

\*\*Please note please use BACK entrance off Knowsley Road

WILPSHIRE PARISH COUNCIL

CLERK: L LUND

CHAIRMAN: CLLR CRAIG WARD

ADDRESS: 5 HOLLOWHEAD CLOSE  
WILPSHIRE

TEL: 01254 248289

Proceedings at a meeting held on 19 February 2020.

Present: Cllrs C Ward (Chairman), J Bremner (Vice Chairman), D Briffett, M Williams, County Cllr Schofield (part of meeting), + 1 resident

Min No		Action
4083	The Chairman welcomed everyone to the meeting and announced the resignation of Cllr Amy Lund.	Clerk to take the necessary action and contact RVBC
4084	Apologies for absence Cllr James Foote, Tony Gaffney Not Present – Cllr Lewis Hunter	
4085	<p>Public participation</p> <p>A resident of Ribchester Road attended the meeting and spoke in regards to the recent flooding due to bad weather. Problems had not only been caused by blocked gullies there was water also coming down Hollowhead Lane. Water was also gushing down no 66 Whalley Road and coming over the wall.</p> <p>The parish council noted this and was aware that Cllr Schofield had already been in contact with LCC.</p> <p>Where were most of the water problems coming from?</p> <p>It was confirmed that most of the water had been coming from Whalley Road. – the resident was asked to make a note of which drains and report it to LCC on their Report it site.</p> <p>There was also a question of where the drains on Ribchester Road actually drained off to? Cllr Schofield had sent an email asking this question.</p> <p>Other areas causing issues in regards to flooding were discussed:</p> <p>86 – 88 Whalley Road – some work had been done in November but there was still standing water left following heavy rainfall.</p>	



**\*\*Please note please use BACK entrance off Knowsley Road**

4088	Footpath from Wilpshire to The Ridings – Cllr Ward had heard of a similar claim being successful and though Peak and Northern Footpath Society may be helpful to Cllr Gaffney in connection with this matter.	Cllr Ward to email Cllr Gaffney
------	---	---------------------------------

4089	<p><b>PLANNING APPLICATIONS SINCE THE LAST MEETING</b></p> <p>Application 3/2020/0013 – Construction of four two-storey holiday cottages and formation of short length of access road (resubmission of 3/2019/0671).</p> <p>Wilpshire Parish Council objects to this proposal regarding the situation of the new section of track and hopes that the decision will be based on the actual existing as opposed to the submitted plans which WPC believes to be incorrect and misleading regarding potential impact on neighbouring property.</p> <p>3/2019/0647 Two storey extensions to side and rear at Raven Lodge 12 Ribchester Road Wilpshire</p> <p>WPC –No objections</p> <p>3/2020/0027 single storey extension and alterations to the rear at 37 Ribchester Road Wilpshire</p> <p>No objections</p> <p>3/2020/0082 Proposed two storey extension to rear, resubmission of 3/2019/1029 including window amendments at Glenroy 65 Whalley Road Wilpshire</p> <p>WPC – No objections</p> <p>3/2020/0079 Proposed double extension at the rear at 7 Sutherland Close Wilpshire</p> <p>WPC - No objections</p> <p>PRIOR NOTIFICATION –</p> <p>3/2020/0062 Construction of proposed agricultural road comprising hard core base with road planings on the surface at Dewhurst Farm, Longsight Road, Wilpshire</p>	
4090	<p>Meetings attended by Councillors</p> <p>PCLC meeting 30/01/2020 - Cllr Bremner reported on discussion items:</p> <ul style="list-style-type: none"> <li>- Heritage Open Days- Hidden Nature Scene</li> <li>- Rotary Tree Planting initiative – really Clitheroe based looking for land to plant trees</li> <li>- Pendle Hill Partnership</li> </ul> <p>WPC agenda items for the next PCLC – Flooding and Website Accessibility Clerk to let Cllr Gaffney know</p>	

\*\*Please note please use BACK entrance off Knowsley Road

	<p>LALC 12/02/2020 – Cllr Gaffney emailed a report:</p> <ol style="list-style-type: none"> <li>1. Mellor PC are gradually putting their Policies onto their website for Public viewing and are currently working on a Financial Policy which will take a couple of months to complete. They have invited any other PC to utilise any part of these policies if they wish.</li> <li>2. Precepts discussed-It was reported that Bolton by Bowland have increased their Precept from £18K to £33K without any particular main project in mind &amp; against Clerks advice &amp; also with £29K reserves at present.</li> <li>3. Jackson’s Bank Rd Cycle track, Balderstone/Salmesbury is becoming overgrown over the £300K relatively new tarmac-being reported.</li> <li>4. Advocation of Cllrs taking every opportunity to take advantage of any training courses available.</li> <li>5.AMV playground equipment-used by Mellor PC information was attached to email</li> </ol>	
4091	<p>Items for the website Chairman to send a report on recently flooding</p>	Chairman
4092	<p>Accounts approved for payment</p> <p>L Lund February salary £470.40 – tax £94.08 = £376.32 cheque 102065 HMRC £94.08 cheque 102066 C Walton £366.40 cheque 102067 C Ward reimbursement for printer ink for newsletter £38.49 cheque 102068 Minute No 4062 approved donations</p> <p>Wilpshire Methodist Church – use      £350.00 cheque no 102058 of church for meetings</p> <p>Air Ambulance                                      £100.00 cheque no 102059</p> <p>Citizens Advice – operational costs      £100.00 cheque no 102060</p> <p>Little Green Bus                                      £150.00 cheque no 102061</p> <p>Bowland Mountain Rescue                      £100.00 cheque no 102062</p> <p>Samaritans    £80.00 cheque no 102063</p> <p>Homewise    £100.00 cheque no 102064</p> <p>Approved for payment</p>	
4093	<p>Standing Orders draft 2</p>	Clerk to send out tracked changes draft
4094	<p>75<sup>th</sup> Anniversary VE Day 2020 – Salesbury Memorial Hall are planning an event and invite neighbouring parishes to join them. Meeting arranged for 26 February</p>	Clerk to attend
4095	<p>DRPA – future planning toddler area – Questions which needed to be addressed are: How big is the area? Plan required with measurements Equipment metal wood plastic?</p>	Cllr Williams to bring plan and photos to next meeting

