WILPSHIRE PARISH COUNCIL

CLERK: Lesley Lund Chairman: Cllr Craig Ward

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16 June 2021

Dear Councillor

You are invited to attend the virtual meeting of Wilpshire Parish Council which will be held on Wednesday 23 June 2021 at 7.30pm in the Wesley Lounge at the Wilpshire Methodist Church, Ribchester Road, Wilpshire. Any resident within Wilpshire Parish boundary who wishes to participate in public participation or wishes to listen to proceedings is able to attend.

There will be a Covid procedure to follow if you wish to attend the meeting.

LesleyLund

Lesley Lund

Clerk to the Council

The agenda is set out below.

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| Item |  |  |
| 1 | Chairman’s welcome |  |
| 2 | Apologies for absence  Catherine Cotton-Ambler |  |
| 3 | Public participation |  |
| 4 | Approval of the minutes of the meeting held on 5 May 2021. | attached |
| 5 | To receive and note the internal auditors report in respect of the Annual Accounts and Governance 2020/2021. | Distributed prior to this meeting |
| 6 | To approve and sign the Governance Statement 2020/2021 | Distributed prior to this meeting |
| 7 | To approve and sign the Annual Accounts Statement 2020/2021 | Distributed prior to this meeting |
| 8 | To approve and sign the 2020/2021 Exemption Certificate to forward on to the External Auditors | Distributed prior to this meeting |
| 9 | To note that the notice of Public rights and Publication of Annual Governance & Accountability Return (Exempt Authority) will be advertised from Wednesday 30 June 2021 to 10 August 2021 | Distributed prior to this meeting |
| 10 | Accounts for approval  L Lund June 2021 salary £470.90 – tax £94.00 = £376.90 cheque no1021  HMRC tax £94.00 cheque no 1021  C Walton invoice C0003730 April 2021 £125.95 cheque no 1021  D Coleman (reimbursement for fencing materials from Empress Fencing ltd and screwfix) £88.32 cheque number 1021  Les Pickering (internal audit) £170.00 | All |
| 11 | RVBC approval of the annual renewal for the Grounds Maintenance Contract relating to grass cutting on land owned, or controlled by the Parish Council  Cost £653.49 + VAT 130.69 = £784.18 | All |
| 12 | To note and approve purchase of plants and compost for the Ramsgreave and Wilpshire Railway Station £54.56 (50% will be reimbursed by Ramsgreave Parish Council) |  |
| 13 | To note and approve Snodworth Footpaths – Cllr Gaffney has applied for £1000 LEF grant the balance remaining is £125 (contribution from WPC) should the grant application be successful. | All |
| 14 | Casual Vacancy – to approve to delegate this item to the Clerk and Councillors – update to next meeting |  |
| 15 | To delegate urgent matters to the Clerk and Cllrs to deal with prior to the next meeting. |  |
| 16 | Next meeting – 18 August 2021 |  |