WILPSHIRE PARISH COUNCIL

CLERK: L LUND CHAIRMAN: CLLR CRAIG WARD

ADDRESS: 5 HOLLOWHEAD CLOSE

WILPSHIRE

TEL: 01254 248289

Proceedings at a meeting held on 2 August 2017.

Present: Cllrs C Ward (Chairman), J Bremner, A Lund, Julie Foote, A Gaffney, D Briffett

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| Min No |  | Action |
| 4577 | Apologies for absence – Cllr Williams, Cllr James Foote |  |
| 4578 | Procedure  The Chairman said that it would be beneficial if when Cllrs wished to speak they raised their hand. When a Cllr was speaking that Cllr should be allow to finished before another Cllr started.  Cllr Bremner added that the outcome of discussion should be very specific and clear of what action is to be taken and by whom.  Use of email – should be used for information if any business should crop up between meetings. | Clerk to circulated copy of the standing orders to all cllrs |
| 4579 | Approval of the minutes of the meeting held on 21 June 2017.  Where approved as a true record. |  |
| 4580 | Updates from previous minutes  Min 4555 – Lengthsman asked to tidy up ginnel between 3 and 5 Hollowhead Avenue – this still needed to be done  Min4559 – DRPA – the grass had been cut to the posts  Min4568 DRPA – tree work – DRPA trees: Min 4568 – Cllr Bremner drew the Council’s attention to the fact that the quote WPC accepted (for work as per report and removal of wood from site) was for a different scope from that which had been requested (T1, T6 – 16 and T25) in our meeting and that furthermore the work done did not appear satisfactory.  Cllr Gaffney added that the trees in question were 6-16 T1 and T25 there had been a bit of crown lifting all the way around. T1 was a ground lift to 3 metres and T12 (willow)was to be removed but this hadn’t been done.  Min4559 WILPSHIRE 3/HAL2 – Housing and Economic Development – Development Plan Document Submission to Secretary of State And Consultation on Identified Changes HED DPD Submission Stage  The amendments asked for ie distinct barrier between Wilpshire and Blackburn have been put in. The amendments to the DPD had been sent to the Secretary of State and the consultation on these would run until 11 September 2017. Sheet 5 insert 14 maps 4a and 4b.  **WPC Response:**  WPC support the change however would like further comment to be considered that the residual housing requirement for Wilpshire is 32 house and would like an assurance that no more than 32 are built within the lifespan of the core strategy ie 2028.  Min 4559 – Bus Shelter County Cllr Schofield was still pursuing this with LCC  Co-op Land – Cllr Gaffney reported that two residents were trying to get a price for the land.  Vandalism at Railway Station – reported to Network Rail. There had been a bad incident recently – damaged had been repaired. | Clerk to contact lengthsman  Clerk to email GM Trees  Clerk to respond accordingly |
| 4581 | Accounts for approval  Yates Playgrounds work to play area in February – inv1565 £924.00 cheque no 101876  RVBC grass cutting 17/18 £724.46 cheque no 100877  L Lund May Salary 2 x £886.46 – tax £177.28 = £709.18 cheque no 101878  HMRC £177.28 tax cheque no 101879  GM Tree Consultants £525.00 – tree work at Durham Road Play Area cheque no101880 (min 4580 and 4568 refer)  C Walton – May visits C0003145 £415.60 cheque no 101881  C Walton – June visits C0003153 £432.00 cheque no 101883  CPRE – membership renewal £36.00 cheque no 101882  L Lund Back Pay 1% from 010416 and 1% from 010417 £98.55 cheque no 101884  All approved except GM Tree Consultants – see minute 2580 |  |
| 4582 | PLANNING APPLICATIONS SINCE THE LAST MEETING    3/2017/0609 The application is for an alteration to house type previously approved on planning permission 3/2010/0807 at 26 Whalley Road Wilpshire     WPC – would ask the planners to look at the ground level as the house appears to be higher in the landscape than the original.    ------------------------------------------------------------------------------  3/2017/0644 The application is for a proposed erection of a two storey holiday cottage following demolition of an existing Dutch barn at Dewhirst Farm, Longsight Road, Wilpshire.     WPC – object to this application the new build is larger that the original footprint of the steel framed building and is out of character with its setting. This is the replacement of a commercial building with a large dwellinghouse Wilpshire Parish Council would like to see commercial use on this site.  3/2017/0647 Application for prior notification for the installation of 17.5m monopole with 3no. antennae, 2no 0.3m dishes and ancillary equipment cabinets at Wilpshire Golf Club, Whalley Road, Wilpshire  WPC – Object to this application as this would have a detrimental effect on the landscape. There are also concerns from local residents in respect of tv reception if the mast where in that position and would ask for reassurances for residents who might be affected have some recourse. We also have concerns re appearance and should this be granted would ask that a tree mast in keeping with the character of the other trees in the nearby surrounding area be erected. We also understand that there has been no consultation with nearby residents or the parish council. In respect of any trees to be felled we would ask that these are examined by the Countryside Officer to see if any are worthy of TPOs prior to this.  ----------------------------------------------------------------------------------------------------- |  |
