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|  | WILPSHIRE PARISH COUNCIL | |
| CLERK: | L LUND | CHAIRMAN: CLLR CRAIG WARD |
| ADDRESS: | 5 HOLLOWHEAD CLOSE |  |
|  | WILPSHIRE |  |
| TEL: | 01254 248289 |  |

10 March 2021

Dear Councillor

You are invited to attend the virtual meeting of Wilpshire Parish Council which will be held on Wednesday 17 March 2021 at 7.30pm and will be conducted on Skype. Any resident within Wilpshire Parish boundary who wishes to participate in public participation or wishes to listen to proceedings in part 1 of the agenda is able to attend by emailing the Clerk at [wilpshireparishcouncil@gmail.com](mailto:wilpshireparishcouncil@gmail.com) who will send you the link to the meeting.

LesleyLund

Lesley Lund

Clerk to the Council

The agenda is set out below.

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| Item |  |  |
| 1 | Chairman’s welcome |  |
| 2 | Apologies for absence |  |
| 3 | Public participation  Borough Cllr Stuart Hirst to join the meeting to speak about Community Asset Registration agenda item 29 |  |
| 4 | Approval of the minutes of the meeting held on 20 January 2021. | attached |
| 5 | Updates and items arising from previous minutes  .  Min 4219 Bus stop bench (Somerset Ave.) – the washers are iron and rusting, Cllr Schofield has reported this to the bus services/transportation officers - LCC. The washers have been replaced with steel screws,  Min 4270 WPC response to Blackburn with Darwen Local Plan 2018-2037 Regulation 18 –  Wilpshire Parish Council wishes to comment on the proposals contained in the Bllackburn with Darwen Plan 2018 -2037 with specific reference to Site Ref: S195 - the area of land between Parsonage Road and Whalley Old Road identified as a site for residential development.  Wlpshire Parish Council wishes to make the following points:  i)much of this site includes landscape of high scenic value and, being at a high level, can be seen from miles around.  ii) in previous local plans it was stated that one of the important quality of life aspects of living in Blackburn & Darwen was the ability of residents being able to see the green tops surrounding the towns. The development of such a prominent site as S195 would be detrimental to this important feature of the towns.  iii) with reference to point ii any development should be reduced in size and confined to the lower slopes of the proposed site  iv) should development take place the high landscape value of the site should be acknowledged and extensive tree planting and landscaping should be incorporated into the development to reduce its environmental impact |  |

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| 6 | Issues at Durham Road Play Area inspected by the lengthsman 11/20 & 29/01/2021   1. **Monitoring**     fencing - Consideration of fence on boundary Durham Road Play Area  Wooden Trail  Culvert Area    **Action Required**     1. Area behind goal posts need driving in to ground to prevent cows getting in – fence of landowner collapsed - this is to be dealt with prior to sheep being put in the field (late Summer)        1. **Anti Social behaviour**     This had improved  Covid -– under current guidance the play area can remain open |  |

