

**Please note please use BACK entrance off Knowsley Road

WILPSHIRE PARISH COUNCIL

CLERK: L LUND

CHAIRMAN: CLLR CRAIG WARD

ADDRESS: 5 HOLLOWHEAD CLOSE
WILPSHIRE

TEL: 01254 248289

22 April 2020

Dear Councillor

You are invited to attend the virtual meeting of Wilpshire Parish Council which will be held on Wednesday 29 April 2020 at 7.30pm and will be conducted on Skype. Any resident within Wilpshire Parish boundary who wishes to participate in public participation or wishes to listen to proceedings in part 1 of the agenda is able to attend by putting the following web address into their search engine.
<https://join.skype.com/mLUjrtQ93y7V> .

The agenda is set out below.

L Lund
Clerk

AGENDA

1	Apologies for absence	
2	Public participation	
3	Approval of the minutes of the meeting held on 19 February 2020.	
4	Updates and items arising from previous minutes Min 3999 Blocked drains, Whalley Road – Cllr Schofield made request for further investigations – Agenda item 16	

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	<p>Footpaths – Footpath 9 from Whalley Road up to the golf course is unpassable reply from LCC David Goode, the report has been logged</p> <p>Min 4029 Brownhill Roundabout – problems with road markings. Nov 2019 – clerk has emailed Blackburn with Darwen re the lane marking arrows leading to the traffic lights ie right lane should have straight ahead and right arrow on not just right arrow. Awaiting response. Further letter to Chief Executive, BwD but no response.</p> <p>Min 4103 Siting of bin on Knowsley Road, Wilpshire – borough councillors emailed</p> <p>Bridleway 3-46-BW27 west of the railway (and 40m east – effectively to the end of Vicarage Lane bridleway 3-46-BW7 east of the railway – LCC asked to do the inspection</p>	
5	Coronavirus Epidemic	All
6	Delegated decision making during Coronavirus Epidemic to ensure business continuity – planning comments, payment of accounts, emergency works	All

7	<p>PLANNING APPLICATIONS SINCE THE LAST MEETING</p> <p>3/2020/0265 proposed basement and ground floor extension to the side and rear at 17 Ribchester Road Wilpshire</p> <p>https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2020%2F0265</p>	
7	Meetings attended by Councillors	
8	Items for the website	
9	<p>Accounts for approval</p> <p>L Lund March salary £470.40 – tax £94.08 = £376.32 cheque 102069</p> <p>HMRC £94.08 cheque 102070</p> <p>L Lund reimbursement for stamps donation letters £4.88 cheque no 102071</p> <p>LALC annual subscription 2020-21 £578.54 cheque no 102073</p> <p>C Walton February 2020 £400.75 cheque no 102072</p> <p>J Omerod £10 underpayment for wreath remembrance</p> <p>L Lund April salary £470.40 – tax £94.08 = £376.32 cheque 102074</p> <p>C Walton invC0003560 £354.95 March visits cheque 102075</p> <p>BHIB Invoice LC00425-361030 POLICY NO LC000425 renewal £645.15 cheque 102076</p> <p>L Lund £11.00 reimbursement for printer ink</p>	For the Council to approve the payment of the accounts
10	Budget 2020/2021 to finalise	All - attached

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11	Annual Audit – message from external auditor PKF Littlejohn – are awaiting further guidance prior to issuing the AGAR they will contact parishes again when more guidance is given to them.	Information to note by the Council
12	Standing Orders and inclusion of press and media policy	Cllr Gaffney
13	75 th Anniversary VE Day 2020	Cllr Gaffney
14	DRPA – future planning Cllr Williams to bring plan of area as a starting point for discussion Leaflet from local school also to discuss sent a few years ago – which asked for the local children to be consulted	
15	Wilpshire Triangle –Holden Clough quotation received Total cost £2018 plus VAT - Clerk request - to put in Ribble Valley in Bloom grant and also Parish Champion grant applications	Clerk quotation attached
16	Drainage Review – by the bus shelter Sunnyside Avenue	Cllr Bremner
17	Newsletter update – the parish council has delayed printing and deliver due to the current crisis and will update the newsletter to be delivered later in the year.	To note and discuss
18	County Councillor updates Flooding and drainage issues – Ribchester Road , 86 – 88 Whalley Road, 92 Whalley Road – has further investigation taken place?	
19	Risk Assessment to review before 31 March 2020 not possible due to cancellation of March meeting during Coronavirus outbreak	attached
20	Insurance to review before 31 March 2020 not possible due to cancellation of March meeting during Coronavirus outbreak	attached
21	Asset Register – review before 31 March 2020 not possible due to cancellation of March meeting during Coronavirus outbreak one addition bench Hollowhead Close	Clerk to add to asset register
22	Repair to Bench York Rd/Parsonage Rd – update	Cllr Ward
23	LCC Strimming Grant 2020 - 2021	Cllr Gaffney
24	New website regulations & compliance advice – matter has been requested to be put on the PCLC agenda	
25	Daffodils on A666 – filling the gaps	Cllr Gaffney
26	DRPA – trees/boundary fence	
27	Next meeting - TBA	

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