| 4583 | Meetings attended by Councillors  Cllr Gaffney will circulate the LALC minutes |  |
| 4584 | Website   * Website editor – it is necessary for a filter prior to items being put onto the website. The Chairman felt that items should be specific and local rather than national items that go on the website.The editors would be Cllrs Ward and Bremner. Cllr Bremner added that there should also be a set time items remain on the website and the length of articles. * Items for the website – planning applications | Items to Cllrs Ward/Bremner who would pass to the Clerk |
| 4585 | Leaflet – Security the Chairman informed the meeting that a leaflet had been included in the 2015 newsletter edition and that he would include in the next newsletter. |  |
| 4586 | Footpath improvements –  According to the original list footpaths 16- Durham Road path,21 – old station to Knowsley Road,16 – Vicarage Lane to The Hazels and Fp12 Snodworth running south west fro Snodworth Farm – all completed  Cllr Gaffney said that another £250 was expected into the Council account to use for strimming paths etc Snodworth path needed strimming and the cost would be approximately **£60**  Left to do – FP 9 Golf course to Whalley Road, FP20 Beaver Close to Whalley Road  Proposed improvements using PROW funding  FP25 Wilpshire Glen – vegetation clearance – brambles/bushes  FP5 – from The Follies Vicarage Lane – seasonal strimming  FP26 – path across public open space Hollowhead Avenue to Hollowhead Lane  FP16 – Path from Durham Road towards Vicarage Lane – hedge trimming  **For consideration:**  Bridleway – to be stoned up at some point  Path Whalley Road to Golf Course – pipe showing needs sorting out  **Agreed work to be done:**  The bridleway fp 7 and 27 also needed clearing/ strimming to head height - as horse riders wouldn’t be able to use it at the moment – **it was agreed to get a price for this work.**  **Golf Course –** strim path from parish bench down to Whalley Road  Snodworth Path – strim the path approx. £60 - £65  Other matters – hedges (Ribchester Road) opposite Wilpshire Hotel – overgrown/ and horse chestnut on Railway embankment W side Whalley Road – write to LCC  Vacant house 2 Somerset Avenue – overgrown – write to RVBC | Cllr Gaffney to arrange  Cllr Gaffney to a get a price for this and 4/5 paths for improvement  Golf Course -Clerk to write and ask if golf course would strim clear line of path  Clerk to write to LCC  Clerk to write to RVBC |
| 4587 | Wilpshire Sign – parish champion grant has been given for £250. Cllr Gaffney asked if the sign could now be ordered at a cost of £500.00  Resolved: Cllr Gaffney to arrange to order the sign |  |
| 4588 | Councillor ID – deferred to the next meeting | Next agenda |
| 4589 | Clerk – pay rise the clerk has not claimed a pay rise since 2015 the national rate was 1% as from 1 April 2016 and also 1% from 1 April 2017.  +1% from 1 April 2016  At present £443.24 per month with 1% added £447.67 per month  +1% from April 2017  £447.67 per month with 1% added £  Back pay  1% from April 2016 = £54  1% from April 2017= £44.55  Salary with both pay rises taken into account (if approved) = £452.12 per month from 1 April 2017  The Clerk and Cllr Lund left the meeting for this discussion to take place.  Resolved: that the pay rise be agreed. |  |
| 4590 | Possible suggested TPOs in Wilpshire - photographs taken were given to the Clerk to keep until the whole area had been covered when all information would be sent to the Countryside Officer at RVBC for their consideration. | Next Agenda |
| 4591 | DRPA –  Completed Tree Work – a report was circulated from Cllr Bremner prior to the meeting. Work done has just been to roughly trim back from the play area rather than with reference to the report and more specialist tree work. A lot of the debris has been left over the fence but some has now disappeared some also dumped near the brambles.  email from resident reporting that the tree to the rear of 36 Durham Road is excessively overgrown. It is only 8 m away from the rear house wall and is approx.. 50% higher and wider than the house. Request for the tree to be cut back or down.  Cllr Gaffney looked at the recent report and said that there was an oak nearer to 36/38 or a sycamore T30 in between which had not been highlighted for any work as it was a healthy tree but the Council would monitor it. Cllr Bremner said there were some self seeded ash approx 4” diameter which should be cut off before they cause a problem.  Goal mouth – needed attention ie filling in and grassing  New equipment – can now be installed and also items from engineers report done.  A meeting on Monday 4 September at 7pm was arranged for Cllrs to discuss the issues at the play area – meet on site at DRPA. | Email distributed prior to the meeting  Clerk to write to resident  Clerk to contact lengthsman re removing the ash seedlings  Clerk to ask Yates Playgrounds |
