

**Please note please use BACK entrance off Knowsley Road

WILPSHIRE PARISH COUNCIL

CLERK: L LUND

CHAIRMAN: CLLR CRAIG WARD

ADDRESS: 5 HOLLOWHEAD CLOSE
WILPSHIRE

TEL: 01254 248289

18 June 2020

Dear Councillor

You are invited to attend the virtual meeting of Wilpshire Parish Council which will be held on Wednesday 24 June 2020 at 7.30pm and will be conducted on Skype. Any resident within Wilpshire Parish boundary who wishes to participate in public participation or wishes to listen to proceedings in part 1 of the agenda is able to attend by putting the following web address into their search engine to join the meeting.

<https://join.skype.com/eS0Gkctu0fxo>

The agenda is set out below.

L Lund Clerk

AGENDA

1	Apologies for absence	
2	Public participation	
3	Approval of the minutes of the meeting held on 29 April 2020.	
4	Updates and items arising from previous minutes Bridleway 3-46-BW27 west of the railway (and 40m east – effectively to the end of Vicarage Lane bridleway 3-46-BW7 east of the railway – LCC asked to do the inspection – it has been reported to the parish council that work has been done to the drains by residents.	

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5	<p>To receive the internal audit report</p> <p><u>Matters Arising</u></p> <p>Net column and VAT column required in payment book</p> <p>Where VAT is charged on an invoice, the net expenditure (excluding VAT) should be entered in the analysis column</p> <p>Staff costs at row 4 on page 6 of the AGAR should be £5,645 not £5,655. Please adjust. It will also require adjusting on the variances sheet.</p> <p>Suggest inclusion of a reduction in the VAT Refund in 2019/20 of £1,510 to show a clearer explanation at item 3.</p> <p>Two NALC Annual Subscriptions paid in the same year (2019/20). Should include this additional expenditure in the Explanation of Variances at box 6.</p> <p>Where 3rd Parties order goods on behalf of the Parish Council the resultant invoice should be in the name of the Parish so that VAT can be recovered.</p>	
6	Approval of the Annual Governance Statement	All
7	Approval of the Annual Accounts	All
8	Approval to submit the exemption certificate to the Auditor	All
9	<p>PLANNING APPLICATIONS SINCE THE LAST MEETING</p> <p>Planning Application No: 3/2020/0402 Proposal: Construction of stone wall 1m high within the front garden boundary. Location: Wilpshire Lane Cottage Vicarage Lane Wilpshire BB1 9HY https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2020%2F0402 .</p> <p>Planning Application No: 3/2019/1015 Proposal: Garage extension to create double garage, front sunroom extension and gated entrance.</p> <p>Location: Braemar Bryers Croft Wilpshire BB1 9JE https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2019%2F1015 .</p>	All
10	<p>Donation Salesbury Memorial Hall – email received that 50% grant received from RVBC local parish council donations and a private donation together with a contribution from Hall funds has meant that the facilities of the Hall have been much improved by the addition of an accessible toilet. Request that the promised £250 donation now be released.</p>	Cllr Ward
11	Items for the website	

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12	<p>Accounts for approval</p> <p>L Lund May salary £470.90 – tax £94.00 = £376.90 cheque 102081 L Lund June salary £470.90 – tax £94.00 = £376.90 cheque 102082 HMRC £94.00 x 2 £188.00 cheque 102083 C Walton April 2020 £297.70 inv no C0003573 cheque no 102084 C Walton May 2020 £446.55 inv no C0003590 cheque no 102085 L Pickering internal auditor £170.00 cheque no 102086 Salesbury Memorial Hall donation £250.00</p>	
13	<p>Durham Road Play Area & Field /fence/Trees</p> <p>Fence now moved Trees inspected by RVBC – awaiting their feedback on the damage to them Grass Cutting</p>	<p>Cllr Bremner</p> <p>All</p>
14	<p>Durham Road Play Area to discuss an approach in regards to re-opening when allowed to do so</p>	<p>All</p>
15	<p>Drainage Review – In light of recent downpours how have the drains coped near bus shelter Sunnyside Avenue and also drain 86 – 88 Whalley Road , 92 Whalley Road</p>	<p>Cllr Ward</p>
16	<p>Repair to Bench York Rd/Parsonage Rd – update</p>	
17	<p>New website regulations & compliance</p>	
18	<p>Next meeting - 5 August 2020</p>	