WILPSHIRE PARISH COUNCIL

CLERK: Lesley Lund Chairman: Cllr Craig Ward

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Proceedings at a meeting held on 9 March 2022

Present: Cllrs C Ward [Chaiman] M Edwards D Briffett Clerk - Lesley Lund County Cllr A Schofield [Part meeting] = 6 resdients of the parish

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| Min no |  | Action |
| 4502 | Chairman’s welcome  The Chairman welcomed everyone to the meeting |  |
| 4503 | Apologies for absence - Cllr Gaffney and Cllr Foote |  |
| 4504 | Declarations of interest  Cllr Edwards Planning Application 3/2022/0046 |  |
| 4505 | Parish councillor vacancies - interviewed one interested resident prior to this meeting who will be co-opted onto the Council at the next meeting on 13 April 2022. |  |
| 4506 | Public participation the Chairman closed the meeting at 19:33 to allow for public participation  Vicarage Lane – Residents on the far end of Vicarage Lane were now having to put their waste in lilac sacks and take to a collection point on bin day. This was because the track was now considered unsafe for the bin lorry to go down. This affects 8 households so those 8 households do not have the opportunity now to recycle waste either. The collection point was undecided and at the moment it was on The Hazels. A large bin had now been put on Vicarage Lane although had been move to The Hazels then back to Vicarage Lane. There had been no consultation and only one weeks notice. The resident had spoken to the director of Community Services, RVBC in regards to any guidance in order to repair the road to the standard where the bin lorry could travel on it.  Bins – How where these problems overcome in other areas, and enquire with RVBC what improvement to the standard of the lane is needed in order for the bin lorry to get down the lane. Request that RVBC work with the residents in order to achieve this  Dog Waste bin on footpath at the top of Vicarage Lane had been removed. – the PC would enquire why this has been taken away  Footpath 16 was flooding and this needed to be addressed.  Planning Application 3/2022/0115 Land to the East of Salesbury View – This was a proposal to build 106houses on the land . Residents felt that this was an unsuitable site due to:  Unsuitable access/egress to the site from the road up Salesbury View the road was steep and in winter was dangerous. The access was unsuitable for another 106 houses and also heavy lorries which would be using it whilst construction took place.  There are issues with flooding – and as an example since the building of a few houses in the Knolle’s grounds there has been constant flooding on Whalley Road down to Station Close  There is lots of wildlife on the site including foxes, hedgehogs, bats, owls, stoats, weasels and great crested newts – it was felt that the ecology report should have been based over 12 months for that area of land  WPC – A meeting with Ramsgreave PC Borough Cllrs County Cllr is to be arranged shortly and a public meeting will follow this will be published on the Council website and noticeboard.  The meeting was reopened at 19:49 | Clerk to contact RVBC |
| 4507 | Approval of the minutes of the meeting held on 26 January 2022 and any updates  Approved as a true record  Proposed Cllr Edwards Seconded Cllr Briffett |  |
|  | DECISIONS |  |
| 4508 | Planning Applications moved up the agenda  Planning Application No: 3/2022/0046  Grid Ref: 368622 432142  Proposal: Variation of condition 2 of planning permission 3/2021/0555. Amended plans in relation to the conversion of the integral garage (retrospective).  Location: 42 Knowsley Road Wilpshire BB1 9PN  Cllr Edwards declared an interest in the above application.  Thank you for your planning consultation dated 26 January 2022.  Wilpshire Parish Council objects to the above application. If this proposal had been included in the original application 3/2021/0555 it may have taken a different view in respect of its consideration of material reasons ie for adequate parking on site.  Planning permission 3/2021/0555 was specific in the conditions which were attached namely condition 2:  Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:  Location Plan  Existing Plans and Elevation  Proposed Floor Plans  REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent hereby approved.  And also the reason stated for Condition 3  REASON: To enable a vehicle to stand clear of the highway in order to protect the free and safe passage of traffic including pedestrians in the public highway in accordance with the National Planning Policy Framework (2019).  The Parish Council is aware of resident’s and also its own concerns in regards to both speeding and parking on Knowsley Road and believes that the road will be the subject of a further traffic speed survey shortly.  3/2022/0067 Removal of existing garage and conservatory and erection of a proposed single storey extension, entrance canopy and annex at Sudell House 75 Whalley Road Wilpshire.  WPC – Should permission be granted Wilpshire Parish Council would ask that a condition is added that the conversion should be used only as  an annex to the main property and not to be used as a holiday let.  3/2022/0115 Proposed erection of new residential development comprising 106 new homes, including 30% affordable housing, open space and associated infrastructure at Land to East of Salesbury View, Wilpshire.  WPC – A meeting with Ramsgreave PC Borough Cllrs County Cllr is to be arranged shortly and a public meeting will follow this will be published on the Council website and noticeboard. |  |
