WILPSHIRE PARISH COUNCIL

CLERK: L LUND CHAIRMAN: CLLR CRAIG WARD

ADDRESS: 5 HOLLOWHEAD CLOSE

WILPSHIRE

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Proceedings at a meeting held on 10 January 2018.

Present: Cllrs C Ward (Chairman), J Bremner (Vice Chairman), D Briffett, Julie Foote, A Gaffney, James Foote, M Williams

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| MIN NO |  | ACTION |
| 4659 | Apologies for absence  An apology for absence was received from Cllr A Lund. |  |
| 4660 | Procedure – code of conduct  Defer to next meeting | Next Agenda |
| 4661 | Approval of the minutes of the meeting held on 6 December 2017.  The minutes were approved as a true record proposed Cllr Briffett seconded Cllr Gaffney |  |
| 4662 | Updates from previous minutes  Min 4441 Boundary Commission for England – Electoral review comments sent ref number BCE-22395 resent to the Boundary commission following their draft recommendations: Wilpshire parish Council would like to reaffirm their comments under reference BCE-22395 that:  Wilpshire Parish Council agree with Ribble Valley Borough Council in their preference for :  Ribble Valley and Hyndburn West.  Reasons are:  Local community ties  Sense of Community  Community Identity  Bus Shelter to replace the one removed at Sunnyside. Cllr Schofield said that there had been no further progress on this but that LCC were trying to find funds for a survey to see which stop to put the shelter at either Durham Road or Somerset Avenue.  Min 4643 Xmas Tree Scheme – completed – grant monies received £217.00 from RVBC – still some businesses to pay £21. The Chairman asked the Clerk to find out who did the Xmas trees in Clitheroe.  Min 4651 – Boundary sign price should have been £500 not £525 as invoiced – RVBC to refund £30 (£25 +VAT) to WPC.  Min 4651- Bus stop near to 104/106 Whalley Road Cllr Bremner had visited the site and reported that there is a fence which runs along between the properties. An open concrete culvert is the means by which water crosses under the rod. When raining the water runs off the householders land onto the footpath. Cllr Schofield will have a look and follow it up. Cllr Bremner reported that the brambles had now been cut back. Cllr Bremener would try and speak with the other neighbour.  Min4654 – Dementia awareness – Cllr Bibby has written an article for the newsletter  Min 4654 an approach had been in respect of putting a voucher in the newsletter – after discussion it was felt that this wasn’t appropriate.  Min4659 – RVBC enforcement officer contacted re fly posters the banner on the railings at the triangle has been removed.  Min4665 - Public Open Space Hollowhead Close – on this agenda item 9  Min4660 – light pollution Carr Hall – RVBC Enforcement Officer informed  Min 4661 – Drainage and bus stop problems reported to fix my street who forward them to the relevant local authority  BHIB Insurance Brokers – email sent to ensure a renewal quotation in good time to be considered by the Parish Council as per the current schedule with AON.  Flyposting – there seems to have been an epidemic – Cllr Foote volunteered to contact any flyposters and ask to remove them.  Play Area – Goalpost – Clerk asked to chase this up and remind Yates to contact when going to put it in so that Cllrs can say where it should go. | Clerk to contact Clitheroe Town Council |
| 4663 | Accounts approved for payment  L Lund January Salary £452.14 x – tax £90.42 = £361.72 cheque no 101913  CWalton – October £437.40 C0003224 cheque no 101915  CWalton – November £399.60 C0003225 cheque no 101916  HMRC £90.42 cheque no 101914  Little Green Bus £150.00 cheque no 101919  Wilpshire Methodist Church £350.00 cheque no 101918  Samaritans Pay for a Day £80.00 cheque no 101920  Wilpshire Lunch club - £140.00 cheque no 101917 |  |
| 4664 | PLANNING APPLICATIONS SINCE THE LAST MEETING  3/2017/1205 Proposed sliding doors to rear barn facade, to create an open plan kitchen/dining. at Meadowside Barn, Wilpshire  WPC – No objection |  |
| 4665 | Meetings attended by Councillors  LALC Area Committee  Cllr Gaffney reported on the last meeting:  **Alternative names for Parish Councils.**  Parish Councils who wish to move away from the ecclesiastical title Parish must incorporate the words “Community”, “neighbourhood” or “village” in the new title, for example Wilpshire Community Council. It was suggested that Diane Rice at RVBC was contacted before starting the name change proceedings to adhere to RVBC’s policy.  Consideration should also be given to the cost of a legal name change with existing contracts etc that Parish Councils might hold.  **Parish Champion Allowance**  The Parish Champion Allowance is to fund “ *ways to sustain and improve effective working relationships between the County Council and Parish and Town Councils in Lancashire*” Contact is CCllr Paul Rigby (from Fylde), his email address, [paul.rigby@lancashire.gov.uk](mailto:paul.rigby@lancashire.gov.uk) New ideas are welcome for this fund that is from the County Council and can be used for a number of things including play equipment, litter bins, signage, benches etc. Applications with match funding are preferred. **Boundary Commission – Parliamentary Constituency Review**  The Boundary Commission has proposed splitting the Ribble Valley into two areas, LALC-RV are to reaffirm their original stance of rejecting the proposal of two areas in favour of remaining one area. All Parish Councils should write in with their views prior to the end date of 10th December 2017. Parish Councils or Individuals can submit their views. Details of Boundary Commission’s report <https://www.lgbce.org.uk/current-reviews/north-west/lancashire/ribble-valley> To register views log onto the website at [www.lgbce.org.uk](http://www.lgbce.org.uk) For national information on the boundaries see <https://boundarycommissionforengland.independent.gov.uk/2018-review/>  **Road Potholes / A59 Roundabout**  Cllr Shorter, Sabden, reported that the mini roundabout due to be completed this summer to create contractor access to their new site on Pendle Road is still not in situ. Work has commenced with the building on Pendle Road. Cllr Alan Schofield reported that John Macholc (RVBC) had indicated that the large roundabout on the A59 has an anticipated timeline of March 2018.  