WILPSHIRE PARISH COUNCIL

CLERK: L LUND CHAIRMAN: CLLR CRAIG WARD

ADDRESS: 5 HOLLOWHEAD CLOSE

WILPSHIRE

TEL: 01254 248289

Proceedings at a meeting held on 20 September 2017.

Present: Cllrs C Ward (Chairman), J Bremner (Vice Chariman), Julie Foote, A Lund, A Gaffney, M Williams, James Foote

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| Min |  | Action |
| 4602 | Apologies for absence  Cllr Briffett gave his apology for absence. |  |
| 4603 | Procedure – the Chairman asked councillors to raise their hand when wishing to speak on a topic and not interrupt others. Also to keep to agenda issues. |  |
| 4604 | Approval of the minutes of the meeting held on 2 August 2017.  The minutes of the meeting held on 2 August 2017 were approved as a true record. |  |
| 4605 | Updates from previous minutes  Min 4580/4555 – lengthsman has tidied up the ginnel between 3 and 5 Hollowhead Avenue  Min 4598 - Litter Bin at entrance to Ramsgreave and Wilpshire Railway Station – request for a larger bin has been granted but no date for installation given by RVBC  Min4591 – DRPA – GM trees have done more work at the Play Area – it was agreed that the cheque for £525.00 could now be released. The sycamore tree at the right hand corner near the pedestrian gate overhanging a garden should be reviewed on an annual basis and the other trees on site should be reviewed every five years unless any emergency works were required.  Min 4586 – the clerk said the untidy property was not 2 Somerset Avenue it was ​Les Oeillets.  Min 4586 – Footpath improvements Cllr Gaffney told the meeting that the contractor was busy but he would contact Cllr Gaffney when he is able to start strimming. The PROW money for 17/18 was now in the Council’s bank account. |  |
| 4606 | Accounts for approval  L Lund September Salary £452.14 – tax £90.42 = £361.72 cheque no 101885  HMRC Tax – £90.42  GM Tree Consultants £525.00 – tree work at Durham Road Play Area cheque no101880  C Walton – July visits C0003195 £410.40 cheque no 101887  CWalton – August visits C0003195 £307.80 cheque no 101888  LALC subscription 17/18 £444.01 cheque no 101889  Web Design by Magic annual web hosting £29.99 cheque no 101890  Shaw & Sons £235.20 (Minute book and ledger book) cheque no 101891  RVBC sdebt89746 £250.00 printing of annual newsletter  Craig Ward - £26.78 reimbursement (2 x £10 prizes + bulbs £6.78) cheque no 101894  Yates Playgrounds £6432.00 cheque no 101893  All accounts approved for payment Cllr Gaffney/Cllr Julie Foote |  |
| 4607 | PLANNING APPLICATIONS SINCE THE LAST MEETING  3/2017/0746 extension to existing building to form general storage, machinery store and workshop at Parsonage Farm ,Wilpshire.      <https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2017%2F0746>    Decision: approved with conditions |  |
| 4608 | Meetings attended by Councillors  Parish Council Liaison – Cllr Gaffney reported that funds were available for websites for smaller PCs in regard to the transparency requirements. The Parish Champion had £10,000 to give for projects but 50% had already been used. Balderstone PC said they had no dog bins within their parish. Enterprise zone – Bae – 6,000 jobs – the spine road would be called Sir Federick Page Way.Report It LCC – parishes were not happy with the service, Dog waste bags were now available to PCs. Ideas for speakers and topics were requested. |  |
| 4609 | Website   * Items for the website – to be sent to Cllr Ward and Bremner who would pass to the clerk |  |
| 4610 | ID Cards – Cllr James Foote had looked at this and presented a card with details and a photograph for consideration by the Council. Cllr Foote thought it was a good idea to have proof of identity when on business directed by the Council. The cost would be approx.. £10 per card. A general discussion took place about the need for an ID card and it was suggested that a business card would suffice.  The Chairman asked Councillors to vote in principle of having some ID –  For 4 and against 2  The Chairman asked Councillors to vote re having an ID card with their photograph on it  For3 Against 4  The Chairman asked Councillors to vote re having business cards  For 4 Against 3  The Chairman asked Councillors to vote whether they wanted a photograph on the business card  For 3 Against 4  The vote was carried for a business card without a photograph and it was agreed that each councillor would have 50 cards - details from councillors of what they wanted on the cards should be sent to the Clerk. | Cllrs to send details to the Clerk |
| 4611 | Footpath improvements –  PROW funding received into the Council’s bank account of £250  £3000 was put into the budget for 17/18. Cllr Gaffney said that the contractor was very busy at the moment and would contact him when he was available. |  |
| 4612 | Wilpshire Sign – hadn’t been replaced yet. |  |
| 4613 | Wall at Traffic Lights – vegetation – reported to LCC ref 258831 This was at The Grange opposite the junction. |  |
| 4614 | Possible suggested TPOs in Wilpshire - next meeting | Next Agenda |
