WILPSHIRE PARISH COUNCIL

CLERK: Lesley Lund Chairman: Cllr Craig Ward

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Proceedings at a meeting held on 15 December 2021.

Present: Cllrs C Ward [Chairman] A Gaffney M Edwards D Briffett

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| Min No |  |  |
| 4449 | Chairman’s welcome  The Chairman welcomed everyone to the meeting. He informed the meeting that Cllr Westwell had resigned on 15 November 2021 with immediate effect. As Cllr Westwell had been going to be a signatory another signatory would be needed this would go on the next agenda. |  |
| 4450 | Apologies for absence  Cllr Foote |  |
| 4451 | Declarations of interest Cllr Edwards – item 8 planning application 3/2021/1174 - Fernbank |  |
| 4452 | Public participation  None |  |
| 4453 | Approval of the minutes of the meeting held on 3 November 2021 and any updates  The minutes were approved as a true record  Proposed Cllr Edwards Seconded Cllr Gaffney |  |
|  | DECISIONS |  |
| 4454 | Knowsley Road – Road Safety/Speeding min 4424  Update given from Cllr Edwards:  Cllr Edwards had received an initial generic reply from LCC stating that there wasn’t a need for further speed safety measures. The reply was based on results of historic speed survey carried out between 24-30/4/2018 which was carried out near to lighting column 5 [South of Clifton Grove] . This gave an average speed North of 20 mph and an average speed South of 18mph.  Cllr Edwards has responded to the LCC reply requesting the road data and has also requested a speed survey at lighting column 17 [half way between Brooklyn road and Wood Crest].  A speed check was still on PCSo Pemberton’s to do list but this would only be carried out during daylight. A speed check would be the focus of when to ask PCSO Pemberton to carry out the speed check. | Next Agenda – Cllr Edwards |
| 4455 | Consultation from Persimmon Homes re development of land at Salesbury View  Previously circulated to all councillors  WPC is concerned about the topography of the road ie Salesbury View if this is to be the proposed main access through the site. The road is steep.  Drainage – There would be potential surface water issues from Wilpshire Moor. There have already been problems from flooding onto Whalley Road and subsequently into Station Close due to surface water issues.WPC would like to see a Landscaping plan submitted of the whole development to mitigate problems with surface water run off onto Whalley Road and a proposal for regular maintenance of such measures.  A tree assessment and protection of trees where necessary.  WPC would request the following to be included within any Section 106 Agreement submitted should permission be granted:  Connection to the existing footpath no. 25 which connects to Hollowhead Avenue, Wilpshire  Monies to be included for a play area  Any affordable housing needs to be considered  **Planning Policy** – Wilpshire’s remaining residual build is 3 house. This development would be well above the requirement for Wilpshire to provide house which it therefore be a consideration that this absorbs Wilpshire’s new build requirement for any new plan?  Wilpshire Parish Council would like to be consulted as the scheme is being developed. | Clerk to send response |
| 4456 | Planning Applications  Consultation on planning application 3/2021/1082 proposed Advertisement framework 1 metre from the boundary of the charity land and the road footpath to enable temporary banner 2.5m x 1.5m maximum, up to 6 times a year for 3wks each time at The Homestead, Whalley Road, Wilpshire    WPC - no objection    Consultation on planning application 3/2021/1081  Proposed single storey extensions to side and rear at Little Acres  26A Whalley Road Wilpshire  WPC No objection    Consultation on planning application 3/2021/0749 Coppersend  Whalley Road Wilpshire  The application is for - Proposed construction of two storey rear extension.  WPC no objection    Consultation on planning application 3/2021/1062   proposed two storey side extension following existing roof line to include garage below with additional bedroom with balcony over.  Cladding of rear elevation. Following refused applications 3/2020/0780 and 3/2020/1076.at Burnside  Parsonage Road  Wilpshire  WPC no objection but note that this development is in the green belt    Consultation on planning application 3/2021/1015 The application is for outline planning permission for the construction of one permanent farm worker’s dwelling (only access details applied for).at Parsonage Farm  Parsonage Road Wilpshire    WPC objects to this appliction as the proposed development is within the Green Belt and would occupy a prominent position in open countryside which is of high landscape value.  However, should permission be granted WPC would ask that its use be limited to an agricultural work's dwelling with appropriate covenants to that effect.    Consultation on planning application 3/2021/1154    loft conversion with a side-facing dormer.   at 27 The Hazels  Wilpshire    WPC - objects to this application as it feels that the aesthetic appearance of the development would have a detrimental effect on the street scene.    Consultation on planning application 3/221/1174  The application is for an extension to the rear including replacement of the existing garage at Fernbank  Parsonage Road Wilpshire  WPC - no objection but note that this is within the greenbelt |  |
