WILPSHIRE PARISH COUNCIL

CLERK: L LUND CHAIRMAN: CLLR CRAIG WARD

ADDRESS: 5 HOLLOWHEAD CLOSE

WILPSHIRE

TEL: 01254 248289

Proceedings at the Annual General Meeting of Wilpshire Parish Council held on 17 May 2017.

Present: Cllrs C Ward (Chairman), J Bremner (Vice Chairman), Julie Foote, D Briffett, M Williams, A Gaffney

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| Min No |  | Action |
| 4527 | Election of Chairman for the next 12 months.  Cllr Gaffney proposed Cllr Ward for the Chairman of the Council this was seconded by Cllr Julie Foote. |  |
| 4528 | Apologies for absence  Apologies for absence had been received from Cllrs James Foote and A Lund |  |
| 4529 | Item 11 moved up the agenda  Casual Vacancy – The Chairman welcomed Martin Williams to the meeting. Martin had contacted the Clerk and was interested in joining Wilpshire Parish Council and outlined his reasons for this in a telephone call to the Clerk and a follow up letter.  The Chairman asked the councillors to vote for Martin Williams to be co opted to the Council. This was unanimous and the Chairman welcomed Cllr Williams to Wilpshire Parish Council. |  |
| 4530 | Election of Vice Chairman for the next 12 months  Cllr Gaffney proposed Cllr Bremner for Vice Chairman of the Council and this was seconded by Cllr Julie Foote |  |
| 4531 | Approval of the minutes of the meeting held on 19 April 2017.  The minutes of the meeting held on 19 April were agreed as a true record.  Proposed: Cllr Briffett and seconded: Cllr Bremner |  |
| 4532 | Minutes of the Annual Meeting of Electors 19 April 2017 – for accuracy  It was agreed that the minutes represented a true reflection of events. |  |
| 4533 | Updates from previous minutes  Sign and Trail Durham Road Play Area – this had not been installed as yet and it was agreed that following discussion regarding the tree report the installation should be delayed until the trees works had been completed.  Cllr Gaffney asked the Clerk to remind the contractor to distribute the spoil from any works when putting the wood trail in evenly across the area and not pile it.  Cllr Bremner reported that she had visited the play area with the lengthsman and she had checked it this morning and reported that the 3 main posts had been moved back although there was one still to be replaced. The post in the equipment area needed replacing.  A letter had been received from a resident backing onto the play area who was disappointed that the buffer zone had been moved back.  Cllr Briffett said that although mindful of providing a barrier it should be balanced with the provision of an area for children to play. There was some bramble growth in overgrown barrier part of the area and although mindful of the resident’s concerns the Parish Council also had to be mindful of its obligations and the Parish Council could not allow the brambles to grow across the area or at the entrance to the area. |  |
| 4534 | Signatories for bank/building society  Bank - Craig Ward, David Briffett, Jean Bremner  Building Society - Craig Ward, David Briffett, Jean Bremner |  |
| 4535 | Membership/representation on other bodies  Salesbury Memorial Hall Committee – Cllr Ward  LALC – Area Committee – Cllr Gaffney  Parish Council Liaison – RVBC – Cllr Bremner ( Cllr Gaffney to stand in when possible if Cllr Bremner was unable to attend) |  |
| 4536 | Accounts for approval  L Lund April Salary £443.23 – tax £88.64 = £354.56  C Walton £280.80 invoice C0003111 – March visits to Wilpshire  AON Insurance Renewal - £714.74  HMRC £88.64 (April)  HMRC £88.64 (May) |  |
| 4537 | PLANNING APPLICATIONS SINCE THE LAST MEETING    3/2017/0276 (Class Q application Agricultural building to residential) this application is for the erection of a garage at Dewhurst Farm, Wilpshire  <https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2017%2F0276> |  |
| 4538 | Meetings attended by Councillors  LALC – Cllr Gaffney said that this meeting was not well attended, he will remain as Chairman until March 2018 and then reassess. |  |
| 4539 | Items for the website  Latest updates re Parsonage Road closure and Whalley Road |  |
| 4540 | Lengthsman Contract –Contract prepared from 1/5/17 – 20/4/18 subject to approval from Council | Clerk to email the contract to Cllrs |
| 4541 | Whalley Road – speed issues/request for 30mph signs and warning ‘S’ bend sign – Cllr Bremner asked that when LCC tar and chip Whalley Road would it be possible when painting the white lines to also paint 30 signs on the road? On the approach to Durham Drive she felt that this was an economic and effective way of reminding drivers of the speed limit on that stretch.  It was also noted that speeding on Whalley Road was a problem particularly in the early morning and evening. | Clerk to bring to attention of LCC and also to Inspector Paul Goodhall’s attention re speed enforcement |
