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WILPSHIRE PARISH COUNCIL

CLERK: L LUND

CHAIRMAN: CLLR CRAIG WARD

ADDRESS: 5 HOLLOWHEAD CLOSE
WILPSHIRE

TEL: 01254 248289

Proceedings at a meeting held on 8 May 2019.

Present: Cllrs C Ward (Chairman), A Lund, J Bremner, M Williams

Min No		Action
3934	Election of Chairman for the next 12 months. Cllr Ward was nominated by Cllr Bremner and this was seconded by Cllr Williams	
3935	Apologies for absence were received from Cllrs Foote and Gaffney	
3936	Election of Vice Chairman for the next 12 months Cllr Williams proposed Cllr Bremner and this was seconded by Cllr Lund	
3937	Approval of the minutes of the meeting held on 17 April 2019. The minutes were approved as a true record	
3938	Minutes of the Annual Meeting of Electors 17 April 2019 – for accuracy The minutes were approved as an accurate record of the meeting	
3939	Updates from previous minutes Min 4927 – bench top Hollowhead Close – Chairman to meet with Ark Plastics on 10 May 2019. Min 4930 footpath markers on golf course – the golf club will assess and repair/replace where necessary Min 4931 – the repair hadn't been done as yet	Clerk to chase the supplier
3940	Signatories for bank/building society Presently Craig Ward, David Briffett, Jean Bremner Resolved – to remain as they are	

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3941	<p>Membership/representation on other bodies</p> <p>Salesbury Memorial Hall Committee – Cllr Ward LALC – Area Committee – Cllr Gaffney Parish Council Liaison – RVBC- Cllr Bremner and Cllr Gaffney as a back up if Cllr Bremner was unable to attend</p>	
3942	<p>Renewal of Insurance – the insurance policy continues to provide the same level of cover as before, including the following benefits:</p> <ul style="list-style-type: none"> • Set covers that protect against risks faced by Council, including legal liabilities, money, theft by employees, accidental wrong doing by council officials and libel and slander • Legal expenses at a standard limit of £250,000, reflecting the rising cost of legal advice • Officials indemnity at a standard limit of £500,000 • Set limits for property cover so there is no need to contact us and pay extra premiums everytime there is a change to the Council’s asset register • 24 legal and claims helpline • Access to the Aviva Online Risk Management portal <p>Resolved – this was agreed as adequate and would be reviewed again in March 2020.</p>	
3943	<p>PLANNING APPLICATIONS SINCE THE LAST MEETING</p> <p>None</p>	
3944	<p>Election 2 May – the election was uncontested with one vacancy to fill. The guidance for vacancies arising on the Parish Council following an election is that where insufficient members are elected at an ordinary election but the Parish Council nevertheless has a quorum, the Parish Council can fill the vacancies by co-option (without the need to advertise the vacancy).</p>	Next Agenda
3945	<p>Meetings attended by Councillors</p> <p>None since the last meeting.</p>	
3946	<p>Items for the website</p> <p>No cold calling article from the Clitheroe Advertiser</p>	
3947	<p>Lengthsman Contract – a few extra duties in bold. 2% increase requested. The 2% rise was agreed.</p>	
3948	<p>DRPA – trees – Council to consider regular inspection – it was felt</p>	Next agenda

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	that the inspection report produced by the tree surgeon was required as this would give an indication of the condition of the trees last year.	
3949	<p>No cold calling signs</p> <p>Cllr Williams informed the Council that there seemed to be regular visits by people selling door to door in Wilpshire and suggested a no cold calling area which meant that signs could be displayed by householders if required.</p> <p>The matter was discussed at length by the council but it was felt it was not practical for the whole of Wilpshire at this point in time however this would be reviewed in 6 months time.</p>	Review in December
3950	<p>Accounts approved for payment</p> <p>L Lund May Salary £470.40 – tax £94.08 = £376.32 – chq 102010 HMRC £94.08 – chq 102011 RVBC £471.50- yearly rent DRPA sdebt93884 - chq 102012 C Walton £ 366.96 March invoice C0003422 – chq 102014 BHIB Insurance Brokers - £639.94 renewal date 1 June 2019 – chq 102013</p> <p>The accounts were approved for payment</p>	
3951	<p>Highway Issues – brought to the Annual Meeting of Electors. Cllr Gaffney had circulated an email prior to the meeting.</p> <p>Junction Warning Sign needed at: Junction Hollowhead Lane/Parsonage Road</p> <p>Give Way sign on Hollowhead Lane on approach to junction with Parsonage Road</p> <p>On the approach towards Wilpshire prior to junction with York Road – a ‘slow’ on the road was needed.</p> <p>Hollowhead Lane – previously LCC engineers had agreed to paint slow signs on road and also re surface dress it</p> <p>HGV signs top Hollowhead Lane – liaison between LCC/RVBC/Blackburn with Darwen taking place</p> <p>County Cllr Schofield would take the matters forward on behalf of WPC</p>	
3952	Permission to instruct internal auditor - granted	
3953	<p>Use of field at DRPA – Cllr Gaffney had received an email regarding Wilpshire Wanderers and the use of the field and a request that the grass is cut more often and grass cuttings removed.</p> <p>The Council was under the impression that it had not been used by</p>	

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	<p>them for quite a while. Concerns were also expressed about the raking of the grass cuttings and leaving it elsewhere it was felt if this was done it should be taken to the periphery of the field. The grass had been cut on the same basis for a number of years</p> <p>Resolved : to ask the club what their usage of the field is.</p>	
3954	<p>Information items and items for the next agenda – Annual Accounts and Governance Statement/standing orders/code of conduct to approve/review This was noted by the Council Litter bins – were not being emptied – clerk to contact RVBC Sweeping of paths in Wilpshire – they needed a thorough cleaning – Clerk to contact RVBC</p>	
3955	<p>Wilpshire in bloom project – to refurbish the bench on Hollowhead Lane the clerk asked if the Council would fund the project. After discussion it was agreed that it would be a Council project.</p>	
3956	<p>Rubbish behind West View – the clerk had received an email regarding rubbish behind West View and asking if the Council could do anything about it. The Clerk had advised the enquirer to contact Environmental Health at RVBC</p>	
3957	<p>Next meeting – 26 June 2019</p>	