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WILPSHIRE PARISH COUNCIL

CLERK: L LUND

CHAIRMAN: CLLR CRAIG WARD

ADDRESS: 5 HOLLOWHEAD CLOSE
WILPSHIRE

TEL: 01254 248289

Proceedings at a meeting held on 7 August 2019

Present: C Ward (Chair), J Bremner, A Gaffney, J Foote, D Briffett, M Williams

Min No		Action
3975	Apologies for absence Clerk & Cllr Lund – holiday	
3976	Approval of the minutes of the meeting held on 26 June 2019. The minutes were agreed as a true record. Proposed Cllr David Briffett, seconded Cllr Tony Gaffney	Attached
3977	Vacancy parish council – to discuss the applications and the next step. Part II item exclusion of press and public on this agenda to discuss any personal detail of the applications.	
3978	Updates from previous minutes Min 4931 repair to wooden trail DRPA –repair has been completed supplier said damage may have been done by mower hitting it. As regards to cracks letter from manufacturer was circulated to councillors. Min 4927 Bench top Hollowhead Close –discussed under agenda item 15 Council Tax on empty properties – RVBC replied as follows: Once an exemption comes to an end, full council tax become payable again (at 100% rate in RV as I know some councils charge 150%) If a property is empty but unfurnished it would be entitled to a 10% discount as it would be classed as a 2 nd home. Hedge top of Somerset Avenue – discussed under agenda item 18 Felled Trees The Grange – The Grange Management Company (Wilpshire) Ltd has been in touched and confirmed to me that the trees are inspected every 5 years and recommendations followed. Tree applications are put in to the Borough Council prior to any works.	

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	External Audit – certificate of exemption sent to auditors Exercise of Public Rights has been posted on notice board and website (1/7/19 – 9/8/19).	
3979	<p>Community Champion Volunteer Role – email from Russell Richards at LCC Has contacted the parish council in relation to a new volunteer role being piloted by the Police and Crime Commissioner (PCC) which is aimed at supporting the Parish and Town Councils of Lancashire. This pilot seeks a partnership with those Parish / Town Councils where the PCC will fund Lancashire Volunteer Partnership (LVP) to recruit, train and uniform a Community Champion Volunteer role before working with the council to hand over the volunteer to be managed by them. The idea of a Community Champion is that they will be a member of the local community who can spare anything from 2 hours per week, and will provide local councils with a visible presence and support for community events, social action groups and vulnerable people etc. I have attached the current description of the volunteer role, however, this is constantly being reviewed following feedback from councils and volunteers and also because each location is different. There is also an attachment of potential tasks a champion could undertake in your area and also some that would not be suitable, this is not a definitive list and again is also being reviewed as the role evolves.</p> <p>If this role sounds like something your parish might consider, I have included the Memorandum of Understanding (MOU) which we would expect councils to agree, basically stating they are covered by public liability insurance for volunteers, will task and provide them with a single point of contact from within the council and look after their welfare and communications i.e. they will become a parish council volunteer not one managed by LVP.</p> <p>Asking for agreement in principle from the council for us to start recruiting on your behalf, similar to the other parish councils we are already in partnership with. We will then agree to come and present the pilot to the council and ask for a formal undertaking to sign the MOU. We are hoping that applicants can attend a 6 week modular training programme arranged through Lancashire Adult Learning before undertaking their role with the Council. There is no financial ask of the council other than that once in place they pay any expenses applicable to the volunteer for example if they want them to use their car or travel on public transport etc.</p> <p>Advantages and disadvantages discussed. Decision not to be involved at this pilot stage.</p> <p>Decision: review in 12 months after contacting Parishes taking part in the pilot.</p>	Action – clerk to diary for 12 months
3980	<p>Christmas Tree scheme</p> <p>A discussion took place about the scheme.</p> <p>Decision: continue scheme if still supported by businesses.</p>	Action – Clerk to contact businesses to ascertain level of interest.
3981	Concurrent Function Grant – this has been completed and sent to RVBC – this was noted by the Parish Council	

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3982	RVBC – Grass cutting contract for approval and signature - £628.11 + VAT this was approved by the Parish Council and signed.	Clerk to send back to RVBC
3983	<p>PLANNING APPLICATIONS SINCE THE LAST MEETING</p> <p>Planning Application 3/2019/0671 - 4 new build holiday lets at Dewhurst Farm</p> <p>WPC objects on the following grounds: Over development Greenfield site Land not identified for development in CS WPC does not believe there is sufficient demand for so many large holiday lets on this site and questions whether a good business case has been submitted in support.</p> <p>3/2017/1016 concern about compliance with approved plans</p>	Action - Cllr Craig Ward to look at the site.
3984	<p>Meetings attended by Councillors</p> <p>None</p>	
3985	<p>Items for the website</p> <p>None</p>	
3986	<p>Accounts for approved for payment</p> <p>L Lund July/August Salary 2 x £470.40 = 940.80 – tax = £188.16 = £752.64 cheque 102021 HMRC £188.16 cheque 102022 C Walton £350.28 - June invoice C0003464 cheque 102023 RVBC Grass Cutting £753.73 - invoice number sdebt95853 cheque 102024 Craig Ward reimbursement for plants for the station £39.34 cheque 102026 Allianz £286.57 extra premium for wood trail cheque 102025</p> <p>Accounts approved</p> <p>----- Remittance advice received from LCC for £250.00 for PROW</p>	
3987	<p>Wilpshire Triangle – discussion re an allowance to keep the triangle colourful</p> <p>Decision: No annual allowance as not considered a suitable site for reliance on bedding plants. Alternative to be investigated is use of existing bulbs together with new planting of manageable, low maintenance shrubs for year round colour.</p>	Cllr Craig Ward to approach Stonehill Nursery for planting suggestions.
3988	<p>Bench top of Hollowhead Close</p> <p>Cllr Ward reported that there have been problems with the supply of black plastic but that this is now resolved and installation is imminent.</p>	

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3989	RVBC – Towards an active future – the borough is part of a Pennine Partnership. The purpose of the partnership is to increase the number of people becoming and remaining active. It means activity in the broadest sense. The Borough Council has to submit a bid for funding in September which incorporates a number of projects which can be borough wide or more locally based to address specific issues.- this was noted by the parish council	
3990	Playground Inspection – to discuss any actions following the engineer’s inspection report. Decision: Pig – no action as not a hazard. Slide – some rust on hand rail. Action – Duncan Bremner to treat & touch up	Gate – Action – Clerk to check if a bill has been received and request hinge adjustment.
3991	Hedge trimming : <ul style="list-style-type: none"> Whalley Road by Bus Stop – action to be taken to avoid recurrence on the problem. <p>Actions- Cllr David Briffett to check ownership then Cllr James Foote to contact owners about keeping the hedge cut back. WPC to monitor and contact LCC if necessary.</p>	
3992	Woodcrest footpath improvements/footpath improvements – Strimming required on back of Beaver Close, from POS to Hollowhead Lane, from Hollowhead Ave to stile. Action – Cllr Tony Gaffney to contact the Lengthsman Improvement to footpath behind Valley Road to Woodcrest approved, cost approx £1300 Actions – Cllr David Briffett to check ownership, Cllr Tony Gaffney to liaise with contractor.	
3993	Next meeting – 11 September 2019 6.30pm start for 11th Sept meeting for interviews.	
	PART !! – exclusion of press and public	
3994	Applications for parish councillor vacancy The two applications were discussed and it was decided that the interested parties would be interviewed before the start of the next meeting. Any suggested questions to be sent to the Chairman.	Clerk to contact applicants with time of interview

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