WILPSHIRE PARISH COUNCIL

CLERK: L LUND CHAIRMAN: CLLR CRAIG WARD

ADDRESS: 5 HOLLOWHEAD CLOSE

WILPSHIRE

TEL: 01254 248289

Proceedings at a meeting held on 21 June 2017.

Present: Cllr C Ward (Chairman), J Bremner (Vice Chairman), Julie Foote, A Gaffney, M Williams, James Foote

|  |  |  |
| --- | --- | --- |
| Min No |  | Action |
| 4557 | Apologies for absence  Apologies for absence were received from Cllrs Briffett and Lund |  |
| 4558 | Approval of the minutes of the meeting held on 17 May 2017.  The minutes were approved as a true record. |  |
| 4559 | Updates from previous minutes  Durham Road Play Area – Cllr Bremner confirmed that the lengthsman had put an extra post in to outline where the long grass area should be left to, he had replaced the post in the small play area and also the laurel had been cut back. Cllr Bremner did mention that the grass cutting had not gone to the post. The clerk confirmed that a response had been sent to a resident who had written in regards to the area of long grass at the play area.  ​Min No 4543 Ribble Valley Borough Council Planning Policy Consultation Housing and Economic Development DPD reg 19  Comments sent to RVBC:  Wilpshire Parish Council would like to make the following comment in regards to the above document:  WILPSHIRE 3/HAL 2  The parish council feels that it is important to keep a distinct barrier between Wilpshire and Blackburn. The Southern boundary should be redrawn to the North and should not include the wooded area, it should follow the fence line from the rear of No 8 Whalley Road along the Southern boundary of No. 10 Whalley Road in a South easterly direction.  Other observations in regards to this site were made:  there is inadequate access  should any application be made it should be mindful of the latest housing needs survey for the area  the site is on the skylight and should be well screened  Min 4545 should read Mott Macdonald Bentley…..  Min 4546 – footpath notice board – Cllr Julie Foote had had a look at the area in front of Right at Home but felt it wasn’t suitable for the notice board. A discussion took place in regards to a suitable location and the Chairman asked for the item to be brought back to Council in 6 months. (December Agenda)  Min 4549 – Website – a discussion took place about what should be on the Parish Council website some consumer alerts had been put on and it was felt that if they remained their content should be cut down. Cllr Bremner passed on a few things which needed updating.  Min 4555 – 1 Hollowhead Avenue – Clerk has spoken to Enforcement Officer re land encroachment – an email had now been received from the enforcement officer updating the council.  Min 4555 – lengthsman asked to tidy up ginnel between 3 and 5 Hollowhead Avenue – the Chairman said that the brambles on the land at the top of Hollowhead Close were becoming a problem and asked the clerk to contact RVBC to ask them to cut them back. A discussion also took place in regards to the overhanging bushes at the back of Beaver Close where it joins Hollowhead Lane and the steps. The bushes needed to be cut back however the ownership was unknown.  Replacement Bus Shelter removed from Sunnyside Avenue – the PC would like this to be replace with a shelter at the top of Somerset Avenue. | Clerk email to Alan Boyer RVBC to ask for grass to be cut to the post  Clerk to contact RVBC re brambles  Clerk to update the website  Clerk to write to 2 Hollowhead Lane and the two houses backing onto the path  Clerk to chase response |
| 4560 | Accounts for approval  L Lund May Salary £443.23 – tax £88.64 = £354.56 cheque no 101872  HMRC £88.64 tax cheque no 101871  GM Tree Consultants £360.00 – report on trees at the DRPA cheque no 101867  C Walton – C0003128 April visits £221.40 cheque no 101868  Allianz –fragmentation policy NZ14099865 £729.61 (VAT £46.82) cheque no 101870  C Ward £60.11 plants for Ramsgreave Wilpshire station cheque no 101874  C Ward £5.67 soil for Ramsgreave Wilpshire Station cheque no 101875  L Pickering Audit fee £165.00 cheque no 101873 |  |
| 4561 | PLANNING APPLICATIONS SINCE THE LAST MEETING    Planning application 3/2017/0376 Proposed extension to the side and rear of the existing detached dwelling.at 52a Durham Road Wilpshire  WPC – ​Wilpshire Parish Council object to this application for the following​:  Rear balcony will have an adverse affect on neighbour’s amenity.    Whilst such extensions are not uncommon on this estate this proposal will have an adverse ‘closing in effect’ on the street scene with 2 full height walls very close together which is not a feature in this area.  It will affect neighbouring properties privacy because of overlooking issues.  ---------------------------------------------------------------------------  3/2017/0513 - 16 Sutherland close, Wilpshire - Brick garage/timber shed  WPC - No objection  ----------------------------------------------------------  Planning application 3/2017/0376  Proposed extension to the side and rear of the existing detached [dwelling.at](http://dwelling.at/) 52a Durham Road Wilpshire  WPC – Wilpshire Parish Council object to this application for the following:  Rear balcony will have an adverse affect on neighbour’s amenity.    Whilst such extensions are not uncommon on this estate this proposal will have an adverse ‘closing in effect’ on the street scene with 2 full height walls very close together which is not a feature in this area.  It will affect neighbouring properties privacy because of overlooking issues.  --------------------------------------------------  3/2017/0436 –  application  for the retention of two unauthorised Velux upstand roof lights and clear glazing to first floor bedroom window in east elevation at 52a Knowsley Road Wilpshire    WPC - Object to this application it believes that the neighbouring properties privacy will be affected if the clear glazing remains to the window and would remind the planning officer that in the original 2013 consent it was a condition for obscure glaze to be used in this window to protect the privacy of the neighbouring property.  