 8 | Signatories for bank/building society    Present:  Bank Cllr Ward, Gaffney and Briffett  Building Society: Cllrs Ward, Gaffney, Briffett + vacancy  VOTE REQUIRED |  |
| 9 | Membership/representation on other bodies  Salesbury Memorial Hall Committee no representative due to trustee requirement  LALC – Area Committee – no meetings taking place at present  Parish Council Liaison – RVBC at present Cllr Gaffney  VOTE REQUIRED |  |

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| 10 | Durham Road Play Area  Engineer’s Report – Cllrs Gaffney and Burrows to visit the site |  |
| 11 | Items for the website |  |
| 12 | Accounts for approval  L Lund May 2022 salary £470.90 – tax £94.00 = £376.90 cheque no102  HMRC tax £94.00 cheque no 102  C Walton C0003724 £349.22 March 2021 visits cheque no 102  BHIB Local Council insurance policy Total Premium Due: £719.33 - premium £719.33 1 June 2022 – 31 May 2023 | All |
| 13 | Planning Applications since the last meeting Planning Application: 3/2022/0275 Woodland Barn, Dewhurst Farm, Longsight Road, Langho BB6 8ADSingle storey garden roomWPC – No objection **Planning Application:** 3/2022/0134 12 Ribchester Road Wilpshire - The application is for demolition of an existing conservatory and erection of a two-storey entrance foyer at the east elevation (facing 10 Ribchester Road).  WPC - |  |
| 14 | Lengthsman – Council to agree contract renewal  Contract due for renewal May 2022-  Vote required | All |
| 15 | Wilpshire Hotel traffic lights and road safety for discussion in general and in respect of right turns and approach in respect of provision of right turn filters at the traffic lights.  Vote may be required | Cllr Edwards |
| 16 | For Councillors to review and approve Wilpshire Standing Orders | All - attached |
| 17 | Arrangements for the Annual Audit – Accounts and Governance Return  Permission for instructing the internal auditor. Cost last year £160.00 | Clerk |
| 18 | Knowsley Road – update and any further action | Cllr Edwards |
| 19 | Noise issue – Dewhurst Farm | See email from Cllr Gaffney |
|  | INFORMATION TO NOTE |  |
| 20 | Meetings attended by Councillors | Cllr Edwards |
| 21 | Footpath Matters | Cllr Ward/Cllr Gaffney |
| 22 | The Chairman will ask that press and public leave the meeting in respect of the next item:  SAR response sent – 2 further emails sent from requester - Council to note. |  |
| 23 | Next meeting – 23 June 2022 meeting to approve annual accounts and governance statement and the certificate of exemption prior to 30 June 2021/code of conduct and policies if necessary |  |