WILPSHIRE PARISH COUNCIL

CLERK: Lesley Lund Chairman: Cllr Craig Ward

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Wilpshire

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19 January 2022

Dear Councillor

You are invited to attend the meeting of Wilpshire Parish Council which will be held on Wednesday 26 January 2022 at 7.30pm in the Wesley Lounge at the Wilpshire Methodist Church, Ribchester Road, Wilpshire. Any resident within Wilpshire Parish boundary who wishes to participate in public participation or wishes to listen to proceedings is able to attend.

There will be a Covid procedure to follow if you wish to attend the meeting. If you wish to attend the meeting please email the clerk prior to the meeting. Please wear a mask.

Lesley Lund

Lesley Lund

Clerk to the Council

The agenda is set out below.

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| Item |  |  |
| 1 | Chairman’s welcome |  |
| 2 | Apologies for absence |  |
| 3 | Declarations of interest |  |
| 4 | Public participation |  |
| 5 | Approval of the minutes of the meeting held on 3 November 2021 and any updates | attached |
|  | DECISIONS |  |
| 6 | Knowsley Road – Road Safety/Speeding min 4424 /min 4454  Update from Cllr Edwards and discussion on the way forward  Proposal and vote may be required | Cllr Edwards |
| 7 | New signatory required :  Barclays Bank and Skipton Building Society |  |
| 8 | Planning Applications Consultation on planning application, 3/2021/1102, Braemar House Somerset Avenue Wilpshire BB1 9JDWPC: No objection |  |
| 9 | Proposed meeting schedule 2022/2023  20/042022 annual meeting of Electors and WPC Meeting  25/05/2022 Annual Parish Meeting  22/06/2022  01/08/2022  16/09/2022  26/10/2022  7/12/2022  18/01/2023  08/03/2022 |  |
| 10 | Accounts for approval  C Walton C0003831 November visits £332.05 cheque no 1021191  C Walton C0003845 December visits £217.55 cheque no 102190  L Lund January salary £470.90 – tax £94.00 = £376.90 cheque no 102192  HMRC £94.00 cheque 102194  Allianz plc fragmentation policy NZ/14099865 £1202.44  S Johnson Christmas trees expecting an invoice  Credits received  £500 Jubilee grant RVBC received 29 December 2021 .  £50.00 RVBC grant towards Xmas lights received 20 December 2021  £89.00 grant from the Parish Champion received 13 December 2021 | All |
| 11 | Durham Road Play Area  Tree assessment – quotation received for updated tree inspection £375.00 for tree inspection and report + ordnance survey mapping costs £36.37 if Council want identifying metal plates on the tress it is £2.00 per tree. Additional works This includes, additional requested site visits, consultations, plan updates, report amendments chargeable at an hourly rate of £75.00. Any works required to trees are extra.  Vote required to agree to carry out an updated tree assessment with the original contractor.  Play Area – Update on information re play equipment and visit to play area | All  Cllr Ward |
| 12 | Newsletter | C Ward |
| 13 | Ways of Working  Report on the topic of communication – email etc as discussed at the last meeting. | Clerk to circulate report |
| 14 | AON [Allianz plc] Renewal of Fragmentation Policy Durham Road Play Area to include inspection of the play equipment annually | Documents attached |
| 15 | Annual Donations   |  |  | | --- | --- | | 2020/2021 Donations | £ | | Samaritans pay for a day [request received] | 80.00 | | NW Air Ambulance | 100.00 | | Little Green Bus | 150.00 | | Homewise | 100.00 | | RV Citizens Advice Bureau | 100.00 | | Bowland Pennine Mountain rescue Team | 100.00 |   The agreed budget for donations for 2021/2022 was £650.00 for donations and £350.00 for the hire of the meeting room.  Wilpshire Methodist Church – this payment is for the rent of the meeting room in 2020/2021 a donation of £175.00 was made [half of the usual amount] due to the fact that during Covid Pandemic the room hadn’t been used. The usual donation for room hire is £350.00.  Vote required  a] to make the donations as listed above to Samaritans, NW Air Ambulance, Little Green Bus, Honewise, RV Citizens Advice Bureau, Bowland Pennine Mountain Rescue Team.  b] to make a donation to the Wilpshire Methodist Church in respect of the room hire for the WPC meetings. |  |
| 16 | Vacancies – notice in noticeboard and it has been put on Social Media. One applicant but not eligible as hasn’t lived in the area for 12 months.  Suggestions from clerk:  a] Request that article is put in local newspaper, parish magazine, church magazine .  b] More notices put up at The Dales/Ridings  c] leaflet drop  Discussion and vote required | All |
| 17 | The Chairman will propose that Press and Public to be excluded  Complaint and FOI request  Response to email  Discussion and decision required  Complaint to ICO – awaiting case officer – update from the Clerk | All |
| 18 | Footpath Matters  FP 5 completed now.  FP 25/26-unfortunately the 20 Tons of stone wasn’t quite enough-there is still this remaining puddle below.  Craig has identified part of FP 9 to the golf course as needing some more stone too.  Proposal- to WPC will be to ask Paul Mollart for a quote to source 2 Tons of stone in his trailer and put a ton on each of these footpaths |  |
|  | INFORMATION |  |
| 18 | Meetings attended by Cllrs and items for Council to note |  |
| 19 | Mandate change –  Barclays – Chairman to check that former signatory removed and then new mandate to replace cllr who has resigned in December.  Skipton Building Society – Clerk visited Skipton BS following the resignation of the new signatory. Forms to be amended and submitted to complete part one to remove former councillor and then complete new forms to replace signatory. |  |
| 20 | Litter bin Knowsley Road – Any update from PCL committee re bin allocations – checked with RVBC no update at the moment 13/01/2022 |  |
| 21 | Xmas Trees – clerk contacted contractor to take them down | Clerk |
| 22 | Bench York Road – repair - update | Cllr Gaffney |
| 23 | Fence DRPP – contractor intending to start work 1st Feb weather permitting | Cllr Gaffney |
| 24 | Meetings attended by Cllrs and items for Council to note | All |
| 25 | LCC Ribchester Road B6345 Clayton le Dale from its junction with Salesbury Hall Road to its junction with Lovely Hall Lane. B6245 Ribchester Road Wilpshire from its junction with Lovely Hall lane to its junction with A666 Whalley Road – Closes form Tuesday 1 February 2022 and Wednesday 2 February 2022 from 0900-1500 hours or until works are completed. Information has been put on the website and in the notice board. | All |
| 26 | Next meeting – 9 March 2022 Review of insurance/Risk Assessment and Assets Register reviews |  |