

WILPSHIRE PARISH COUNCIL

CLERK: L LUND

CHAIRMAN: CLLR CRAIG WARD

ADDRESS: 5 HOLLOWHEAD CLOSE  
WILPSHIRE

TEL: 01254 248289

28 April 2021

Dear Councillor

You are invited to attend the virtual annual meeting of Wilpshire Parish Council which will be held on Wednesday 5 May 2021 at 7.30pm and will be conducted on Skype. Any resident within Wilpshire Parish boundary who wishes to participate in public participation or wishes to listen to proceedings is able to attend by emailing the Clerk at [wilpshireparishcouncil@gmail.com](mailto:wilpshireparishcouncil@gmail.com) who will send you the link to the meeting.

*Lesley Lund*

Lesley Lund  
Clerk to the Council

The agenda is set out below.

Item		
1	Chairman's welcome	
2	Election of Chairman for the next 12 months. Nominations and seconders required	
3	Public participation	
4	Apologies for absence	
5	Election of Vice Chairman for the next 12 months Nominations and seconders required	

6	Approval of the minutes of the meeting held on 21 April 2021	
7	<p>Updates and items arising from previous minutes</p> <p>Min 4283 New Website –ongoing</p> <p>Min 4282 Repair to Bench York Road/Parsonage Road – any update</p> <p>Litter Bins – there is no allowance per parish, RVBC not providing anymore at present but are undertaking a review.</p> <p>Bowland Pennine Mountain Rescue Team – thank you letter for donation received. Last year saw their record number of callouts, including one taking every piece of ageing rescue rope that they carry, so WPC donation will be of a great help to them.</p>	
8	<p>Signatories for bank/building society</p> <p>Present:</p> <p>Bank Cllr Ward, Bremner and Briffett</p>	
9	<p>Membership/representation on other bodies</p> <p>Salesbury Memorial Hall Committee at present Cllr Ward</p> <p>LALC – Area Committee at present Cllr Gaffney</p> <p>Parish Council Liaison – RVBC at present Cllr Bremner /Cllr Gaffney (if Cllr Bremner is unable to attend)</p>	
10	<p>Issues at Durham Road Play Area inspected by the lengthsman on 4/3/2021, 10/3/2021,15/3/2021,22/3/2021</p> <p><b>(i) Monitoring</b></p> <p>fencing Wooden Trail Culvert Area</p> <p><b>(ii) Action Required</b> – see Engineer’s report below</p> <p><b>(iii) Anti Social behaviour</b></p> <p><b>(iv) Engineers report</b> – as per inspection 17/03/2021 – update on works required</p> <p><b>General Area</b></p> <p>Requires attention – fence rotting at various base uprights and some cross members insecure, all around perimeter – <b>Playground Safety Surveys asked to give a quotation to provide a new perimeter fence – 27/04/2021.</b> Large nails exposed directly behind goals, 3 upright posts from tree. Damaged No Ball Games signage – <b>Playground Safety Surveys asked to provide a quotation for the damaged ‘No Ball Games sign – 27/04/2021.</b></p> <p>Recommendations consideration to the rubber matting wooden retainers/perimeters being replaced where applicable.</p> <p>Observation – incorporating bin and bench parkside, goals green side. Sagging Gate, upon entry to goal area – Playground Safety Surveys asked to repair at the same time as the swings – 27/04/2021.</p> <p>-----</p>	

	<p><b>Twin Toddler Swing</b> – recommend top anchor bolts connecting shackles are checked and/or replaced. – <b>Playground Safety Surveys instructed to repair 27/04/2021</b></p> <p>-----</p> <p><b>9 step slide</b> – nothing</p> <p>-----</p> <p><b>Pig</b> – recommend flaking paint to be removed and exposed metal treated and painted to prevent any further deterioration. Observation – uneven matting and cracking evident. Wooden perimeter planks damaged/missing. Surface corrosion evident at underside of seat. Flaking paint.</p> <p>-----</p> <p><b>Twin Swing</b> – recommend top anchor bolts connecting shackles are checked and/or replaced. <b>Playground Safety Surveys instructed to repair 27/04/2021</b></p> <p>-----</p> <p><b>Balance set 1</b> – observation – incorporating disc balance, weave balance, steppers, rope balance and wall transfer.</p> <p>-----</p> <p><b>Balance set 2</b> – observation – new walkway activity, bridge steppers, roller, walkway and zig zag balance.</p> <p>Twin Spring Parrot – observation – uneven matting and cracking evident. Paint flaking on spring mounts at underside of platform.</p>	
--	---	--

11	Items for the website	
12	<p>Accounts for approval</p> <p>L Lund May 2021 salary £470.90 – tax £94.00 = £376.90 cheque no102143  HMRC tax £94.00 cheque no 102144  Wilpshire Methodist Church donation (rent) 2020/21 £175.00 as per minute no 4315 cheque no 102145  C Walton C0003724 £349.22 March 2021 visits cheque no 102146  L Lund reimbursement book of stamps £7.92 12 x 2<sup>nd</sup> class</p> <p>Approval to pay the Clerk and lengthsman until the next meeting is held</p>	
13	<p>Planning Applications since the last meeting</p> <p>Planning application 3/2021/0381 The application is for the proposed fitting of three rooflights onto the south-facing roof elevation at Wilpshire Lane Cottage, Vicarage Lane, Wilpshire BB1 9HY</p> <p>WPC:</p> <p>Consultation on planning application, 3/2021/0378 <b>The application is for - Demolition of the existing stable structure and erection of a detached holiday cottage.</b> Jersey Farm Knowsley Road Wilpshire BB1 9PX</p> <p>WPC:</p>	

14	<p>Drainage Review – following heavy rainfall in February Drains update:-</p> <p>Bus Stop Sunnyside Ave –</p>	Cllr Bremner
15	Meetings attended by Councillors	
16	<p>Lengthsman – Council to agree duties and contract renewal</p> <p>Timesheet – for approval Contract due for renewal May 2021 -</p>	Cllr Bremner – timesheet contract
17	<p>Footpath Matters</p> <p>i) Footpath Survey</p> <p>ii) Request to LCC for kissing gates on FP to Snodworth – email from David Goode LCC suggestion to use the PROW monies to do this. Further email sent expressing disappointment at the reply and advising that the PC have spent around £1500 last year improving paths and asking that the request is reconsidered. Reply awaited.</p>	Cllr Ward
18	<p>Arrangements for forthcoming meetings</p> <p>i) when to start in person meetings</p> <p>ii) necessary H&amp;S requirements for in person meetings</p> <p>iii) Annual Meeting of Electors</p>	Cllr Ward
19	<p>Vacancy for Parish Councillor</p> <p>Notice posted 25 April 2021 and RVBC notified of Gary Shulman’s resignation</p>	
20	For Councillors to approve and adopt Wilpshire Model Standing Orders	Attached
21	<p>Arrangements for the Annual Audit – Accounts and Governance Return</p> <p>Permission for instructing the internal auditor.</p>	
22	Training for the Clerk – request from Salesbury PC	Cllr Ward
23	Delegation to Clerk and Cllrs ..... re items: (to be decided at the meeting) until the next meeting of the Council	
24	Next meeting – TBA – meeting to approve annual accounts and governance statement and the certificate of exemption prior to 30 June 2021	