| 4509 | Vicarage Lane issues – as discussed in public participation Clerk to contact RVBC and ask :  Bins – How where these problems overcome in other areas, and enquire with RVBC what improvement to the standard of the lane is needed in order for the bin lorry to get down the lane. Request that RVBC work with the residents in order to achieve this  Dog Waste bin on footpath at the top of Vicarage Lane had been removed. – the PC would enquire why this has been taken away | Clerk to email RVBC |
| 4510 | Knowsley Road – Road Safety/Speeding min 4424 /min 4454/min 4480  Update from Cllr Edwards – the speed survey had been done from 26/01/2022 for 7 days . The average speed had been 25 mph in each direction and the fastest speed recorded was 49mph. LCC was not taking any further action which was disappointing and was a reactive rather than proactive view. Cllr Edwards requested Council approval to respond and copy in County Cllr Schofield.  Cllr Schofield informed the Council that there were 20mph stickers available from PCSO Pemberton – Cllr Edwards would liaise with PCSO Pemberton |  |
| 4511 | Proposed meeting date of annual parish meeting – the meeting has to be In May  A vote was taken and it was agreed to hold the Annual Parish Meeting on Wednesday 4 May 2022 |  |
| 4512 | Accounts approved for payment  C Walton invoice C3855 January visits £303.42 cheque no 102206  L Lund February salary £470.90 – tax £94.00 = £376.90 cheque no102196  L Lund March salary £470.90 – tax £94.00 = £376.90 cheque no 102197  HMRC £188.00 cheque 102198  P Mollart repair to fence DRPA £963.40 cheque no 102195  P Mollart repair to bench York Road £120.00 on receipt of invoice cheque no 102199  Allianz plc fragmentation policy NZ/14099865 £1202.44  S Johnson Christmas trees expecting an invoice  Accounts [Donations] previously approved under minute no 4487  Wilpshire Methodist Church £350.00 cheque no 102200  Samaritans £85.00 cheque no 102201  NW Air Ambulance £105.00 cheque no 102202  Little Green Bus £155.00 cheque no 102203  RV Citizens Advice Bureau cheque no 102204  Bowland Pennine Mountain Rescue Team £105.00 cheque no 102205  Credits received  £500 Jubilee grant RVBC received 29 December 2021 .  £50.00 RVBC grant towards Xmas lights received 20 December 2021  £89.00 grant from the Parish Champion received 13 December 2021 |  |
| 4513 | Durham Road Play Area  Tree assessment – quotation received for updated tree inspection £375.00 for tree inspection and report + ordnance survey mapping costs £36.37 if Council want identifying metal plates on the tress it is £2.00 per tree. Additional works This includes, additional requested site visits, consultations, plan updates, report amendments chargeable at an hourly rate of £75.00. Any works required to trees are extra.  Further quotation received as per last meeting’s instruction – circulated prior to this meeting:  a. Visit the site and carry out a visual ‘Target Appraisal’\* of the area(s) around the trees to inform ‘b’ and ‘c’, below; b. Carry out an ‘Individual Tree Survey’\*;   1. Produce a tabulated ‘Schedule’\* of the surveyed trees, setting out the relevant data captured, and identifying appropriate management recommendations required to reduce any identified risks to an acceptable level and/or as part of necessary arboricultural management; 2. Plot the surveyed trees on a Google Earth base plan in order to produce a ‘Tree Survey Plan’\*; 3. Produce a suitably detailed report outlining our findings and associated recommendations; and 4. Provide the above documents as a combined file via email in electronic PDF format.   NB: The potential influence of trees upon existing or proposed buildings or other structures resulting from the effects of their roots abstracting water from shrinkable load-bearing soils is not considered as a component of our survey and the subsequent report.     |  |  |  |  | | --- | --- | --- | --- | | **Tasks** | **Time** | **Rate** | **Amount** | | Site visit for tree survey (inc. travel) | 2:45 | 75.00 | 206.25 | | Report preparation and office administration hours | 4:15 | 75.00 | 318.75 | | **Costs** | **Quantity** | **Rate** | **Amount** | | Mileage | 22.00 | 0.55 | 12.10 | |  |  | btotal | 537.10 | |  |  | VAT | 107.42 |   **Total 644.52**  It was agreed to instruct the contractor who previously did the tree inspection at a cost of £375.00 | All  All |
