

WILPSHIRE PARISH COUNCIL

CLERK: L LUND

CHAIRMAN: CLLR CRAIG WARD

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WILPSHIRE

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Proceedings at a virtual meeting held on Skype on 21 April 2021.

Present: Cllrs C Ward (Chairman), J Bremner (Vice Chairman), J Foote, A Gaffney, C Cotton-Ambler, D Coleman, L Lund – Clerk, R Donelan (resident)

Min No		Action
4303	<p>The meeting started at 19:32 hrs</p> <p>The Chairman welcomed everyone to the meeting and outlined the procedure for a member of the public speaking at the meeting. This was only allowed in the Public Participation section of the meeting.</p> <p>The Chairman informed the meeting that he had received Cllr Shulman's resignation. The Clerk would follow the necessary procedure to inform RVBC and advertise the vacancy.</p>	
4304	<p>Apologies for absence</p> <p>Borough Cllrs S Bibby and S Hirst had sent apologies for absence.</p>	
4305	<p>Public participation</p> <p>None</p>	
4306	<p>Approval of the minutes of the meeting held on 17 March 2021.</p> <p>The minutes were approved as a true record.</p> <p>Proposed Cllr Foote Seconded Cllr Cotton-Ambler</p>	

4307	<p>Carr Hall – this was moved to Part I of the meeting and moved up the agenda.</p> <p>The Chairman reported that this matter was in the hands of RVBC and WPC were no longer involved but hoped to be kept informed of any developments.</p>	
4308	<p>Updates and items arising from previous minutes</p> <p>.</p> <p>Min 4283 New Website –ongoing – no progress since the last meeting.</p> <p>Min 4296 Meeting Schedule – Wesley Lounge booked for 2021/22</p> <p>Min 4282 Repair to Bench York Road/Parsonage Road – no update since the last meeting</p> <p>Litter Bins – there is no allowance per parish, RVBC not providing anymore at present but are undertaking a review. The Chairman felt that a letter should be sent expressing the need for more litter bins in this area. Cllr Bremner said that the matter was discussed at PCLC and would be included in her update.</p>	

4309	<p>Issues at Durham Road Play Area inspected by the lengthsman on 4/2/2021, 8/2/2021, 15/2/2021, 26/2/2021</p> <p><b>(i) Monitoring</b></p> <p>fencing Wooden Trail Culvert Area</p> <p><b>(ii) Action Required</b> – see Engineer’s report below</p> <p><b>(iii) Anti Social behaviour</b></p> <p><b>(iv) Engineers report</b> – as per inspection 17/03/2021</p> <p><b>General Area</b></p> <p>Requires attention – fence rotting at various base uprights and some cross members insecure, all around perimeter. Cllrs Foote and Coleman had had a look and a lot of the problems was in the middle between the borders. Cllr Gaffney suggested that the contractor, Paul Mollart, could do say £200 worth of repairs per annum. Cllr Bremner said that Mr Bremner had nailed back a horizontal rail and that the whole perimeter fence would need to be replaced before too long. She considered it not worth spending money on professional repairs. The rotting posts were stabilised by the long horizontal rails for the time being. The Chairman asked if Cllr Gaffney would arrange for Paul Mollart to have a look at it. Cllr Coleman suggested that the Cllrs could replace sections of it but it was felt that this would take a lot of time and more economical to get a professional.</p> <p><b>Action – Cllr Gaffney to contact Paul Mollart to have a look</b></p> <p>Large nails exposed directly behind goals, 3 upright posts from tree. Damaged No Ball Games signage.</p> <p><b>Action – Cllr Gaffney to go and have a look</b></p> <p>Recommendations consideration to the rubber matting wooden retainers/perimeters being replaced where applicable.</p> <p>Observation – incorporating bin and bench parkside, goals green side. Sagging Gate, upon entry to goal area.</p> <p><b>Action- Sagging Gate – suggested Mr Walton give a quotation for the work</b></p> <p>-----</p> <p><b>Twin Toddler Swing</b> – recommend top anchor bolts connecting shackles are checked and/or replaced.</p> <p><b>Action – Clerk to contact playground professional – if in doubt change them</b></p>	
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	<p>-----  <b>9 step slide</b> – nothing  -----</p> <p><b>Pig</b> – recommend flacking paint to be removed and exposed metal treated and painted to prevent any further deterioration. Observation – uneven matting and cracking evident. Wooden perimeter planks damaged/missing. Surface corrosion evident at underside of seat. Flaking paint.  -----</p> <p><b>Twin Swing</b> – recommend top anchor bolts connecting shackles are checked and/or replaced.  <b>Action – Clerk to contact playground professional – if in doubt change them</b>  -----</p> <p><b>Balance set 1</b> – observation – incorporating disc balance, weave balance, steppers, rope balance and wall transfer. Cllr Bremner asked what this meant the Clerk answered that it was just listing the various parts of the balance sets.  -----</p> <p><b>Balance set 2</b> – observation – new walkway activity, bridge steppers, roller, walkway and zig zag balance.  Twin Spring Parrot – observation – uneven matting and cracking evident. Paint flaking on spring mounts at underside of platform.</p> <p>Cllr Bremner highlighted the fact that the PC were paying for the area to be inspected . The Clerk would look through the Fragmentaiton Policy and bring a report to the next meeting.</p>	
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4310	Items for the website - none at the moment	
4311	<p>Accounts for approval</p> <p>L Lund April 2021 salary £470.90 – tax £94.00 = £376.90 cheque no102137  HMRC tax £94.00 cheque no 102138  BHIB Renewal of Insurance Policy – invoice no LC000425 - 501289 (Policy No LC000425) £651.98 cheque 102139  C Walton invoice C0003710 February 2021 £400.75 cheque no 102140  RVBC invoice no sdebt99488 £471.50 annual rent Tippings Meadow (DRPA) cheque no 102141  Lancashire Training Partnership – new Cllr Course 3 + 17 June £60.00 cheque no 102142</p>	
4312	<p>Planning Applications since the last meeting</p> <p>None since the last meeting.</p>	
4313	<p>Drainage Review – following heavy rainfall in February  Drains update:-  86/88 Whalley Rd –Cllr Bremner said that this seemed ok and could come of the agenda.  Bus Stop Sunnyside Ave – Cllr Bremner said this was an on going problem and she had put a note through for the new occupants but had not received a reply as yet.  Flooding at Railway Bridge, Ribchester Road – no update</p>	
4314	To discuss/consider a policy for Donations	

