WILPSHIRE PARISH COUNCIL

CLERK: L LUND CHAIRMAN: CLLR CRAIG WARD

ADDRESS: 5 HOLLOWHEAD CLOSE

WILPSHIRE

TEL: 01254 248289

Proceedings at a meeting held on 20 February 2019.

Present: Cllrs C Ward (Chairman), J Bremner, A Gaffney, M Williams, James Foote (19.37 arrival)

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| MIN NO |  | ACTION |
| 4873 | The Chairman welcomed everyone to the meeting |  |
| 4874 | Apologies for absence  Apologies for absence were received from Cllr A Lund and Borough Councillors Hirst and Bibby |  |
| 4875 | The meeting will be closed for:  Public Participation (maximum of 15 minutes) (each speaker is allowed 3 minutes).  The meeting will be reopened  There was no public participation |  |
| 4876 | Declarations of interest  None |  |
| 4876 | Procedure – code of conduct  Noted |  |
| 4877 | Approval of the minutes of the meeting held on 16 January 2018.  The minutes were approved as a true record  Proposed Cllr Gaffney and seconded by Cllr Williams |  |
| 4878 | Updates from previous minutes  Durham Road Play Area – faulty log on new wooden trail – Yates playgrounds will sort this out under the warrenty for the equipment  Top Hollowhead Close – the brambles and saplings had been removed  Newsletters were being printed and would be ready in 2 weeks |  |
| 4879 | Accounts for approval  L Lund February Salary £452.14 – tax £90.42 = £361.72  HMRC £90.42  Web design by magic £50.00 invoice no 756  C Walton December £333.60 inv no C0003387  C Walton November £355.84 inv no C0003387  C Walton January C0003396 £354.64  Donations agreed at the meeting on 16 January 2019  Wilpshire Methodist Church – donation in lieu of room hire £350  Wilpshire Lunch club – donation in respect of room hire £140  Air Ambulance – £100.00  Samaritans Pay for a Day £80.00  Cllr Ward £36.49 – ink cartridge for printing |  |
| 4880 | PLANNING APPLICATIONS SINCE THE LAST MEETING  3/2019/0076 The application is for the proposed erection of a two-storey holiday cottage following the demolition of the existing Dutch barn at /Dewhirst Farm, Longsight Road, Wilpshire.  WPC- Should permission be granted the Parish Council would like proof that a system would be in place to inspect the holiday let register. |  |
| 4881 | Meetings attended by Councillors  PCL – Cllr Bremner had prepared a report for the Council.  Clive Grunshaw the Police and Crime commissioner had attended the PCL meeting to explain his role.He explained that the police role had changed to be a more caring service supporting those who need help.Cyber crime is now 50% of all crime.Lancashire had been badly affected by the reduction in Government grants .  Elections – Local elections will be held on 2 May 2019.  AOB  Defibrillators – they needed to be maintained/monitored  Fizz Free Feb – initiative started by Southwark Council to reduce consumption of fizzy drinks especially amongst children  Heritage Open Days will be in September. |  |
| 4882 | Website  Parish Walk and mobile library details |  |
| 4883 | Salesbury - a leaflet had been circulated prior to the Church council meeting to discuss an appeal against the recent planning application refusal the decision was not to appeal as it would split the community. |  |
| 4884 | Play Area – it was felt that this was a long term project and that the area should be added to rather than taking anything away. An area at the top corner were the play equipment is would accommodate a piece of equipment (modern multi activity). The matting at the area was looking tired so this was one of the first jobs to consider. | Brochures of climbing frame type equipment to be brought to the next meeting |
| 4885 | Risk Assessment – annual review this was approved and would be looked at again in 12 months time |  |
| 4886 | Insurance cover to review – the Council would like to know what ground surface cover is and also felt that mowers and machinery and sports equipment could be removed from the policy cover. | Clerk to make enquiries re affect on premium and bring back to next meeting |
| 4887 | Bank reconciliation November December and January – these were noted and would be put on the website. The Clerk mentioned that the Concurrent Function Grant application should bring some revenue and would be going to the meeting at RVBC in April for consideration. | Noted |
| 4888 | Updates from County Council – bus shelter is now in place at Somerset Avenue.  The Council agreed that this looked good and wondered how much it had cost to provide and fit the shelter. | Clerk to make enquiries |
| 4889 | Clerk annual pay increase. Local Government percentage increase was 2% from 01/04/18 and 2% from 01/04/19 – this was approved |  |
| 4890 | Finance Course attended by the Clerk in November 2018 the course was concerned with financial controls and also governance . |  |
| 4891 | Benches - Cllr Ward suggested a bench at the land at the top of Hollowhead Close now that the area had been tidied up. He would make enquiries re cost and the Clerk would email RVBC re any permission required to put the bench on the land. | Cllr Ward to enquire re bench Clerk to email RVBC |
| 4892 | Drainage channel, nr Railway Bridge, Knowsley Rd – some years ago this was done to alleviate flooding. The channel was becoming blocked with stones etc and Cllr Gaffney asked if the lengthsman could clear it.This was agreed by the Council | Cllr Gaffney to ask lengthsman to clear |
| 4893 | LALC  Consultation on Flooding  Annual Report 17/18  Training Course Programme - £25 per course Planning Workshop - Thursday, May 9th 2019, 7pm – 9pmChairmanship Workshop - Thursday 7th March 2019, 7 - 9 pm | Noted |
| 4894 | GDPR Policy for Wilpshire Parish Council approved subject to adding email address to item 2 | Clerk |
| 4895 | Blackburn with Darwen – Issues and Options consultation Documents can be viewed at [www.blackburn.gov.uk/localplanreview](http://www.blackburn.gov.uk/localplanreview) | Noted |
| 4896 | RV Senior forum - **It has been suggested that each parish is represented at the forum**, which meets a few times each year, to share the concerns of the local people, and gathers valuable insights from local government to feed back to the parishes. This is a real opportunity to make a difference, and as such, interested people are invited to  An Information Day at Ribble Valley Borough Council Chambers  On Thursday 14th March 2019  11:30-2pm  Hot lunch  provided  (details on the attached flyer)  A second event is planned to take place in Longridge, but the date has still to be confirmed (most likely March 28th)  Cllr Bremner would check her diary and attend if possible. | Clerk to contact RVBC |
| 4897 | Next meeting – 20 March 2019 Insurance and Asset Register NOTE Annual Parish Meeting will now be on Wednesday 8 May 2019 |  |
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