| 4542 | DRPA – the tree report had now been received the Councillors studied the report and asked the Clerk to obtain a quotation for:  Works to T1 (moderate risk) and T25 (moderate risk) and trees 6-16.  The councillors also referred to the list of TPOs in Wilpshire which had been circulated by the Clerk and asked that she obtain a copy of: Wilpshire No 1, The Knolle, Wilpshire Methodist Church  Installation of play equipment should be left until this work had been carried out. | Clerk to contact GM trees and Yates Playgrounds  Clerk  Clerk |
| 4543 | Wilpshire 3 – Consultation RVBC DPD – Housing and Economic Development sites until 2028  The Council discussed the above site which is the field behind Whalley Road almost opposite the bus turnaround.  The Council would like to see a distinct barrier between Wilpshire and Blackburn if this site were to be developed. Other matters discussed were the skyline/trees on site/staged building/and any development related to the Housing needs which highlighted a need for older people.  Response to RVBC:  WILPSHIRE 3/HAL 2  The parish council feels that it is important to keep a distinct barrier between Wilpshire and Blackburn. The Southern boundary should be redrawn to the North and should not include the wooded area, it should follow the fence line from the rear of No 8 Whalley Road along the Southern boundary of No. 10 Whalley Road in a South easterly direction.  Other observations in regards to this site were made:  there is inadequate access  should any application be made it should be mindful of the latest housing needs survey for the area  the site is on the skylight and should be well screened  A further comment was agreed in respect of 2 areas at The Ridings one was the football pitch and there was also land at the top end of The Ridings which should be confirmed as open space. | Clerk |
| 4544 | Samaritans Donation request – Cllr Ward brought this to the Council’s attention – it was agreed that any donation requests should be dealt with in January each year. | Cllr Gaffney |
| 4545 | Bus Shelter – this was removed from the Sunnyside Avenue bus stop it was felt that LCC had paid for that shelter and it should be replaced with one suitable for the stop at the top of Somerset Avenue. It was not a request for a new shelter. It was suggested that the Council should bear in mind approaching McDonalds (Carr Hall) in respect of whether they would be willing to make any donation to the local community. |  |
| 4546 | Noticeboard – it was suggested that this could be double sided with footpaths showing on one side and community notices on the other. Various locations were discussed and it was suggested that in between Right at Home and the butchers would be an ideal place. Cllr Julie Foote would report to the next meeting. | Cllr Julie Foote |
| 4547 | Parish Walk – the Chairman was pleased to announce a good turn out of 27 people on the parish walk. |  |
| 4548 | Councillor ID – defer to 21 June meeting |  |
| 4549 | Consumer alterts etc – defer to 21 June meeting |  |
| 4550 | Insurance Cover – the annual renewal had arrived. This was noted by the Council |  |
| 4551 | Playground Inspection - The Clerk reported that the engineers report in regard to the play area had been received and some problems had been highlighted.  Twin spring parrot – some corrosion  Wood trail – insecure disc on the balance part  Twin Swing – rubber matting cracking  Pig – rubber matting cracking  Step slide – ok  Twin Toddler Swing – rubber matting cracking#  Gates – closing mechanism  Wire fence – damaged  Gate to play area – needs attention  Tarmac – perished  Poor sign | Clerk to ask Yates to inspect and repair. The sign was already ordered. |
| 4551 | Annual Accounts – the clerk had circulated the bank reconciliation and said she was busy preparing the annual accounts which would be sent to the internal auditor and they would be presented to council at their meeting on 21 June. |  |
| 4552 | Consultation from LCC re Barrow Primary school expansion  Noted by the Council |  |
| 4553 | Boundary Commission – consultation electoral review until 19 June draft recommendations for new wards –  The Commission was recommending that there would remain 40 councillors in Ribble Valley with some changes to Ward areas – the recommendation for Wilpshire was that it would be renamed Wilpshire & Ramsgreave. This was noted by the Council. |  |
| 4554 | Wilpshire Sign – Cllr Gaffney had received a price for a new Wilpshire Sign from RVBC this would be £500. This was to replace the stolen sign. It was suggested that other areas of funding were looked at ie Parish champion and local county councillor allowance. | Next Agenda |
| 4555 | Other Business  1 Hollowhead Avenue – boundary encroachment onto land at back of property  Ginnel between 3 and 5 Hollowhead Avenue – overgrown  TPOs – it was suggested by Cllr Briffett that all councillors surveyed an area of Wilpshire in respect of trees potentially worthy of TPOs. They should be listed with location in relation to property and photographs taken and should be brought to the next meeting. | Clerk to contact Enforcement Officer  Clerk to ask lengthsman to t  tidy it up  Clerk to advise Councillors which area to survey  Next Agenda. |
| 4556 | Next meeting – 21 June 2017 |  |
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