

**\*\*Please note please use BACK entrance off Knowsley Road**

**WILPSHIRE PARISH COUNCIL**

**CLERK: L LUND**

**CHAIRMAN: CLLR CRAIG WARD**

**ADDRESS: 5 HOLLOWHEAD CLOSE  
WILPSHIRE**

**TEL: 01254 248289**

29 July 2020

Dear Councillor

You are invited to attend the virtual meeting of Wilpshire Parish Council which will be held on Wednesday 05 August 2020 at 7.30pm and will be conducted on Skype. Any resident within Wilpshire Parish boundary who wishes to participate in public participation or wishes to listen to proceedings in part 1 of the agenda is able to attend by following the link below or by putting the following web address into their search engine to join the meeting.

<https://join.skype.com/lr29ZCc42QJk>

The agenda is set out below.

L Lund Clerk

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**AGENDA**

1	Apologies for absence	
2	Public participation	
3	Approval of the minutes of the meeting held on 29 June 2020.	
4	Updates and items arising from previous minutes  Min 4143 – 4145 Annual Governance, Exemption Certificate, Exercise of Public Rights Exemption Certificate has been emailed to the external auditors The exemption certificate, exercise of public rights and annual payments have been put on the website and noticeboard.	

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5	<p><b>Durham Road Play Area</b></p> <p>Engineers report previously circulated identified the following:</p> <ul style="list-style-type: none"> <li>(a) Defects which could cause danger</li> <li>(b) Identification of any other parts that require rectification</li> <li>(c) Observations and recommendations – issues relating to health and safety. Any actions stipulated should be suitably and satisfactorily completed.</li> </ul> <p>Site –</p> <ul style="list-style-type: none"> <li>(a) – none</li> <li>(b) - wire fence damaged/missing at top of park to the right on entry. Redundant posts have jagged edges Fence rotting at various base uprights and some cross members insecure behind goals</li> <li>(c) We recommend consideration to the rubber matting wooden retainers/perimeters being replaced where applicable</li> </ul> <p>Observation incorporating bin and bench parkside, goals green side.</p> <hr/> <p>Twin toddler swing</p> <ul style="list-style-type: none"> <li>(a)- none</li> <li>(b)-none</li> <li>(c) - observation – uneven matting and cracking evident. Bird excrement on seats and chains.</li> </ul> <hr/> <p>9 Step slide</p> <ul style="list-style-type: none"> <li>(a) – none</li> <li>(b) – none</li> <li>(c) – flaking paint evident. Cracking of rubber matting evident, tripping point upon entry to slide at matting.</li> </ul> <hr/> <p>Pig spring mounted</p> <ul style="list-style-type: none"> <li>(a) – None</li> <li>(b) – None</li> <li>(c) – recommend flaking paint be removed and exposed metal treated and painted to prevent any further deterioration. Observation – uneven matting and cracking evident. Wooden perimeter planks damaged/missing. Surface corrosion evident at underside of seat. Flaking paint.</li> </ul> <hr/> <p>Twin Swing</p> <ul style="list-style-type: none"> <li>(a) – None</li> <li>(b) - None</li> <li>(c) – various cracks in matting evident</li> </ul> <hr/> <p>Walking balance</p> <ul style="list-style-type: none"> <li>(a) – none</li> <li>(b) – none</li> <li>(c) – observation – incorporating, disc balance, weave balance, steppers, rope balance and wall transfer. First disc balance board post insecure in ground.</li> </ul> <hr/> <p>Walkway 2</p> <ul style="list-style-type: none"> <li>(a) – none</li> <li>(b) – none</li> <li>(c) Observation – New walkway activity, bridge steppers, roller, walkway and balance. Exit post on weave activity insecure.</li> </ul> <hr/> <p>Twin Spring Parrot</p> <ul style="list-style-type: none"> <li>(a) – none</li> <li>(b) – none</li> <li>(c) – Observation uneven matting and cracking evident.</li> </ul>	
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	<p><b>Repairs done and comments following receipt of Engineers Report</b></p> <p>Playpark area</p> <p>1) removed the 'Staple' referred to &amp; repaired a section of fencing.  2) Pig seems ok-paint not sharp- not visually pretty <b>monitor</b>  3) Slide-bit of flaking paint, not sharp, no hazard. <b>monitor</b>  4) Slide-Bird obviously perching on slide regularly, wiped dirt off-<b>needs adding to lengthsman's weekly jobs to check on the park.</b>  5) Matting-some largish gaps but not wide enough to be a trip hazard. <b>monitor</b></p> <p>Field area</p> <p>1)Fencing rickety in places but all holding up ok and no areas in immediate danger of collapse etc.<b>monitor</b>  2)Area behind goals-barbed wire fence of landowner behind was collapsed, Posts need driving in to ground to prevent access from field by cows. <b>Action needed</b>  3)Boundary fence put back and also culvert fenced off Suggest monitor culvert fencing if children start climbing over but is adequate protection in my view. Few post holes that will naturally fill in over time.  <b>Monitor</b>  4) Wooden Trail-Few very minor wobbles on equipment only because the ground has been so dry-nothing to be concerned about.<b>monitor</b>  5)Trees chopped by resident at no 36 – under current review and liaising with RVBC in respect of damage done to them. <b>Needs Action Keep on agenda</b></p> <p>-----</p> <p>Durham Road Play Area re-opened on Saturday 18 July 2020 – any feedback?</p> <p>Notices were put up with advice to users of the area:  The area is not cleaned  A reminder to use hand sanitiser/wipes to protect children and adults.  notice to Social Distance  checking notices remain in situ and be alert to antisocial behaviour?</p>	
6	Concurrent Function Grant – has been applied for to RVBC total is £9882.07 and RVBC usually grant around 25%	Information
7	Weight limit signs Bridlepath Vicarage Lane railway bridge Cllr Gaffney met with residents and network rail at the bridge and the engineer agreed that the signs were too big, may impede vehicle use and were not in keeping for a Bridlepath. Network rail are looking at fitting smaller signs at the bridge or elsewhere on the lane.	Cllr Gaffney
8	RVBC – Grass cutting 2020/2021 The annual renewal is due for the Grounds Maintenance Contract relating to grass cutting on land owned, or controlled, by the parish council. The cost is £640.68 net (£768.81) this includes a 2% inflation increase on last year's figure.  Is council happy to continue the grass cutting contract with RVBC and sign the acceptance of the agreement.	All
9	<p>PLANNING APPLICATIONS SINCE THE LAST MEETING</p> <p>Planning Application No: 3/2020/0500 44 Knowsley Road, Wilpshire BB1 9PN  demolition of existing attached single garage and erection of new single storey extension and single garage to side.  <a href="https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2020%2F0500">https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2020%2F0500</a></p> <p>Wilpshire Parish Council has no objection to this development.</p> <p>-----</p>	