| 4615 | DRPA – work had been completed on the trees and the new wooden trail had been completed. The sign would be done shortly.  The Clerk informed the Council that £2000 had been put in the budget 2017/18 for maintenance to the play area  Ian Yates visited the Play Area on 14 June in regards to the engineers report he attended to the urgent repair on the timber trail – loose disc – this was tightened up while he was on site. At the same time he inspected the site and his findings were:  **Twin spring parrot** – recommended to remove corrosion and spring mounting plate and repaint  **Wood trai**l – done as above  **Twin Swing** – rubber matting – fill gaps with rubber crumb and glue remove corrosion and paint  **Pig** - – rubber matting – fill gaps with rubber crumb and glue remove corrosion and paint  **Step slide** – ok but – rubber matting – fill gaps with rubber crumb and glue remove corrosion and paint  **Twin toddler swing** remove corrosion and paint – rubber matting – fill gaps with rubber crumb and glue remove corrosion and paint  **Gates to play area** – needs attention  **Wire Fence damaged**  **Tarmac perished**  The Clerk reported that in total the repairs would be **£620.00 + the gates**  -----------------------------  **Goalpost** – the quotation was for removing the old one and putting in a new one further into the field £570  Points for the Clerk to pass on to Yates playground – tubular not sharp cornered goal post and also to make sure the old goal post was taken out not just sawn off.  Exact position to be looked at with contractor.  Agreed to get the repairs and goal post done. |  |
| 4616 | Gully Whalley Road – Cllr Bremner asked that pressure be put on LCC to clean the drains out near to 88 Whalley Road as it continues to flood.  County Councillor Schofield would contact LCC officers |  |
| 4617 | Newsletter – responses received to quiz (3) – winner Mr Roscoe, 44 Knowsley Road, Wilpshire and crossword (3) competition |  |
| 4618 | Xmas Trees – all businesses interested – grant application put in to Borough Council for 50% of estimated cost £435. Brackets have been ordered as they have to be hand made.  Xmas lights – Cllr Julie Foote said that the lights would have to be battery operated as the business owners had no outside electrical connection. The colour of the lights had been discussed at the last meeting and white was chosen however on reflection it was reconsidered and multi coloured lights would be better providing that the colour tones were ok. |  |
| 4619 | Insurance Policy – our insurers AoN have decided to cease its involvement in the Local Councils market in line with changes in the UK strategy and will not be offering renewal for the policy. They have made arrangements for us to be offered a renewal invitation from BHIB Ltd who is authorised and regulated by the Financial conduct Authority (FCA Regs No 116675). This has no impact on our existing Insurance Policy. Renewal from bhib will be sent approximately 3 weeks prior to the renewal date. (should receive it May 2018). This was noted and Cllr Williams suggested that an insurance broker would be helpful to investigate other Insurance Companies who provide parish council’s with insurance. | Clerk to investigate other insurance providers |
| 4620 | Land at back Beaver Close –the Clerk reported letter sent asking permission to clear and make good a small pathway for pedestrians up to the steps and asked for any objection by 19 September . The Clerk hadn’t received any objection.  Clerk to ask Chris to clear a pathway. | Clerk to ask lengthsman to clear a narrow path |
| 4621 | The Local Boundary Commission- final recommendations – Wilpshire and Ramsgreave – 2 councillors with an electorate of 2691. Recommendations must now be approved by Parliament. A Draft Order – the legal document which brings into force their recommendations will be laid before Parliament. Subject to parliamentary scrutiny, the electoral arrangements will come into force at the local elections in 2019. A full copy of the report can be found at [www.lgbce.org.uk](http://www.lgbce.org.uk) and an interactive map of final recommendations is available at <https://consultation.lgbce.org.uk>  This was noted by the parish council. | Noted |
| 4622 | Bank Reconcilliation to 31 August 2017  B/Fwd 01/04/17 16552.08  Precept 16547.00  LCC (PROW) 250.00  ------------  33349.08  Spent to 31/08/17 8816.84  -------------  24532.24  Cross check  Bank 9534.03  Building Society 16406.81  -------------  Total 25940.84  Unpresented cheques 1408.60  ------------  total 24532.24  Unpresented cheques as at 31/08/17  101880 525.00  101881 415.60  101882 36.00  101883 432.00  VAT claim sent off for £1300.92 (2016/17)  This was noted by the parish council | Noted |
| 4623 | PRECEPT 18/19 – Cllr James Foote asked what the basic expenditure of the Council was ie the Council working income. The Clerk would prepare this and send to Councillors. | Clerk to send council working income to councillors  And next agenda |
| 4624 | Any Other Business  Land ownership – top of Hollowhead Close – Clerk to contact RVBC  Cllr Schofield informed the Council that the amount for bus subsidy had increased countywide to £3million. | Clerk |
| 4625 | Next meeting – 1 November 2017 |  |
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