WILPSHIRE PARISH COUNCIL

CLERK: Lesley Lund Chairman: Cllr Craig Ward

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Proceedings at a meeting held on 26 January 2022.

Present: Cllrs C Ward, A Gaffney, J Foote, D Briffett, M Edwards and L Lund - Clerk

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| Min No |  | Action |
| 4475 | Chairman’s welcome  The Chairman opened the meeting and welcomed everyone. |  |
| 4476 | Apologies for absence  None |  |
| 4477 | Declarations of interest  Cllr Edwards – Planning Application 3/2022/0025 |  |
| 4478 | Public participation  None |  |
| 4479 | Approval of the minutes of the meeting held on 3 November 2021 and any updates  The minutes were approved with the following amendment min 4455 should read 30 and 3.  Approved Cllr Briffett and Seconded by Cllr Edwards |  |
|  | DECISIONS |  |
| 4480 | Knowsley Road – Road Safety/Speeding min 4424 /min 4454  Update from Cllr Edwards had now had the opportunity to view the raw data from the last road safety/speed survey which had been taken over 7 days. 543 vehicles had past through the road doing 25+ miles per hour and just short of 9,000 vehicles. The next speed survey was in hand and would be done during the rush hour ie school and work runs rush hour. It would be conducted at lighting column 17 between Brooklyn Road and Wood Cres. When the data was available from that Cllr Edwards would then contact the PCSO. Cllr Edwards would give an update to the next meeting but should the data be available prior to the next meeting Cllr Edwards asked for permission to contact PCSO Pemberton.  Permission was given for Cllr Edwards to contact PCSO Pemberton prior to the next meeting if the data had been received – unanimous. | Cllr Edwards to keep Council informed of progress at the next meeting |
| 4481 | New signatory required :  Barclays Bank and Skipton Building Society  The Chairman had rang Barclays Bank and a new mandate had been sent for signing – Cllr Gaffney would be added as a signatory.  Skipton Building Society – this matter had been dragging on and the Clerk had visited the Skipton BS to ask in order to move things along could cross out ex Cllr Westwell and then submit new forms when a replacement had been sorted.  Agreed unanimously Cllr Gaffney as a new signatory Barclays Bank  Cllr Foote a new signatory Skipton BS |  |
| 4482 | Planning Applications Consultation on planning application, 3/2021/1102, Braemar House Somerset Avenue Wilpshire BB1 9JDWPC: No objection3/2022/0025 11 Mayfair Crescent – front bay windowWPC: No objection3/2022/0008 12 The Grange – Raised decking to the rear.WPC: No objection3/2022/0030 – Dewhurst Farm – Substitution of cottage type for 2 of the 4 holiday cottages approved under 3/2020/1025 [re sub 3/2020/0713]WPC: No objection |  |
| 4483 | Proposed meeting schedule 2022/2023  20/042022 annual meeting of Electors and WPC Meeting  01/06/2022 Annual Parish Meeting  22/06/2022  01/08/2022 – apology Cllr Briffett  16/09/2022  26/10/2022  7/12/2022  18/01/2023  08/03/2022 |  |
| 4484 | Accounts for approval  C Walton C0003831 November visits £332.05 cheque no 1021191  C Walton C0003845 December visits £217.55 cheque no 102190  L Lund January salary £470.90 – tax £94.00 = £376.90 cheque no 102192  HMRC £94.00 cheque 102194  Accounts approved unanimously  Credits received - noted  £500 Jubilee grant RVBC received 29 December 2021 .  £50.00 RVBC grant towards Xmas lights received 20 December 2021  £89.00 grant from the Parish Champion received 13 December 2021 |  |
| 4485 | Durham Road Play Area  Tree assessment – quotation received for updated tree inspection £375.00 for tree inspection and report + ordnance survey mapping costs £36.37 if Council want identifying metal plates on the tress it is £2.00 per tree. Additional works This includes, additional requested site visits, consultations, plan updates, report amendments chargeable at an hourly rate of £75.00. Any works required to trees are extra.  The Council asked the Clerk to obtain another quotation.  Play Area – Update on information re play equipment and visit to play area the Chairman was looking at various options including castles and waiting for quotations.  Cllr Foote would contact Aighton Bailey and Chaigley PC in respect of their play area  A sovereign brochure had been requested.  Quotation awaited from ESP | Clerk to obtain further quotation – next agenda  Next agenda |