Potholes Cllr Alan Schofield reported that £5 million has been added to the Capital Programme, the Highways Departments main budget is made up of £3 million for planned works, £1 million for preventative repairs and £1 million for reactive minor works.  The Transport Asset Management Plan (TAMP) – 12th December is when CCllrs, from Ribble Valley, are meeting LCC officers on a revised proposed allocation to schemes of the additional £3m countywide for 'planned work'. More information is at <http://www.lancashire.gov.uk/media/896814/transport-asset-management-plan-updated.pdf>  Chatburn reported the poor condition of Ribblesdale View Chatburn.     Borough Councillor Gary Scott or Cllr Atkinson is to visit the site before he meets with the Parish Council early in the New Year. This is with reference to road works undertaken by United Utilities, the tarmac repair to the road surface has broken up and the road now needs resurfacing. There is an agreement between LCC and contractors to use temporary tarmac coverings as the work underneath needs time to compact under the weight of traffic. Once this traffic compaction has taken place LCC re tarmac the road at the contractor’s expense.  Cllr John Shorter as part of the Community Speed Watch reported that CSW need to have a Police Officer or PCSO with them at the roadside. Given the reduced number of Traffic Officers and PCSO’s covering Ribble Valley it is not always possible to have attendance.  Statutory Undertakers – any work being done – keep an eye on it to see the work is up to standard. Hollowhead Lane. Cllr Gaffney would email some photographs to Cllr Schofield as the surface dressing put on in 2017 is coming off | Cllr Gaffney to email Cllr Schofield photos |
| 4666 | Website   * Free Grit Bags for over 70s from RVBC –ring 01200 425111 | Clerk |
| 4667 | Footpath back of Beaver Close /Hollowhead Lane  Permission given from 2 Hollowhead Lane and 10 Beaver Close, Cllr Gaffney to try and catch owners at no 12. The labour is £680 maximum + stone. Can work commence? A vote was taken and Cllr Gaffney was given the go ahead to get it done.  Cllr Gaffney asked if there was any stone left from the 20T could it be used on the bridleway – the vote was a unanimous yes.  Huntroyde has given permission to cut/strim the trees. Would the parish council agree to this work at a cost of £120? Yes ok to do  Signs – bridleway signs – BW7/27 at present there are no bridlepath indicators for PROW through farm on either side of the farm. There had been requests from the public for indicators because they do not feel comfortable going through without them and tend to use the unofficial path instead which is muddy and slippy. | Clerk to contact Steve Williams at LCC |
| 4668 | Budget 18/19 – proposed  Clerk’s Salary £5500  Maintenance £6000(lengthsman)  Newsletter £450  Play Area £1000  Paths Improvement £1000  Donations £1000  Insurance £1000  Audit Fees £650  Miscellaneous £876  ------------  £17476.00  Resolved: Budget set as above |  |
| 4669 | Newsletter –  Reminders had been sent out for articles.  Agreed price for delivery - £200 |  |
| 4670 | Public Open Space - Hollowhead Close  Enquiries to be made to RVBC about the possibility of a lease for the land and what would be the likely terms of such a lease. This would be subject to RVBC clearing the land prior to taking it on.  Cllr Briffett said it was a good open space and it was the Council’s duty to try and improve amenities for Wilpshire residents.  Cllr Foote said it would be a good remembrance area.  Cllr Bremner referred to a similar area in Langho behind the church. |  |
| 4671 | Bank Reconcilliation to 24/11/17 – this was noted by the Council |  |
| 4672 | Approved Funding requests  Little Green Bus - £150  Samaritans – pay for a day£80 for a day  Wilpshire Luncheon Club – rent donation this was discussed and a proposal for £140 made by Cllr Gaffney and seconded by Cllr James Foote  Wilpshire Methodist Church £350 (1/4/17 – 31/3/18) |  |
| 4673 | Risk Assessment for review – Council approved the risk assessment for 2018/2019 – next review January 2019 |  |
| 4674 | Items brought to the Council’s attention by residents/councillors for the next agenda  Railway footpath near to tunnel – evidence of drug taking  Speeding Whalley Road – Cllr Schofield said that the results of the survey were in and LCC were proposing temporary signs. He added that there were no more fixed speed cameras going in at this time  Cllr James Foote – Cars parking on pavements – perhaps something could go in the newsletter re considerate parking. | Clerk to report to police |
| 4675 | Next meeting – 21 February 2018 |  |
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