	<p>To decide once a year/ throughout the year/only consider donations if a request has been received</p> <p>The Chairman said at the last meeting it had been agreed that up to 5% of the annual Precept would go to donations for charities which provide services to the residents of Wilpshire. The present policy was to look at donations in January of each year.</p> <p>Where councillors happy with this? Yes the councillors were and Cllr Bremner suggested that this be reviewed annually and also that the PC should not go to the maximum but leave a little bit spare.</p>	
4315	<p>Donation to Wilpshire Methodist Church –the Parish Council usually give a donation in lieu of rental of the meeting room however due to Covid restrictions meetings have been held virtually during 2020/2021 consideration for donation to be made for 2020/2021.</p> <p>It was suggested that a smaller donation be made rather than the full amount of £350.00 which was donated for the year 2019/2020 and a discussion took place.</p> <p>The Chairman asked for a proposal:</p> <p>Cllr Gaffney felt that the full donation of £350.00 should be made and proposed that £350.00 should be given for the year 2020/21 no seconder was forthcoming for this proposal.</p> <p>The Chairman asked for any other proposals:</p> <p>Cllr Cotton-Ambler proposed that half be given £175 this proposal was seconded by Cllr Foote and was carried.</p>	
4316	<p>Meetings attended by Councillors</p> <p>PCLC report from Cllr Bremner</p> <p>The Local Plan was being looked at again and a consultation on housing etc would be coming the Borough Council was trying to keep to timetable dates.</p> <p>BT phone boxes the response was similar to the others.</p> <p>Parish councils brought up Bad behaviour Speeding (road safety) – concern in villages, Dog Bins/Dog Fouling/Litter Bins particularly wheelie bins in beauty spots which were overflowing. The bin men were full to capacity and if more bins were provided the emptying would have to be contracted out. It is an on going problem in the Borough.</p> <p>Cllr Foote commented that there had been complaints of dog poo bags being thrown in trees</p> <p>Cllr Cotton Ambler that when litter picking dog waste was one of the biggest problems.</p> <p>Cllr Ward was not convinced that the Borough couldn't do anything to provide more bins.</p> <p>Dog Theft – Mellor PC were keen to alert people . Maybe put it on our website? Cllr Ward thought maybe better on the Wilpshire Sentinel.</p> <p>Face to Face meetings – legislation for virtual meetings expires on 7 May, the earliest to meeting indoors would be 17 May. The Chief Executive had said he would try and help PCs.</p>	
4317	<p>Lengthsman – Council to agree duties and contract renewal</p> <p>Timesheet – Cllr Ward expressed thanks to Cllr Bremner for working on the new timesheet.</p> <p>Cllr Bremner said that there were amendments to add:</p> <p>Reservoir area and bench</p> <p>Litter picking Hollowhead and bench</p> <p>Leaves in the Autumn</p>	