| 4486 | Newsletter this was ongoing - | C Ward – next agenda |
| 4487 | Ways of Working  The clerk circulated a report prior to the meeting in respect of Outlook and Cllr areas on the website for discussion.  The Council decided to continue with email and face to face meetings |  |
| 4488 | AON [Allianz plc] Renewal of Fragmentation Policy Durham Road Play Area to include inspection of the play equipment annually  The council asked the Clerk to investigate other suppliers of this service and report back to the next meeting. | Documents attached |
| 4489 | Annual Donations  The agreed budget for donations for 2021/2022 was £650.00 for donations and £350.00 for the hire of the meeting room.  Wilpshire Methodist Church – this payment is for the rent of the meeting room in 2020/2021 a donation of £175.00 was made [half of the usual amount] due to the fact that during Covid Pandemic the room hadn’t been used. The usual donation for room hire is £350.00.  A vote was taken in respect of:  a] to agree to make the donations as listed above to Samaritans - £85, NW Air Ambulance - £105, Little Green Bus - £155, RV Citizens Advice Bureau - £105, Bowland Pennine Mountain Rescue Team - £105.  b] to agree to make a donation of £350 to the Wilpshire Methodist Church in respect of the room hire for the WPC meetings.  Unanimously agreed to make the above donations as listed in [a] and [b] |  |
| 4490 | Vacancies – notice in noticeboard and it has been put on Social Media. One applicant but not eligible as hasn’t lived in the area for 12 months.  It was agreed to put up a notice on the Station notice board Cllr Edwards would do a leaflet and also put in the carrier pigeon. | Next Agenda |
| 4491 | The Chairman will propose that Press and Public to be excluded  The council asked the clerk to contact ICO again as their first response was not clear and the council wish to seek clarification. and asked the Clerk to notify the complainant of this. | Next Agenda |
| 4492 | Footpath Matters  FP 5 completed now.  FP 25/26-unfortunately the 20 Tons of stone wasn’t quite enough-there is still this remaining puddle below.  The Chairman has identified part of FP 9 to the golf course as needing some more stone too.  Proposal- to WPC will be to ask Paul Mollart for a quote to source 2 Tons of stone in his trailer and put a ton on each of these footpaths - a vote was taken and it was unanimously agreed to purchase more stone if this didn’t work then Council would consider a board walk. |  |
|  | INFORMATION |  |
| 4493 | Meetings attended by Cllrs and items for Council to note  Cllr Ward attended the Salesbury Memorial Hall Committee and was information that the representative is also a trustee and may have commitments |  |
| 4493 | Mandate change –  Barclays – Cllr Gaffney to go on  Skipton Building Society – Clerk visited Skipton BS following the resignation of the new signatory. Forms to be amended and submitted to complete part one to remove former councillor and then complete new forms to replace signatory – Cllr Foote to go on | Noted |
| 4496 | Litter bin Knowsley Road – Any update from PCL committee re bin allocations – checked with RVBC no update at the moment 13/01/2022 – no update | Noted |
| 4497 | Xmas Trees – clerk contacted contractor to take them down – there had been a delay due to personal circumstances | Noted |
| 4498 | Bench York Road – repair - update | Next agenda |
| 4499 | Fence DRPP – contractor intending to start work 1st Feb weather permitting | Next agenda |
| 4500 | LCC Ribchester Road B6345 Clayton le Dale from its junction with Salesbury Hall Road to its junction with Lovely Hall Lane. B6245 Ribchester Road Wilpshire from its junction with Lovely Hall lane to its junction with A666 Whalley Road – Closes form Tuesday 1 February 2022 and Wednesday 2 February 2022 from 0900-1500 hours or until works are completed. Information has been put on the website and in the notice board. | Noted |
| 4501 | Next meeting – 9 March 2022 Review of insurance/Risk Assessment and Assets Register reviews- Cllr Gaffney gave his apology  The meeting closed at 21:15 hrs |  |