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| 7 | Items for the website |  |
| 8 | Accounts for approval  L Lund February 2021 salary £470.90 – tax £94.00 = £376.90 cheque no102120  HMRC tax £94.00 cheque no 102121  L Lund March 2021 salary £470.90 – tax £94.00 = £376.90 cheque no102122  HMRC tax £94.00 cheque no 102121  Paul Mollart – to fit kissing gate- public footpath golf course £200.00 cheque no 102123  LALC Annual subscription £572.58 2021/2022 cheque no 102124  C Walton invoice C0003706 January 2021 21.5 hours £246.17 cheque no 102125  L Lund reimbursement for primroses £20.00 cheque no 102126 |  |
| 9 | Planning Applications since the last meeting  Planning Application No: 3/2021/0059  Proposed single storey side extension at 40 Ribchester Road Wilpshire WPC- Wilpshire Parish Council has no comments to make. Planning Application No: 3/2021/0151The application is for proposed single storey extension to rear; removal of the existing roof on the single storey extension and replacement with a flat roof.at 78 Durham Road, Wilpshire  WPC – no comment  3/2021/0213 The application is for regularisation and alteration of unauthorised paved patio area on multiple levels to the front of the house at 18 Bryers Croft Wilpshire  To be discussed at this meeting |  |
| 10 | Drainage Review – following heavy rainfall in February  Drains update:-  86/88 Whalley Rd –  Bus Stop Sunnyside Ave –  Flooding at Railway Bridge, Ribchester Road – |  |
| 11 | Repair to Bench York Rd/Parsonage Rd – update the builder will do this when the weather permits | Cllr Ward |
| 12 | New website update – some work has been done to it. | Cllr Bremner/Clerk |
| 13 | Review of risk assessment  Council to review and agree attached risk assessment | Attached |
| 14 | Review of asset register  Council to review and agree attached asset register | Attached |
| 15 | Review of insurance provision  Council to review and agree insurance provision | Attached |
| 16 | Budget 2021/2022  Council to approve a budget for 2021/2022 | Draft budget attached |
| 17 | Newsletter  Update on progress of reduced newsletter | Cllr Ward |
| 18 | To consider and approve donations : Annual budget £1000 (2020/2021)   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  | | --- | --- | |  | Donation given last year 2019/2020 | | Air Ambulance | 100.00 | | Citizens Advice | 100.00 | | Wilpshire Methodist Church | 350.00 | | Little Green Bus | 150.00 | | Bowland Mountain Rescue | 100.00 | | Samaritans | 80.00 | | Homewise | 100.00 | | |  | |  | | Total: £980.00 | |  | |  | |  | |  |
| 19 | Meetings attended by Councillors  PCLC report | Cllr Bremner |
| 20 | Parking on Pavements – to update Council on any further developments | Cllr Foote |
| 21 | Carr Hall – to update Council on any further developments | Cllr Ward |
| 22 | Footpath Matters  Kissing Gate – min 4182 damage stile golf course  Wilpshire Glen Stepping Stones  Footpath review  Letter of thanks to Paul Mollart | Cllr Bremner/Cllr Gaffney/Cllr Ward  Attached document |
| 23 | Lengthsman – Council to discuss duties, procedure and contract renewal  Procedure – contact through the Clerk unless empowered by Council  Contract due for renewal May 2021 -  Timesheet – for approval | Cllr Bremner/Clerk |
| 24 | Clitheroe to Hellifield line - outline business case  Consultation between meetings WPC have responded as follows:  Wilpshire Parish Council supports the re-opening of the rail link between Clitheroe and Hellifield as it will provide new travel options and possibilities for both local residents and those living further afield as well as economic benefits to the communities it serves.  For the service to be successful we believe it must include the following:  i) improved waiting facilities at Hellifield – indoor waiting facilities are currently unavailable except for a café  ii) connections at Hellifield must be co-ordinated to maximise onward travel options  iii) extensive and targeted marketing  iv) competitive fares which at least match those available by alternative routes e.g. Ramsgreave & Wilpshire to Carlisle via Preston and to Leeds via Blackburn   A service to Skipton would be attractive in terms of destination and travel times vis a vis the existing bus service. A through service to Preston would also be beneficial to our residents as it would reduce journey times by avoiding a change at Blackburn.  We believe that re-opening the Clitheroe to Hellifield railway to a regular passenger service has the potential to be successful and therefore support the campaign to reinstate it. |  |
| 25 | Proposed meeting schedule 2021/2022  21/04/2021 – should be annual meeting of electors  26/05/2021 - APM  07/07/2021  18/08/2021  29/09/2021  03/11/2021  15/12/2021  26/01/2022  9/03/2022  13/04/2022 – annual meeting of electors  18/05/2022 – APM |  |
| 26 | Wilpshire Triangle  Approval to purchase compost (non peat) and plants |  |
| 27 | Training  New Cllr and Clerks course – Cllr Cotton-Ambler interested and is on the waiting list – LALC currently arranging more dates |  |
| 28 | Wilpshire Hotel –   1. the parish council recently wrote to Stonegate Group in regards to the Wilpshire Hotel regarding the continuation of the pub. A reply was received from the group:   …………. The Wilpshire Hotel is an excellent example of a local pub and we have chosen to bring the pub 'in house' and operate it as part of our managed portfolio.  It is our intention to invest in the property and continue to provide a welcoming pub to serve the community going forward.  We recognise that the pub is already integral to the lives of the customers it serves, and it is our intention to ensure that this remains the case……...   1. Community Asset Registration |  |
| 29 | New outreach post office service from 21 March 2021. Details are currently being clarified with the Post Office and will be put on our website. |  |
| 30 | Virtual/Hybrid/face to face Parish Council meetings | Cllr Bremner |
| 31 | Next meetings in 2020/2021 schedule – 21 April 2021 and 26 May 2021 |  |