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	<p>Planning Application No: 3/2020/0326 Extension of existing garage to form workshop/garden store and home gym At Stonehouse Nook Hollowhead Lane Wilpshire BB1 4AF</p> <p><a href="https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2020%2F0326">https://www.ribblevalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2020%2F0326</a> .</p> <p>Wilpshire Parish Council has no objection to this development as a domestic facility. It does have concern about business development on and adjacent to the site.</p>	
10	Items for the website	
11	<p>Accounts for approval</p> <p>L Lund July salary £470.90 – tax £94.00 = £376.90 cheque 102088  L Lund August salary £470.90 – tax £94.00 = £376.90 cheque 102089  HMRC £94.00 x 2 £188.00 cheque 102090  C Walton June £412.20 inv no C0003605 cheque no 102091  Web Design by Magic Annual hosting and domain name £40.98 invoice 1124 Cheque 102092</p>	
12	<p>Durham Road Play Area &amp; Field /fence/Trees</p> <p>(a) Trees inspected by RVBC – awaiting quotations in respect of damage done to the trees  (b) Grass cutting</p>	Cllr Bremner
13	<p>Drainage Review –  Drains update:-  86/88 Whalley Rd – improved but other drains blocked resulting in excess to be taken there, reported to LCC  Bus Stop Sunnyside Ave – seems OK after heavy rain at present</p>	Information item to be noted
14	Repair to Bench York Rd/Parsonage Rd – update	Cllr Ward
15	<p>New website regulations &amp; compliance quotation from current provider £595.00 – deadlines for this are September 2020</p> <p>The £595 price is to build a new website that incorporates the content on the existing website and meets the requirements.</p> <p>The existing website and theme cannot meet the requirements shown to me in 2019 so an update to the existing one is not possible.</p> <p>The price also only applies to the building of the website itself. There may also be hosting requirements such as being on its own server rather than a shared one as present. There may also be a need for a security certificate to be installed to protect data. Those would be additional costs</p> <p>The content of the current website would be moved over. This is the link to the demo site – <a href="https://demo.pixelemu.com/pe-school-wcag/">https://demo.pixelemu.com/pe-school-wcag/</a></p> <p>The theme within the demo site costs a further \$89. Hopefully that price has not changed since December.</p>	Clerk

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16	Golf Course – bench in need of repair	Cllr Ward
17	Broken stile – golf course	Cllr Ward
18	Japanese Knotweed – Whalley Road	Cllr Ward
19	Weedkilling	Cllr Ward
20	Renewal of lengthsman contract	All
21	FP 1 bottom of Vicarage Lane through fields, consideration for improvement	CllrGaffney
22	VJ Day Celebrations 15 August 2020	All
23	Next meeting - 16 September 2020	