| 4457 | RVBC are giving each parish a grant of £500 towards Platinum Jubilee celebrations next year.  A vote was taken and it was unanimously agreed to accept the grant of £500 towards the Platinum Jubilee celebrations. WPC are to plant out the triangle in red white and blue and provide bunting etc. |  |
| 4458 | Accounts for approval  J Omerod £40.00 remembrance wreath cheque 102180  L Lund reimbursement for lights and batteries 105.02 cheque no 102181  C Walton C0003809 September visits £372.12 cheque no 102182  C Walton C0003824 October visits “£412.20 cheque no 102183  L Lund December salary £470.90 – tax £94.00 = £376.90 cheque no 102184  HMRC £94.00 cheque 102185  Wm Robinson stone for fpath work inv 83335 £410.35 cheque 102186  P Mollart – inv 77 £1350.00 Labour for fpath works cheque no 102187  S Johnson Christmas trees expecting an invoice  Rewrwitten cheque [102189 ]Allianz Engineering £1145.16 - the original cheque dated 17 March chq 102127 according to our records was never cashed and has now expired  HMRC £44.63 cheque no 102188 [tax for Clerk’s extra payment November] | All |
| 4459 | Durham Road Play Area  Following the site visit discussion on the way forward and proposals  Tree Assessment Durham Road Play Area – request to contact original tree consultant Gary Marsden for an updated tree report - Clerk to obtain price  The Chairman had been researching and was interested in timberland which are a Sheffield based company to come and give a quotation. Cllr Ward would arrange this. | Cllr Ward – to arrange visit from Timberland  Clerk to get a price for tree report update |
| 4460 | PRECEPT-  papers had been circulated to members with the agenda  Following discussion which took into account the financial needs including upgrading of paths, the play area and other matters it was proposed by Cllr Briffett to increase the Precept by 5% for 2022/2023 and set it at £19655.00 this was seconded by Cllr Gaffney.  A vote was taken and it was unanimously agreed by members present at the meeting to set the precept at £19655.00 for the financial year 2022/2023.. | Clerk to send in the Precept request |
| 4461 | Ways of Working  This item is on the agenda as a result of a recent complaint to the Council regarding the retrieval of emails it is also a chance to discuss the use of emails.  Communication – email - for discussion  Suggestions use the same thread for emails and not mix threads up as it makes it difficult to retract information later  Use another form of email which allows folders to be created – clerk to explore cost etc  Area on the website for general discussion should the need arise – clerk to ask the website provider  Dropbox.  Way forward – the above to be explored and a report to be done for the next meeting. | Next Agenda |
| 4462 | Complaint to ICO case IC-140923-H8T6. Awaiting a case officer to be assigned .  When this is done a response is required within 20 working days for the Council to respond .  Proposal: when the notification comes through Clerk to arrange a special meeting in order to discuss the response to the ICO | Clerk |
| 4463 | Newsletter – the Chairman would do a resume of the year to be put on the website | Next Agenda |
|  | INFORMATION |  |
| 4464 | Vacancies – Clerk would re advertise in the New year. Vacancy for Tim Westwell would be advertised 23 December 2021 |  |
| 4465 | Meetings attended by Cllrs  Code of Conduct training – CllrsEdwards, Gaffney, attended the training session and found it very interesting |  |
| 4466 | Mandate change – Following the recent resignation an item to be put on the next agenda to decide who will replace previous councillors.  Barclays –  Skipton Building Society – |  |
| 4467 | Litter bin Knowsley Road – no update as yet | Next Agenda |
| 4468 | Xmas Trees – min 4436  4 businesses are having Christmas trees this year. The Wilpshire Hotel is being renovated so I couldn’t contact them and there is scaffold outside. Trees should go up w/c29/11 grant from Parish Champion is £89.00 trees and the grant from RVBC xmas lights is £50.00 – this was noted by the Council | Noted |
| 4469 | Bench York Road – repair - outstanding | Noted next agenda |
| 4470 | Fence DRPP – will be done Jan 2022 | Next Agenda |
| 4471 | Footpath Matters  To discuss progress/update with the following:  A section of FP 5 bottom of Vicarage Lane, where the planking is rotting / parts of FP 25 adjacent to no 15 Hollowhead Ave / parts of FP 26, identified last year. - noted | Noted |
| 4472 | ICO response to the PC enquiry case no IC-141415-X6K6 subject - releasing information in respect of a complaint about the handling of a previous complaint and the releasing of the complainant name and also the cllr names on the email trail in respect of that complaint – circulated to cllrs prior to this meeting copy to be emailed to the complainant . ICO contacted in respect of whether the officer name should be redacted prior to it been sent. Reply received the officer name can be left in reply forwarded to complainant. | Noted |
| 4473 | Attendance at meetings by Borough Councillors the Chairman has spoken to Cllr Hirst about this and in future if their attendance is required an item will be put on the agenda. - noted | Noted |
| 4474 | Next meeting – 26 January 2022 | Noted |