| 4514 | Newsletter – Cllr Ward would do a resume of the past year to put on the website and noticeboard | Next agenda for update |
| 4515 | 1. AON [Allianz plc] Renewal of Fragmentation Policy Durham Road Play Area – this has automatically renewed 2. Clerk has contacted RVBC to enquire who they use for inspections and insurance of equipment 3. ROSPA Play Safety Co were also contacted and have sent an email for annual inspections fee :   We annually visit Lancashire every August/ September and inspect outdoor play areas at a special discounted rate.  We charge £70 plus VAT per site to inspect up to 5 items of play equipment on the play area. There is an extra fee of £3.50 plus VAT to inspect each play item over five.    By being on our ‘Automatic Schedule’ your play area(s) will automatically be inspected every year at the reduced rate when we are in your area.  You don’t need to place a new order each year and you will receive notification of the inspection prior to it taking place. | Circulated prior to the meeting |
| 4516 | Vacancies – one interview took place prior to this meeting and co-option of councillor will take place on 13 April 2022 |  |
| 4517 | Salesbury Memorial Hall  For discussion in respect of Role of Trustee – clerk to write to the Salesbury Memorial Hall Committee stating that WPC were not in a position to nominate a trustee at the moment and unfortunately therefore WPC would not be represented at the present time. | Clerk to inform Salesbury Memorial Hall Committee |
| 4518 | Footpath Matters  FP 5 completed now.  FP 25/26-unfortunately the 20 Tons of stone wasn’t quite enough-there is still this remaining puddle below.  Craig has identified part of FP 9 to the golf course as needing some more stone too. Quotation received from P Mollart 1 ton of stone to barrow in of main road A666 Whalley road and wacker down and 1 ton to barrow in and wacker down on Hollowhead lane near golf coarse to supply 2 ton of stone and labour total cost would be £250  Proposal- Council to agree for P Mollart to carry out the works at a cost of £250.00 to include the stone. A vote was taken and it was unanimously agreed for P Mollart to carry out the works at a cost of £250.00 | Cllr Ward |
| 4519 | Annual review of insurance  Approved by the Council review March 2023 |  |
| 4520 | Annual review of Asset Register  Approved by the Council review March 2023 |  |
| 4521 | Annual review of Risk Assessment  Approved by the Council review March 2023 |  |
| 4522 | Platinum Jubilee  Ideas were to plant out the Wilpshire Triangle Red White and Blue, a bench and plaque – location to be discussed at the next meeting plant a tree – location to be discussed at the next meeting along with any other ideas. |  |
| 4523 | The Chairman will propose that Press and Public to be excluded  Complaint to ICO – case officer now assigned ICO would write to the complainant and if any further information was required WpC would be contacted |  |
| 4524 | LCC compiling a list of small item requests from Parish councils ie a bollard, grit bin, sign etc and would like to know any potential requests. – A grit bin Beaver Close was added |  |
| 4525 | Dog Waste Bin removal – Vicarage Lane – discussed in public participation – Clerk to write to RVBC | Clerk to write to RVBC |
| 4526 | New Councillor Flyer – next meeting. |  |
|  | INFORMATION |  |
| 4527 | Meetings attended by Cllrs and items for Council to note - none |  |
| 4528 | Mandate change –  Barclays – mandate returned to Barclays to put Cllr Gaffney on the bank account as a signatory – letter confirming change has been made  Skipton Building Society – Confirmation received that signatories are A Gaffney C Ward and D Briffett. J Foote to go onto the account as a signatory – forms to be completed.. |  |
| 4529 | Litter bin Knowsley Road – Any update from PCL committee re bin allocations – none |  |
| 4530 | Bench York Road – repair - this had been done |  |
| 4531 | Fence DRPP – this had been done | Cllr Gaffney |
| 4532 | Meetings attended by Cllrs and items for Council to note  None |  |
| 4533 | LCC Ribchester Road B6345 Clayton le Dale from its junction with Salesbury Hall Road to its junction with Lovely Hall Lane. B6245 Ribchester Road Wilpshire from its junction with Lovely Hall lane to its junction with A666 Whalley Road – Closes from Tuesday 1 February 2022 and Wednesday 2 February 2022 from 0900-1500 hours or until works are completed. Information has been put on the website and in the notice board. |  |
| 4534 | RVBC email re Precept and wanting explanation as they say it is 7% higher on Band D calculation. Min 4460 sent stating reasons and calculation of 18717.00 x 1.05% on the last years Precept figure – awaiting response. noted |  |
| 4535 | Next meeting – 13 April 2022 Annual Meeting of Electors with WPC Meeting afterwards |  |