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WILPSHIRE PARISH COUNCIL

CLERK: L LUND

CHAIRMAN: CLLR CRAIG WARD

ADDRESS: 5 HOLLOWHEAD CLOSE  
WILPSHIRE

TEL: 01254 248289

Proceedings at a virtual meeting held at <https://join.skype.com/eSOGkctu0fxo> on 24 June 2020

Present: Cllrs Ward (Chairman), Bremner (Vice Chairman), Gaffney, Foote

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AGENDA

Min No		Action
4138	Apologies for absence Cllrs Williams and Briffett	
4139	<p>Public participation</p> <p>The Chairman closed the meeting (19:35) for a resident to speak in regards to planning application 3/2020/0402. Proposed stone wall 1m high at Wilpshire Lane Cottage</p> <p>There was a need for clarification of where the wall was going. Previously a post and rail fence had been put up by the previous owners as it was believed that they couldn't erect a stone wall.</p> <p>Cllr Gaffney said that he was surprised that the LCC Footpath officer had not been consulted on the application and the PC should ask that this be done as the openness and appearance of the bridleway would be affected.</p> <p>The Chairman asked the resident if he had contacted LCC? He hadn't. The resident added that cyclists, walkers and horse riders would be restricted if a chunk of the bridleway was removed and referred to a 1983 map which showed from the railway bridge to Wilpshire Lane Farm coloured brown..</p> <p>Cllr Bremner asked <a href="#">if there were original deeds in existence, as opposed to Land Registry documents which are not sufficiently accurate</a> and suggested that LCC be consulted in respect of the width of the bridleway.</p> <p>The Chairman re-opened the meeting at 19:44 and said that the parish council would highlight concerns to RVBC and LCC Footpaths in regard to the application.</p>	

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4140	<p>Approval of the minutes of the meeting held on 29 April 2020.</p> <p>The minutes of the meeting held on 29 April 2020 were approved as a true record</p> <p>Proposed Cllr Bremner Seconded Cllr Gaffney</p>	
4141	<p>Updates and items arising from previous minutes</p> <p>Bridleway 3-46-BW27 west of the railway (and 40m east – effectively to the end of Vicarage Lane bridleway 3-46-BW7 east of the railway – LCC asked to do the inspection – it has been reported to the parish council that work has been done to the drains by residents. There had also been a complaint in regard to rubble Cllrs Gaffney and Foote visited the site.</p> <p>Footpath stile – works had been done by LCC</p> <p>Dog signs – had been ripped off so now had been secured with black ziplocks( this problem was on the top and bottom stiles)</p>	
4142	<p>To receive the internal audit report</p> <p><b><u>Matters Arising</u></b></p> <p>Net column and VAT column required in payment book</p> <p>Where VAT is charged on an invoice, the net expenditure (excluding VAT) should be entered in the analysis column - the clerk will ensure a net cost column is put in the book</p> <p>Staff costs at row 4 on page 6 of the AGAR should be £5,645 not £5,655. Please adjust. It will also require adjusting on the variances sheet – noted and actioned</p> <p>Suggest inclusion of a reduction in the VAT Refund in 2019/20 of £1,510 to show a clearer explanation at item 3.</p> <p>Two NALC Annual Subscriptions paid in the same year (2019/20). Should include this additional expenditure in the Explanation of Variances at box 6. - noted</p> <p>Where 3<sup>rd</sup> Parties order goods on behalf of the Parish Council the resultant invoice should be in the name of the Parish so that VAT can be recovered. - noted</p>	
4143	<p>Approval of the Annual Governance Statement</p> <p>The Annual Governance Statement was approved by the Parish Council</p>	
4144	<p>Approval of the Annual Accounts</p> <p>The Annual Accounting Statements were approved by the Parish Council.</p>	

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4145	<p>Approval to submit the exemption certificate to the Auditor</p> <p>The parish council unanimously approved to submit an exemption certificate to the External Auditors as the both the receipts and expenditure were under £25000.00 during the financial year of 2019/2020</p> <p>The notice of public rights would be between 1/7/2020 – 9/08/2020 this would be put on the notice board and the website.</p>	
4146	<p>PLANNING APPLICATIONS SINCE THE LAST MEETING</p> <p>Planning Application No: 3/2020/0402 Construction of stone wall 1m high within the front garden boundary. At Wilpshire Lane Cottage Vicarage Lane Wilpshire BB1 9HY</p> <p><a href="https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2020%2F0402">https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2020%2F0402</a> .</p> <p>Following on from the public participation session the parish council would write to LCC footpaths officer: Expressing concerns and ask for an urgent visit. Highlighting the effects the wall would have on the openness and appearance of the bridleway.</p> <p>RVBC: WPC object to this application as it has concerns regarding the wall reducing the width of the bridleway. WPC also feel that if granted the wall would affect the openness and appearance of the bridleway. WPC would also ask that the LCC footpaths officer is consulted on this application.</p> <p>-----</p> <p>Planning Application No: 3/2019/1015 Proposal: Garage extension to create double garage, front sunroom extension and gated entrance.</p> <p>Location: Braemar Bryers Croft Wilpshire BB1 9JE <a href="https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2019%2F1015">https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2019%2F1015</a> .</p> <p>WPC : object to this application as it feels that the extra height of the building will affect the amenity of the neighbours particularly no. 1 Bryers Croft. WPC also believe that the proposed length of the building is out of character with the road and would have an adverse effect on the street scene.</p> <p>-----</p> <p>Planning Application No: 3/2020/0439 – removal of oak tree rear of 43 The Hazels - resident contact said dismayed at this. Some parish councillors were aware of the tree and said it had a big crack in it – this was noted by the parish council.</p> <p>_____</p>	

