WILPSHIRE PARISH COUNCIL

CLERK: L LUND CHAIRMAN: CLLR CRAIG WARD

ADDRESS: 5 HOLLOWHEAD CLOSE

WILPSHIRE

TEL: 01254 248289

Proceedings at a meeting held on 23 May 2018.

PRESENT: Cllrs C Ward (Chairman), J Bremner (Vice Chairman), A Gaffney, M Williams, James Foote, Julie Foote

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| 4730 | Election of Chairman for the next 12 months.  Cllr Gaffney nominated Cllr Ward for Chairman and this was seconded by Cllr Bremner. |  |
| 4731 | Apologies for absence  Cllrs Briffett and Lund |  |
| 4732 | Election of Vice Chairman for the next 12 months  Cllr Julie Foote nominated Cllr Bremner for Vice Chairman and this was seconded by Cllr Gaffney |  |
| 4733 | Approval of the minutes of the meeting held on 18 April 2018  The minutes of the meeting held on 18 April 2018 were approved as a true record. |  |
| 4734 | Minutes of the Annual Meeting of Electors 18 April 2018 – for accuracy  The minutes reflected an accurate record of events. |  |
| 4735 | Updates from previous minutes  Bench repaired and reinstated near Reservoir  DRPA- Muddy Areas – not attended to yet possibly because of the recent weather – Clerk to ask lengthsman |  |
| 4736 | Signatories for bank/building society  Resolved: Bank - Cllr Ward, Cllr Briffett, Cllr Bremner  Building Society - Cllr Ward, Cllr Briffett, Cllr Bremner, Cllr Gaffney |  |
| 4737 | Membership/representation on other bodies  Salesbury Memorial Hall Committee – Cllr Ward  LALC – Area Committee – Cllr Gaffney  Parish Council Liaison – RVBC – Cllr Bremner/Cllr Gaffney |  |
| 4738 | Parish Insurance – as already reported to the Council AON are no longer providing cover for the parish council. BNIB insurance brokers have sent a quotation based on AON cover plus enhancements clerk absence cover, tree felling & lopping cover and fly tipping cover at no extra charge. The premium of £617.56 is very attractive and almost £100 cheaper than AON last year at £714.74 – cover includes public liability £10million, Employers Liability £10 million, libel £250,000, officials indemnity £500,000, legal expenses £250,000.  Resolved: to approve this |  |
| 4739 | Accounts for approval  L Lund May Salary £452.14 – tax £90.42 = £361.72 101940  C Walton C0003270 March £378.00 101944  C Walton C0003274 April £378.00 101945  Ark Plastics Ltd £360.00 – repair to bench (VAT £60.00) 101942  Mr Coar - £60.00 refund (in respect of VAT which parish councils can claim back) on repairs to damaged bench 101939  BNIB Insurance Brokers £617.56 (including premium tax at 12% where applicable and broker fee) 101943  HMRC £90.42 101941 |  |
| 4740 | PLANNING APPLICATIONS SINCE THE LAST MEETING    3/2018/0306 demolition and new rear extension with internal alterations at 7 Somerset Avenue Wilpshire  WPC - no objections.  3/2017/1177  Winton  145 Whalley Road  Wilpshire  BB1 9NE    Wilpshire Parish Council strongly object to the relaxation being granted..  Wilpsire Parish Council has concerns that if there is a significant relaxation (i.e. as requested until the temporary consent for the developed containers expires) of the condition to remove the ‘unused’ containers there is  a high chance of them becoming a permanent fixture on the site.   The decision notice with the condition for the removal of the spare containers was dated Sept 2017 and it is thought that this  has given the applicant sufficient time to find a window of opportunity in which to comply.  3/2018/0333 7 Woodcrest, Wilpshire – councillors to have a look at the plans and respond to the clerk  It was felt that there should a time limit set for response to planning consultations to give the Clerk chance to do a draft response to be agreed by councillors |  |
| 4741 | Lengthsman Contract prepared from 1/5/18 – 30/4/19 subject to approval from Council –  Resolved – the clerk to offer the contract to Chris Walton for a 12 month period |  |
| 4742 | Meetings attended by Councillors  None |  |
| 4743 | Items for the website  Parish Walk and telephone numbers to be put on |  |
| 4744 | To sign and approve the annual governance statement 2017/18  The Clerk read out the governance statement and it was approved as being a true record and signed and dated by the clerk and chairman. |  |
| 4745 | Internal Auditors statement 2017/18  The internal auditors statement was noted and approved. |  |
| 4746 | To approve the annual accounts 2017/18  The annual accounts for 2017/18 were approved as a true record and signed and dated by the Chairman and Clerk.  The exercise of public rights would be from 4 June 2018 to 13 July 2018 |  |
| 4747 | ID Cards – Cllr Foote had had a card made up with a photo on it as an example. A discussion took place and it was proposed by Cllr Gaffney that if a councillor wanted an ID card he/she should be allowed to do so A vote was taken 3 for, 1 against and 2 absentians – the vote was carried.  Should the ID card be paid for by individual councillors and not public monies – unanimous Yes a councillor would pay for their own.  It was felt that if a councillor had a photo ID card it should be handed to the Clerk if the councillor ceased to be a councillor. |  |
| 4748 | WW1 100th Anniversary – after discussion it was decided to plant out the triangle in red white and blue. The Clerk was asked to make enquiries at the local nursery at Sunnybower. The Clerk would also put in a grant application to RVBC. Budget £50. |  |
| 4749 | Durham Road Play Area – Engineers annual report survey carried out on 3 May 2018  **Walkway/Activity unit** – insecure second disc on first activity – although this is not affecting safety  **Walkway 2** – none  **Twin Spring Parrot** – none however observed uneven matting and cracking evident  **Site survey** – no defects affecting safety but observations are green area gate not locked, green area access gate spring return ineffective – recommendation : consideration to the rubber matting wooden retainers/perimeters being replaced were applicable;wire fence damaged/missing at top of park to the right upon entry  **Large gate between park and ball/green area** sagging, fence rotting at various base uprights and some cross members insecure behind goals.  **Tarmac** perished and missing, tripping hazard on entry to main park area.  **Twin toddler swing** – observation uneven matting and cracking evident no defects affecting safety  **Step slide** – nothing  **Pig spring mounted** – no defects affecting safety but recommendation – flacking paint to be removed and exposed metal treated and painted to prevent any further deterioration, surface corrosion evident at underside of seat. Flacking paint. Uneven matting and cracking evident.  **Twin Swing** – no defects affecting safety. Observation – uneven matting and cracking evident  Resolved: a group of councillors would go to the play area and have a look |  |
| 4750 | Code of Conduct - deferred |  |
| 4751 | Dog Fouling – DooDooWatch  This initiative has been carried out in other parts of the country  <http://www.bbc.co.uk/news/uk-england-cambridgeshire-43837758>  It was decided as an interim measure that the laminated signs could be displayed but a request RVBC should be made for metal signs. |  |
| 4752 | Any Other Business –  Path Strimming – Durham Drive to field near Vicarage Lane – next agenda.  Land top Hollowhead Close – a meeting with Mark Beveridge and Cllr Ward to be arranged to discuss a solution to tidy it up |  |
| 4753 | Next meeting – 27 June 2018 – request to change date to 21 June 2018 due to holiday commitment - Clerk |  |
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