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WILPSHIRE PARISH COUNCIL

CLERK: L LUND

CHAIRMAN: CLLR CRAIG WARD

ADDRESS: 5 HOLLOWHEAD CLOSE
WILPSHIRE

TEL: 01254 248289

31 July 2019

Dear Councillor

You are invited to attend the Annual Parish Meeting which will be held on Wednesday 7 August 2019 at 7.30pm in the Snooker Room, Wilpshire Methodist Church, Ribchester Road, Wilpshire.

The agenda is set out below.

L Lund
Clerk

AGENDA

15 minutes public participation

AGENDA

1	Apologies for absence Clerk & Cllr Lund – holiday	
2	Approval of the minutes of the meeting held on 26 June 2019.	Attached
3	Vacancy parish council – to discuss the applications and the next step. Part II item exclusion of press and public on this agenda to discuss any personal detail of the applications.	All
4	Updates from previous minutes Min 4931 repair to wooden trail DRPA –repair has been completed supplier said damage may have been done by mower hitting it. As regards to cracks letter from manufacturer was circulated to councillors. Min 4927 Bench top Hollowhead Close -any update Council Tax on empty properties – RVBC replied as follows: Once an exemption comes to an end, full council tax become payable again (at 100% rate in RV as I know some councils charge 150%)	

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	<p>If a property is empty but unfurnished it would be entitled to a 10% discount as it would be classed as a 2nd home.</p> <p>Hedge top of Somerset Avenue – now cut back</p> <p>Felled Trees The Grange – The Grange Management Company (Wilpshire) Ltd has been in touched and confirmed to me that the trees are inspected every 5 years and recommendations followed. Tree applications are put in to the Borough Council prior to any works.</p> <p>External Audit – certificate of exemption sent to auditors Exercise of Public Rights has been posted on notice board and website (1/7/19 – 9/8/19).</p>	
5	<p>Community Champion Volunteer Role – email from Russell Richards at LCC Has contacted the parish council in relation to a new volunteer role being piloted by the Police and Crime Commissioner (PCC) which is aimed at supporting the Parish and Town Councils of Lancashire. This pilot seeks a partnership with those Parish / Town Councils where the PCC will fund Lancashire Volunteer Partnership (LVP) to recruit, train and uniform a Community Champion Volunteer role before working with the council to hand over the volunteer to be managed by them. The idea of a Community Champion is that they will be a member of the local community who can spare anything from 2 hours per week, and will provide local councils with a visible presence and support for community events, social action groups and vulnerable people etc. I have attached the current description of the volunteer role, however, this is constantly being reviewed following feedback from councils and volunteers and also because each location is different. There is also an attachment of potential tasks a champion could undertake in your area and also some that would not be suitable, this is not a definitive list and again is also being reviewed as the role evolves.</p> <p>If this role sounds like something your parish might consider, I have included the Memorandum of Understanding (MOU) which we would expect councils to agree, basically stating they are covered by public liability insurance for volunteers, will task and provide them with a single point of contact from within the council and look after their welfare and communications i.e. they will become a parish council volunteer not one managed by LVP.</p> <p>Asking for agreement in principle from the council for us to start recruiting on your behalf, similar to the other parish councils we are already in partnership with. We will then agree to come and present the pilot to the council and ask for a formal undertaking to sign the MOU. We are hoping that applicants can attend a 6 week modular training programme arranged through Lancashire Adult Learning before undertaking their role with the Council. There is no financial ask of the council other than that once in place they pay any expenses applicable to the volunteer for example if they want them to use their car or travel on public transport etc.</p>	Discussion/Decision
6	Christmas Tree scheme – will the scheme be carried on in 2019 - for discussion	Discussion
7	Concurrent Function Grant – this has been completed and sent to RVBC	Information
8	RVBC – Grass cutting contract for approval and signature - £628.11 + VAT	Decision – and signing
9	PLANNING APPLICATIONS SINCE THE LAST MEETING	

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	Planning Application 3/2019/0671 - 4 new build holiday lets at Dewhurst Farm	
10	Meetings attended by Councillors	
11	Items for the website	All
12	Accounts for approval L Lund July/August Salary 2 x £470.40 = 940.80 – tax = £188.16 = £752.64 cheque 102021 HMRC £188.16 cheque 102022 C Walton £350.28 - June invoice C0003464 cheque 102023 RVBC Grass Cutting £753.73 - invoice number sdebt95853 cheque 102024 ----- Remittance advice received from LCC for £250.00 for PROW	
14	Wilpshire Triangle – consideration for annual amount for plants to keep the triangle colourful	Decision
15	Bench top of Hollowhead Close - progress	
16	RVBC – Towards an active future – the borough is part of a Pennine Partnership. The purpose of the partnership is to increase the number of people becoming and remaining active. It means activity in the broadest sense. The Borough Council has to submit a bid for funding in September which incorporates a number of projects which can be borough wide or more locally based to address specific issues.	Letter Attached
17	Playground Inspection – to discuss any actions	attached
18	Hedge trimming : <ul style="list-style-type: none"> • Whalley Road by Bus Stop – action to be taken to avoid recurrence on the problem. 	Cllrs Bremner and Ward
19	Woodcrest footpath improvements	
20	Next meeting – 11 September 2019	
	PART !! – exclusion of press and public	
21	Applications for parish councillor vacancy	

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