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	<p>Planning Application No: 3/2020/0382 Two storey extension to side at 17 Knowsley Road Wilpshire BB1 9PX</p> <p>WPC: No objections</p>	
4147	<p>Donation Salesbury Memorial Hall – email received that 50% grant received from RVBC local parish council donations and a private donation together with a contribution from Hall funds has meant that the facilities of the Hall have been much improved by the addition of an accessible toilet. It was unanimously approved that the donation cheque of £250 could now be released.</p>	Clerk
4148	<p>Items for the website</p> <p>Wilpshire Triangle article for the website</p> <p>Update in respect of the Durham Road Play Area</p>	Chairman
4149	<p>Accounts approved for payment</p> <p>L Lund May salary £470.90 – tax £94.00 = £376.90 cheque 102081</p> <p>L Lund June salary £470.90 – tax £94.00 = £376.90 cheque 102082</p> <p>HMRC £94.00 x 2 £188.00 cheque 102083</p> <p>C Walton April 2020 £297.70 inv no C0003573 cheque no 102084</p> <p>C Walton May 2020 £446.55 inv no C0003590 cheque no 102085</p> <p>L Pickering internal auditor £170.00 cheque no 102086</p> <p>Salesbury Memorial Hall donation £250.00</p> <p>Approved unanimously</p>	
4150	<p>Durham Road Play Area &amp; Field /fence/Trees</p> <p>Providing that the PC could fulfil the guidance requirements if was hope to re-open on 4 July A notice would be put on the website in this regards</p> <p>Fence now moved</p> <p>Trees inspected by RVBC – awaiting their feedback on the damage to them – Cllr Bremner had met with the tree officer, RVBC who was horrified and said he would speak to the legal officer. The Oak tree which had been lopped by a resident may have to be felled and professional treatment would be required to another tree which had been cut without any permission from either WPC or RVBC.</p> <p>Grass Cutting – 2 residents had instructed RVBC grass cutter to cut up to the boundary with their properties and not leave the agreed buffer zone. However the Chairman said that if the PC was encouraging meadow like growth then it could be cut back once a year in September and flattened off to encourage wild flowers</p> <p>The Council was reminded that the buffer strip had been left at the request of residents to protect them from users of the area ie footballs etc.</p> <p>Council needed to make a decision on the way forward ie: Cut back everytime/leave a buffer zone – this had been done to reduce problems – should the posts be removed and have a smaller buffer zone/cut back once a year</p> <p>The Chairman felt the time was needed to look at this matter but in the meantime RVBC be instructed not to cut back unless instruction from WPC. Ie cut to the posts until further instruction from the Clerk.</p> <p>Letter to be sent to nos 34 and 36 Durham Road in regards to the cutting of the grass.</p>	<p>Chairman to check guidance</p> <p>Clerk to ask for update from the tree officer</p> <p>Clerk and Next Agenda</p> <p>Clerk</p>

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	Clerk to ask lengthsman to cut back the hedging near the equipment prior to opening – and liaise with Cllr Bremner and Chris re access to the area.	
4151	Durham Road Play Area to discuss an approach in regards to re-opening when allowed to do so – it was hope to open on 4 July subject to the Council being able to comply with the guidelines.	
4152	<p>Drainage Review –</p> <p>In light of recent downpours how have the drains coped near bus shelter Sunnyside Avenue and also drain 86 – 88 Whalley Road , 92 Whalley Road</p> <p>LCC was doing an analysis of the CCTV report and would do further repairs if required</p> <ul style="list-style-type: none"> <li>• It was reported that the drain between 86-88 Whalley Road is still not taking enough water.</li> <li>• The drain at 92 Whalley Road is not a problem also it get debris down it.</li> <li>• the golf club are digging two drainage gullies on land Near to bus stop Whalley Road</li> </ul>	Keep on Agenda
4153	<p>Repair to Bench York Rd/Parsonage Rd – information sent to builder and it had been looked at</p> <p>There was also a bench on the golf course which needed attention</p>	<p>Keep on agenda</p> <p>Next agenda</p>
4154	<p>New website regulations &amp; compliance</p> <p>Clerk said that the current supplier would build a new one for £595 which would be compliant</p> <p>Information was supposed to be coming via the Parish Council Liaison meeting it was agreed to wait for more information but ask supplier if cheaper way to fulfil the regulations.</p>	
4155	Next meeting - 5 August 2020	