	<p>Cllr Gaffney said that litterpicking at the top of Parsonage Road was dangerous and RVBC used 2 men to do. He added that the PC needed to be aware of the safety issues..</p> <p>Cllr Bremner would look at the contract and then finalise the timesheet.</p> <p>The timesheet (as it is) would be emailed to councillors this evening.</p> <p>Contract due for renewal May 2021 – Cllr Bremner to look at it.</p>	
4318	<p>Footpath Matters</p> <p>i) Footpath Survey – two paths identified for works FP9 – from Golf Course to Whalley Road – Water comes off the path Cllr Bremner suggested getting a quote and putting a brick in and stones for people to walk across. Lower side – suggestion to contact home owner Whalley side and it was suspected something could be done to stop the flood Cllr Bremner offered to contact.</p> <p>ii) and the footpath from Hollowhead Lane to Hollowhead Avenue</p> <p>iii) Request to LCC for kissing gates on FP12 to Snodworth – Cllr Ward suggested writing to LCC fottpaths David Goode and asking for kissing gates to replace the stiles highlighting the one the PC had put on the golf course path.and this was agreed by councillors.</p> <p>iv) Cllr Ward suggested purchasing a plaque for the kissing gate on the golf course: Brass Plaque with the wording This gate was donated by Wilpshire Parish Council 2021.</p> <p>Resolved:</p> <p>(i) Paul Mollart to have a look at FP9 and path from Hollowhead Lane to Hollowhead Avenue</p> <p>(ii) Cllr Bremner to contact householder on Whalley Road (Whalley side)</p> <p>(iii) Cllr Ward to sort out plaque</p>	
4319	<p>Arrangements for forthcoming meetings</p> <p>i) when to start in person meetings – annual parish meeting brought forward to enable virtual meeting and meeting in June to approve the accounts can be done in a public open space.</p> <p>ii) necessary H&amp;S requirements for in person meetings – for future discussion</p> <p>iii) Annual Meeting of Electors resolved not to hold one 2021</p>	
4320	<p>Wilpshire Triangle</p> <p>Approval to purchase compost (non peat) and Summer plants</p> <p>Resolved: to ask the lengthsmen to purchase good quality compost and plants up to £50.00(not including compost)</p>	
4321	<p>To discuss WPC and social media</p> <p>It was agreed to leave it as it is.</p>	
4322	<p>DRPA. When does the WPC look at renewing the equipment and looking at any alternatives.</p> <p>WPC was not looking just yet but would be in the near future.</p>	
4323	<p>Alternative meeting venue.</p> <p>The Council were happy to meet in the Wesley Lounge at Wilpshrie Methodist Church</p>	

4324	<p>Councillor Code of Conduct – based on the LGA 2020 code of conduct.</p> <p>Cllr Bremer proposed to accept with a review when we see what RVBC decide to do. This was unanimously agreed.</p>	
4325	<p>For Councillors consideration Wiltshire Model Standing Orders – Councillors will remember looking at Standing Orders prior to the pandemic. Attached is version 2 with the amendments.</p> <p>Cllr Ward proposed an addition 3L should the recording of the meeting interfere with the smooth running of the meeting the Chairman to instruct the device is switched off.</p>	
4326	<p>Proposed Change of Annual Meeting of the Council date to 5 May 2021 – this is because of the present legislation to hold virtual meetings ceasing on 7 May 2021.</p> <p>This was agreed by the Council</p>	
4327	<p>Parking on Pavements Among new laws introduced this month, a nationwide ban on parking on pavements could be one of them Cllr Foote that this was already illegal but a law was being made and there would be a £70.00 fine for offenders but not sure how it will be policed. There will be areas where requests can be made to park on pavements to allow access to emergency services.</p>	
4328	<p>Next meeting – 5 May 2021 Annual Meeting of the Council</p> <p>Part II (exclusion of Press and Public)</p>	
4329	<p>Carr Hall this item was moved to part I of the agenda min no. 4307</p>	