In regards to the rooflights the Parish Council believes that this could have noise issues for neighbouring properties.  --------------------------------------------------------------------------------------  3/2017/0289 - application  for a new pitched roof over existing flat roof to rear, creation of rooms in roof space and new flat roof dormer to rear at Holmlea, Vicarage Lane Wilpshire  Cllr Gaffney declared an interest in this application on neighbour grounds and took no part in the discussion or decision.  WPC - No objection  --------------------------------------------------------------------------------------  3/2017/0452 – retention of unauthorised shed at the front at 46 Knowsley Road Wilpshire  WPC - Object to this application for the retention of the unauthorised shed in the front garden of 46 Knowsley Road.  The Parish Council feel that it is detrimental to the street scene and to the amenity of neighbouring properties.  It would also comment that if the shed is allowed it could set a precedent.  -------------------------------------------------------------------------------------- |  |
| 4562 | Meetings attended by Councillors  LALC  Cllr Gaffney reported that the Secretary had resigned. Items discussed where:  Transparency code for smaller authorities this would involve certain information to be published on the Council’s website including the annual accounts and information in regards to councillors interests etc  Marles Wood Car park – volunteers were currently cleaning it up  Bolton by Bowland, Gisburn Forest – their neighbourhood plan was now with RVBC it would then go before an inspector and finally a referendum would take place prior to adoption.  Balderstone – wanted to reduce the amount of dog bins.  Enterprise Zone – BAE there had been delays with the road but should be finished by End July.  Standen roundabouts 'A mini roundabout is due to be started this July to access the Taylor Wimpey, Standen new housing site on Pendle Road. The larger roundabout at the staggered junction A59 road has been delayed and rescheduled until 2018.'  PCLC Cllr Bremner Standen had been discussed.  There was a presentation in regards to the Victim support line. Children and young people workers were available.  Lack of Public Transport was causing problems in Slaidburn Whitewell and Dunsop Bridge. A volunteer drivers scheme had been set up were users paid 40p per mile and standing time was paid by the charity – Little Green Bus |  |
| 4563 | Items for the website  Cllr James Foote said he had been sending the Clerk various consumer alerts etc. Cllr Bremner asked if this is the right use of the Parish Council website? The website needed updating in respect of our new councillor and planning applications. | Next Agenda  Clerk to update  Next agenda re content |
| 4564 | Lengthsman Contract –Contract prepared from 1/5/17 – 20/4/18  approved |  |
| 4565 | Governance Statement – the statements were read out to the Council and all were approved.  Approval of Annual Accounts 2015/16 – the annual accounts had been approved by the internal auditor and Wilpshire Parish Council approved the accounts.  The Exercise of Public Rights notice had been published on the website and was on the notice board. | Clerk to send to the External Auditors |
| 4566 | Wilpshire Sign – the sign would cost £500 and the Council agreed to match fund any grant 50%. The Parish Champion grant form would be sent to Cllr Rigby. | Clerk |
| 4567 | Councillor ID – Cllr James Foote felt it was important for the councillors to be able to be able to identify themselves when on business authorised by the parish council. Councillors were asked to investigate designs etc and come back to the next meeting with their findings. |  |
| 4568 | Tree Work – Durham Road Play Area – quotation received £525.00 – the Council agreed that the work should be carried out | Clerk to contact contractor |
| 4569 | TPOs Wilpshire – the councillors asked for them to be scanned and sent to all.  Possible TPOs – following on from the last meeting when councillors were asked to have a look around Wilpshire and report back any possible trees to put forward as being worthy of a TPO – Cllr Bremner felt that it was not the best time of year to do this Cllr Williams asked if it was individual trees or an area? It was dependant on the merits of the areas surveyed. | Clerk to arrange |
| 4570 | DRPA – repairs – inspection and quotation requested from Yates Playgrounds this was noted |  |
| 4571 | Correspondence –  LCC – Foster Care Recruitment campaign from LCC runs until March 2018 – asking for it to be put in Annual Newsletter – I have put it on the Website.  Seafarers Uk -Red Ensign for Merchant Navy Day – 3 September 2017 – has been commemorated since 2000 but only for the past two years has it been the focus of our nationwide campaign to raise public awareness of our ongoing reliance on seafarers and shipping. - noted | Information |
| 4572 | Ridings footpath Co-op Land – Cllr Gaffney reported that the Co-up land was up for auction |  |
| 4573 | Request for 30 mph repeater signs – it was suggested that 30 be painted on Whalley Road from Bulls Head to Wilpshire Hotel and also from Wilpshire Hotel to past the Orphange on Whalley Road. – A reply has been received from the Lead Highways Officer, LCC that this will be investigated and a response will then be sent to the Parish Council. | Clerk to chase reply |
| 4574 | Next Door – neighbourhood network Cllr Bremner informed the meeting that she had been invited to join. |  |
| 4575 | Any Other Business  Cllr James Foote informed the council that Manchester City Council had reviewed 20mph zones and would not be doing anymore. The review had highlighted that in 30mph there was a 46% reduction and in 20mph zones there was only a 12% reduction.  Wilpshire/Ramsgreave Railway Station – there was a problem of anti social behaviour at the station, including drug taking, there was no light at the station and there were plastic bottles on the line.  New Councillor Clerk Course – Cllrs Williams and Julie Foote were interested | Clerk write to Network Rail and Police Inspector  Clerk to forward details |
| 4576 | Next meeting – 2 August 2017 |  |
|  |  |  |