| 4592 | CONSULTATION UPON PROPOSED PUBLIC SPACE PROTECTION ORDERS – RVBC  Consultation runs from 3 July 2017- 4 September 2017  RVBC is proposing to replace its Dog control Orders (DCO) currently in place across the Ribble Valley to Public Space Protection Orders (PSPOs)  The Council plans to keep the same locations and conditions currently in place under the DCOs, with additions as below:  As part of the introduction of PSPOs RVBC are seeking our views. RVBC is keen to hear from the local community for example whether you are in support of or opposed to the locations which the Orders relate to. This will help the Council to decide whether or not to issue the Orders at the sites proposed.  Fouling of land by dogs – requires dog owners to remove dog faeces and this applies to any land to which is open to the air and to which the public have access.  Means to pick up – a person in charge of a dog has appropriate means to pick up dog faeces  Dogs on lead by direction – it is an offence if a dog in your charge is not put and kept on a lead of not more that 1m in length when directed by an authorised officer  Requires dog owners to put their dog on a lead when directed to do so by an authorised officer  Dogs on Lead – the effect of this order is to make it an offence if a dog in your charge is not on a lead in a designated area. The designated areas being Clitheroe Cemetery, Clitheroe, public highways, Council owned land and adjoining footways and verges  Dogs Exclusion – The effect of this Order is to make it an offence if a dog in your charge enters a dog exclusion area. This Order applies to any enclosed children’s play area, skate park, tennis court, basketball court, bowling green or putting green, sports pitch(es), churchyards and/or any other recreational facility.  Dogs (specified maximum) – specifies a maximum number of dogs (4) that can be taken onto land by one person. This applies to any land to which is open to the air to which the public have access.  If any of the conditions are breached a Fixed Penalty Notice can be issued and failure to pay may lead to prosecution and being liable on summary conviction to a fine not exceeding Level 3 (currently £1,000) on the standard scale. The Orders will have effect for three years (less one day) from the date they are made.  Comments to [environmentalhealth@ribblevalley.gov.uk](mailto:environmentalhealth@ribblevalley.gov.uk)  Full details attached – DRPA wrongly labelled as Council owned/run Clerk has advised RVBC that it is Parish run |  |
| 4593 | Newsletter – responses received to quiz (3) and crossword (3) competition Cllr Ward would buy two £10 vouchers and winners would be announced at the next meeting. | Next Agenda |
| 4594 | Training – LALC would do a training course for all cllrs:  evening session of 2hours at a cost of £190.  A New Cllrs workshop would cover the agenda roles & responsibilities. - Noted |  |
| 4595 | Xmas trees letter sent to businesses in Wilpshire – 3 expressions of interest at the time of agenda preparation – Wilpshire Hotel, Right at Home and Ribble Valley Studios who also said it was an excellent idea! – all businesses would like one the Clerk said the cost was :  Bracket and fitting £27  Putting the tree up £16  + tree cost and lights with a timer from 3.30pm to midnight.  Agreed the lights should be white. The Clerk informed the Council that there was a Christmas tree lights grant that could be applied for.  Clerk to get price of lights and fitting and come back to next meeting. | Clerk to write to businesses to let them know prices  Clerk to get the price |
| 4596 | Land at back Beaver Close (up to steps from Hollowhead Avenue) – the clerk informed the meeting that two responses had been received one email and a telephone call – each property owned up to the Grange wall – they did not want the path used for vehicles but one said it wouldn’t object to some strimming.  Resolved: Clerk to contact them again saying strimming and clearing enough to leave a narrow path for walking on. If agreed ask lengthsman to clear. | Clerk to write to them |
| 4597 | Request for 30mph repeater signs on Whalley Road Wilpshire  Reply from LCC:    I can advise that in accordance with Department for Transport guidelines, 30 mph repeater signs are not permitted on restricted roads; these are roads where there are street lights not more than 200 yards apart. This also applies with 30mph roundels painted on the carriageway.    I have however contacted our Speed Management team to ascertain if they are able to add Whalley Road to the SpID rota (smiley face speed indicators) to help reinforce the 30mph speed limit.  SPID is on Whalley Road at the moment  WPC - Noted |  |
| 4598 | Litter Bin at entrance to Ramsgreave and Wilpshire Railway Station  Cllr Ward informed the meeting that the bin wasn’t large enough. | Clerk to write to RVBC for larger bin |
| 4599 | Working Group – planning applications  This was discussed but it was decided that the present email system was ok in between meetings and if an application warranted a meeting then it would be arranged. |  |
| 4600 | Any Other Business |  |
| 4601 | Next meeting – 20 September 2017 – Cllr Briffett gave his apology. |  |
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