WILPSHIRE PARISH COUNCIL

CLERK: Lesley Lund Chairman: Cllr Craig Ward

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Wilpshire

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28 October 2021

Dear Councillor

You are invited to attend the meeting of Wilpshire Parish Council which will be held on Wednesday 3 November 2021 at 7.30pm in the Wesley Lounge at the Wilpshire Methodist Church, Ribchester Road, Wilpshire. Any resident within Wilpshire Parish boundary who wishes to participate in public participation or wishes to listen to proceedings is able to attend.

There will be a Covid procedure to follow if you wish to attend the meeting. If you wish to attend the meeting please email the clerk prior to the meeting. Please wear a mask.

LesleyLund

Lesley Lund

Clerk to the Council

The agenda is set out below.

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| Item |  |  |
| 1 | Chairman’s welcome |  |
| 2 | Apologies for absence |  |
| 3 | Declarations of interest |  |
| 4 | Public participation |  |
| 5 | Approval of the minutes of the meeting held on 29 September 2021 and any updates | attached |
| 6 | Knowsley Road – Road Safety/Speeding  Update from Cllr Edwards and discussion on the way forward  Proposal and vote may be required | Cllr Edwards |
| 7 | Remembrance –  1, Clerk to ask for approval to purchase a wreath up to a cost of £45.00  2, Invitation to attend the Wilpshire Methodist Church service 14th November at 10.30am  Cllr Gaffney has offered to attend – would any other parish councillors wish to attend also? | All Councillors |
| 8 | Planning Applications  Consultation on planning application 3/2021/1054 23 Whalley Road, Wilpshire BB1 9LQ  Proposed change of use and exterior alterations of a former photography studio (Use Class E) to three flats (Use class C3) and associated infrastructure. |  |
| 9 | Mandate change – verbal update on the progress for Council to note | clerk |
| 10 | Meetings attended by Cllrs  Cllr Westwell to attend forthcoming PCL meeting  Code of Conduct training – Cllrs Westwell, Edwards, Gaffney, Clerk to attend forthcoming training sessions |  |
| 11 | Accounts for approval  L Lund reimbursement for plants and bulbs for the Wilpshire Triangle £47.92 cheque no 102172  L Lund October salary £470.90 – tax £94.00 = £376.90 cheque no 102174  L Lund November salary £470.90 – tax £94.00 = £376.90 cheque no 102175  HMRC £94.00 cheque 102176  C Walton C0008797 £257.62 no 102173  C Ward reimbursement for £9.50 paint for the bench on Hollowhead Lane cheque 102177  Cheques rewritten for S Johnson £137.5 xmas trees as the cheque is uncashed and over 6 months old – clerk contacted S Johnson prior to rewriting the cheque. | All |
| 12 | Litter bin Knowsley Road – bin allocation is still ongoing – to note an update on the bins situation has been requested by WPC at the PCL committee – Cllrs to note the update | Information to note |
| 13 | Footpath Matters  To discuss progress/update with the following:  A section of FP 5 bottom of Vicarage Lane, where the planking is rotting / parts of FP 25 adjacent to no 15 Hollowhead Ave / parts of FP 26, identified last year. Cllr Gaffney is to obtain a new quotation for 20 tonnes stone – progess and if the quotation is available a vote will be required. | Cllr Gaffney/Cllr Ward  All Cllrs |
| 14 | Fence at DRPP quoted by Paul Mollart.-Update if a price is available a vote will be required by cllrs  Price of already agreed at a previous meeting £963.40 | Cllr Gaffney |
| 15 | LEF Grant £1000.00 received – cllrs to note | Clerk |
| 16 | Traffic Light Garden – winter planting now in the triangle and tulip bulbs also in – cllrs to note | Clerk |
| 17 | Bank reconciliation to 24 September 2021 cllrs to note and ask any questions | Clerk |
| 18 | Xmas trees - Council to discuss provision of trees to businesses cost will be £55 each this includes erection, putting the lights on and taking down – Clerk suggests an application for a grant to the Parish Champion – votes required:  1.Do the Council wish to provide the trees?  2.Clerk to put in a grant to the Parish Champion for 50% of the cost?  3.Do the Council wish to provide new coloured lights for the trees?  4.Clerk to put in a Xmas lights grant to RVBC for 50% of the cost? | All |
| 19 | Vacancy – Clerk to update the Council | Clerk |
| 20 | RVBC Local Plan Review – Statement of Community Involvement – as part of the WPC response: update on PC response:  Wilpshire PC asked that RVBC Planning Committee consider increasing the number of public speakers at planning meetings to two on each side with a minimum of 5 minutes each upto a maximum of 15 minutes speaking for the most controversial of cases or as decided by the Planning Committee Chair.  A report went to the Planning and Development Committee held on 21 October 2021 in respect of Entitled Public Speaking at Planning and Development Committee link below:  <https://democracy.ribblevalley.gov.uk/ieListDocuments.aspx?CId=144&MId=291&Ver=4> | All clllrs |
| 21 | Jubilee Celebrations – an email received from C-L-D parish council :  At Clayton le Dale PC meeting Jubilee celebrations had been discussed  and CLD whether WPC, SPC and CLD PC could join perhaps in a floral tribute etc.  Do WPC have any ideas yet on what they wish to do yet?  Discussion and possibly a vote | All Cllrs |
| 22 | Bench York Road – repair - update | Cllr Gaffney |
| 23 | Durham Road Play Area –   1. Special Equipment – Cllr Foote to update the Council 2. Update from Cllr Edwards | Cllr Foote & Cllr Edwards |
| 24 | PRECEPT- the annual precept calculation will need to be discussed and voted on at the next meeting. Would councillors like to form a working group to ask the Clerk for information prior to the meeting and recommend to the meeting in December? Discussion and vote | All |
| 25 | Rural Task Force – details have been circulated to cllrs – item for discussion | Cllr Cotton-Ambler |
| 26 | FOI - for discussion and decision - a vote will be required | Cllrs and Clerk |
| 27 | Ways of Working – for discussion and suggestions on how to improve following a formal complaint to the Council. | Cllrs and Clerk |
| 28 | A resolution will be made to exclude press and public  Complaint received by the Council for discussion and decision - a vote will be require in respect of the way forward | Cllrs and Clerk |
| 29 | A resolution will be made to exclude press and public due to the personal nature of the item  Clerk extra payment for work on FOIs/Complaints  Discussion and vote required | All Cllrs |
| 30 | Next meeting – 15 December 2021 |  |