\*\*Please note please use BACK entrance off Knowsley Road

	Cllr Williams would draw a plan of the area and take photographs as a starting point for discussion	
4096	<p>Wilpshire Triangle –Holden Clough to contact the Chairman to arrange an initial meeting. Another quote will also be sought.</p> <p>2 separate quotations by both would be for:</p> <ol style="list-style-type: none"> <li>1) Design and supply of plants only</li> <li>2) Design, supply of plants and planting out.</li> </ol>	Clerk
4097	<p>Bridleway 3-46-BW27 west of the railway (and 40m east – effectively to the end of Vicarage Lane bridleway 3-46-BW7 east of the railway –reply to email from LCC received – is it both bridleways which are subject to flooding? LCC will inspect them. LCC suggested that the PC could also have powers to do the works.</p> <p>Clerk to write to LCC asking them to carry out the inspection and appropriate actions.</p>	clerk
4098	<p>Newsletter update</p> <p>– still awaiting articles from some community groups expecting golf club and Right at Home</p> <p>- Hopes to complete by the end of the week</p> <p>- delivery – Mrs Gaffney on previous terms</p>	
4099	<p>County Councillor updates</p> <p>Cllr Schofield had been actively contacting LCC in regards to the recent flooding and this was discussed under public participation – minute 4085</p>	County Cllr
4100	Risk Assessment to review	Next agenda
4101	Insurance to review	Next agenda
4102	Repair to Bench York Rd/Parsonage Rd – not repaired as yet	Next agenda
4103	<p>Siting of bin on Knowsley Road, Wilpshire – RVBC will not supply one but prices for bin and emptying as follows:</p> <p>Post mounted bin £ TBC emptying £3.60 per week</p> <p>Stand alone bin (topsy bin) £160.00 + installation cost and emptying of bin £.4.40 per week</p> <p>140 litre bin price is £39 the spider to hold it is £149.60 (these are the type on laybys</p> <p>The parish council were disappointed that a bin would not be supplied on Knowsley Road. Currently the existing bins in Wilpshire were full to overflowing.</p> <p>Clerk to contact local Cllrs Hirst and Bibby to discuss</p>	Clerk
4104	<p>New website regulations &amp; compliance advice – web design by Magic have estimated cost at around £595 to create a mobile friendly website that will also meet accessibility requirements.</p> <p>There is a premium theme for an extra \$89 that has many accessibility features already built in – using this theme <a href="https://demo.pixelemu.com/pe-school-wcag/">https://demo.pixelemu.com/pe-school-wcag/</a></p>	

**\*\*Please note please use BACK entrance off Knowsley Road**

	<p>Notice the contrast, layout and font options at the top of the page.</p> <p>At a previous PCLC meeting it had been understood that there would be more information and guidance given by RVBC.</p> <p>Resolved: put as an agenda item for PCLC</p>	
4105	<p>Request from Clerk to Cliviger- Please could I draw your council's attention to the link below. The Campaign for the Protection of Rural England is working hard to try to get fairness for all. Perhaps you could encourage your council and local residents to write to Nigel Evans MP and get him to press for changes.</p> <p><a href="https://www.cprelancashire.org.uk/news/what-our-countryside-and-green-spaces-need-from-the-new-government/">https://www.cprelancashire.org.uk/news/what-our-countryside-and-green-spaces-need-from-the-new-government/</a></p> <p>noted</p>	noted
4106	<p>Agenda/meetings schedule and communications between meetings</p> <p>Cllr Bremner felt that the present system was dysfunctional and gave the example of the December draft minutes which she felt had been late in being sent out and she said had contained lots of errors.</p> <p>Cllr Bremner felt that a draft agenda would help with asking for agenda items.</p> <p>The clerk said it was a chicken and egg scenario the Clerk felt that it is better for Cllrs to ask for agenda items prior to the draft agenda being compiled and they should be sent on a separate email and not tagged onto a round robin email at least 2 weeks prior to the next agenda.</p> <p>Communications between meetings -Planning applications received between meetings were circulated by email to all councillors who were given the chance to comment on them.</p> <p>The Clerk asked for a separate email entitled Planning comment to be sent to RVBC with the application number address development on .</p> <p>Cllr Bremner was asked to co-ordinate this.</p>	Cllr Bremner to finalise comments on planning applications and send to the Clerk on a separate email
4107	Flooding - Bridge Ribchester Road and any other areas – discussed in public participation minute 4085	See min 4085
4108	AOB – trees on Whalley Road from Traffic lights to Station Close – some hanging over the path	Clerk to report to LCC
4109	Next meeting - 25 March 2020 to finalise budget for 2020/2021	

**\*\*Please note please use BACK entrance off Knowsley Road**